



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG

Telephone 016973 43702 Email: clerk@kingmoorparishcouncil.org

Minutes of the Meeting of Kingmoor Parish Council held on Thursday 16th March 2017 at Rockcliffe Community Centre at 7.30pm.

Present: Cllr. R. Graham, Cllr. B. Colville, Cllr. M. Dickson, Cllr. L. Faulder, Cllr. M. Kirkwood, Cllr. G. Wade.

In Attendance: County Cllr. T. Allison, City Cllr. J. Bainbridge, City Cllr. M. Bowman, S. Hutchinson Clerk

Item No.		Action
18.	Apologies for absence Cllr. J. Ruddick (Vice Chairman), Cllr. M. Jones	
19.	Declarations of Interest None	
20.	Requests for dispensations None	
21.	To approve minutes of the Parish Council meeting held on 19th January 2017 The Minutes were approved.	
22.	Planning application number 1/16/9009 Shared use Footway/Cycleway, Land adjacent to South Side of Kingmoor Road, Carlisle, Kingmoor Road, Carlisle – Shamus Giles, Programme Control Officer, Cumbria County Council. Resolved that the council will object to the planning application. Comment to be agreed at the next planning working group meeting.	Cllrs. RG,BC, JR
	Cllr. Bainbridge and Cllr. Bowman had to leave the meeting before the end of the presentation being delivered by Cumbria County Council.	
23.	Public Participation None	
24.	Progress updates 1. Agenda item 819 – Fencing works Crindledyke – Resolved to defer to next meeting. 2. Agenda item 973 – Footpaths – Resolved to defer to next meeting. 3. Agenda item 960 (8) – Starlings – Resolved to defer to next meeting. 4. Agenda item 974 – Tipping at Cargo Hill Farm – Clerk explained that the site has been visited by the enforcement officer and the matter will be addressed by Carlisle City Council. Resolved to keep on the agenda for a further update at the next meeting. 5. Agenda items 901 / 943 – Benches – Resolved that the Parish Council will pay for the siting of the donated bench.	Cllr. TA Cllr. JR Clerk Clerk



