



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG

Telephone 016973 43702 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org)

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To Members of Kingmoor Parish Council

8<sup>th</sup> March 2017

I am writing to invite you to attend the Parish Council Meeting which will take place on Thursday 16<sup>th</sup> March 2017 at Rockcliffe Community Centre at 7.30pm prompt.

Yours faithfully

Sonia Hutchinson, Clerk to the Parish Council

### **AGENDA**

**18. APOLOGIES FOR ABSENCE**

**19. DECLARATIONS OF INTEREST**

**20. REQUESTS FOR DISPENSATIONS**

**21. TO APPROVE MINUTES OF THE LAST MEETING**

**22. PLANNING APPLICATION NUMBER 1/16/9009**

Shared use Footway/Cycleway, Land adjacent to South Side of Kingmoor Road, Carlisle, Kingmoor Road, Carlisle – Shamus Giles, Programme Control Officer, Cumbria County Council.

**23. PUBLIC PARTICIPATION**

**24. PROGRESS UPDATES**

1. Agenda item 819 – Fencing works Crindledyke – verbal update from Cllr. Allison
2. Agenda item 973 – Footpaths – verbal update from Cllr. Ruddick.
3. Agenda item 960 (8) – Starlings – verbal update from the Clerk.
4. Agenda item 974 – Increased tipping by Brampton Skips at Cargo Hill Farm – verbal update by the Clerk.
5. Agenda items 901 / 943 – Benches – Cllr. Faulder.
6. Agenda item 977 – Bus stops Parkhouse Road End – verbal update from Cllr. Allison.
7. Agenda item 978 – Footpath at Crindledyke Close and bus stop Crindledyke road – verbal update from Cllr. Ruddick.
8. Agenda item 979 – Bus Shelter Cargo – verbal update from Cllr. Ruddick.
9. Postal Services Stainton – verbal update by the Clerk.
10. Agenda item 9 – verbal update from the Clerk re 1/16/9009 Proposed Shared-Use Footway/Cycleway along Kingmoor Road and how the £94k has been spent to date
11. Agenda item 14 – Maintenance of Playground – verbal update from the Clerk.
12. Agenda item 15 – Mobile phone coverage verbal updates from Cllr. Allison and Cllr. Bainbridge.



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**25. PLANNING APPLICATIONS**

See attached Planning Working Group Schedule.

**26. PLANNING DECISIONS**

1. Application 16/1057 Change of use, Four Oaks Hotel, Cargo - Permission refused

**27. HIGHWAYS ISSUES**

1. Complaints notified to highways and waiting for a response – see attached Highways Complaints Schedule.

2. Agenda item 859 cycle way from Cargo to CNDR roundabout – update from Cllr. Allison.

**28. FINANCE**

1. INCOME – None

2. EXPENDITURE

<b>Cheque No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount £</b>
101120	Staples UK Ltd	Stationary / ink	30.05
101121	Staples UK Ltd	Stationary / ink	62.96
101122	S. Hutchinson	Expenses = postage and OS map	26.59
101123	E. Robinson	Grass cutting Oct 2016	80.00
101124	CALC	CiLCA Clerk training	125.00
101125	S. Hutchinson	Salary Quarter 4	725.56
101126	HMRC	PAYE Quarter 4	260.46
101127	Cumbria Payroll	Payroll Services quarter 3	16.80
101128	The Rockcliffe Centre	Room Bookings 2016 / 2017	72.00
101129	D. Kinsella	Website Maintenance and training	232.00
101130	B. Colville	To lay flags and site bench	180.00

Expenditure for approval.

**3. CURRENT POSITION**

Balance in Community Account £12,708.70

Balance in 14 day Business Account £2171.53

Total balance £14,880.23

After deduction of outstanding cheques listed above

Total balance £13,068.81

VAT recoverable to date £145.15 (will be recovered end of financial year).

See attached Bank Reconciliation.

Note anticipated expenditure on traffic calming measures and footpaths of approx. £6k will now be invoiced for during 2017/2018 financial year.

**4. SUMMARY OF RISK ASSESSMENT & INTERNAL AUDIT DOCUMENT INCLUDING ASSET REGISTER**

For agreement and approval – see attached

**5. REVIEW OF RISK ASSESSMENT SCHEDULE**

For noting and approval – see attached



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**29. POLICE ISSUES**