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	<p>6. Agenda item 977 – Bus stops Parkhouse Road End – Resolved to defer to next meeting</p> <p>7. Agenda item 978 – Footpath at Crindledyke Close and bus stop Crindledyke road – Resolved to defer to next meeting</p> <p>8. Agenda item 979 – Bus Shelter Cargo –. Resolved to defer to next meeting</p> <p>9. Postal Services Stainton – Clerk explained still waiting for a response from Carlisle Royal Mail office - Resolved to keep on the agenda for a further update at the next meeting.</p> <p>10. Agenda item 9 –1/16/9009 Proposed Shared-Use Footway/Cycleway along Kingmoor Road and how the £94k has been spent to date – Resolved to be taken forward by the planning working group.</p> <p>11. Agenda item 14 – Maintenance of Playground – Resolved that the Chairman will obtain 2 quotes for the maintenance of the playground for the next meeting.</p> <p>12. Agenda item 15 – Mobile phone coverage – Resolved to defer to next meeting.</p>	<p>Cllr. TA</p> <p>Cllr. JR</p> <p>Cllr. JR</p> <p>Clerk</p> <p>Cllr. RG Cllr. JB Cllr. TA</p>																																																
25.	<p>Planning applications The Chairman read out the Planning Working Group schedule and the contents were noted.</p>																																																	
26.	<p>Planning decisions The Chairman read out the planning decisions which were noted.</p>																																																	
27.	<p>Highways issues</p> <ol style="list-style-type: none"> The Highways Complaints Schedule was noted. Agenda item 859 cycle way from Cargo to CNDR roundabout Resolved to keep on the agenda for a further update at the next meeting. 	<p>Cllr. TA</p>																																																
28.	<p>Finance</p> <ol style="list-style-type: none"> INCOME – None EXPENDITURE <table border="1" data-bbox="245 1563 1326 2018"> <thead> <tr> <th>Cheque No.</th> <th>Payee</th> <th>Description</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>101120</td> <td>Staples UK Ltd</td> <td>Stationary / ink</td> <td>30.05</td> </tr> <tr> <td>101121</td> <td>Staples UK Ltd</td> <td>Stationary / ink</td> <td>62.96</td> </tr> <tr> <td>101122</td> <td>S. Hutchinson</td> <td>Expenses = postage and OS map</td> <td>26.59</td> </tr> <tr> <td>101123</td> <td>E. Robinson</td> <td>Grass cutting Oct 2016</td> <td>80.00</td> </tr> <tr> <td>101124</td> <td>CALC</td> <td>CiLCA Clerk training</td> <td>125.00</td> </tr> <tr> <td>101125</td> <td>S. Hutchinson</td> <td>Salary Quarter 4</td> <td>725.56</td> </tr> <tr> <td>101126</td> <td>HMRC</td> <td>PAYE Quarter 4</td> <td>260.46</td> </tr> <tr> <td>101127</td> <td>Cumbria Payroll</td> <td>Payroll Services quarter 3</td> <td>16.80</td> </tr> <tr> <td>101128</td> <td>The Rockcliffe Centre</td> <td>Room Bookings 2016 / 2017</td> <td>72.00</td> </tr> <tr> <td>101129</td> <td>D. Kinsella</td> <td>Website Maintenance and training</td> <td>232.00</td> </tr> <tr> <td>101130</td> <td>B. Colville</td> <td>To lay flags and site bench</td> <td>180.00</td> </tr> </tbody> </table> <p>Resolved – that the expenditure is approved</p>	Cheque No.	Payee	Description	Amount £	101120	Staples UK Ltd	Stationary / ink	30.05	101121	Staples UK Ltd	Stationary / ink	62.96	101122	S. Hutchinson	Expenses = postage and OS map	26.59	101123	E. Robinson	Grass cutting Oct 2016	80.00	101124	CALC	CiLCA Clerk training	125.00	101125	S. Hutchinson	Salary Quarter 4	725.56	101126	HMRC	PAYE Quarter 4	260.46	101127	Cumbria Payroll	Payroll Services quarter 3	16.80	101128	The Rockcliffe Centre	Room Bookings 2016 / 2017	72.00	101129	D. Kinsella	Website Maintenance and training	232.00	101130	B. Colville	To lay flags and site bench	180.00	
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	<p>3. CURRENT POSITION Balance in Community Account £12,708.70 Balance in 14 day Business Account £2171.53 Total balance £14,880.23 After deduction of outstanding cheques listed above Total balance £13,068.81 VAT recoverable to date £145.15 (will be recovered end of financial year). Note anticipated expenditure on traffic calming measures and footpaths of approx. £6k will now be invoiced for during 2017/2018 financial year.</p> <p>4. SUMMARY OF RISK ASSESSMENT & INTERNAL AUDIT DOCUMENT INCLUDING ASSET REGISTER Resolved to approve the Risk Assessment & Internal Audit Documentation including Asset Register.</p> <p>5. REVIEW OF RISK ASSESSMENT SCHEDULE Resolved to approve and adopt the Risk Assessment Schedule</p>	
<p>29.</p>	<p>Police issues</p> <ol style="list-style-type: none"> 1. Police Report March 2017 for Kingmoor Parish was noted. 2. Agenda item 814 – Speeding on Crindledyke The Council discussed the additional quotes received for traffic calming measures. Resolved that the Clerk will arrange a site visit with Telent. 	<p>Clerk</p>
<p>30.</p>	<p>Waverley Viaduct Cllr. Wade explained current position. Resolved to comment on the planning application at the next planning working group to include Cllr. Wade, Cllr. Jones and Cllr. Bainbridge. Cllr. Bainbridge to identify who will be responsible for the maintenance of the viaduct going forward if the planning application is successful and the Trust not able to fund the maintenance in the future.</p>	<p>Cllr. JB</p>
<p>31.</p>	<p>Grass cutting contract Resolved that E. Robinson is awarded the contract for a further two years. Clerk to inform E. Robinson and send regret to unsuccessful supplier.</p>	<p>Clerk</p>
<p>32.</p>	<p>Website Resolved to defer to the next meeting. Clerk to obtain a further quote for ongoing website support.</p>	<p>Clerk</p>
<p>33.</p>	<p>St Mary's Church Rockcliffe with Cargo Churchyard Maintenance Resolved to pay £500 towards maintenance of the churchyard.</p>	<p>Clerk</p>
<p>34.</p>	<p>Correspondence received by the clerk The correspondence was noted.</p>	
<p>35.</p>	<p>Date and time of next meeting 25th May 2017 at 7.30pm</p>	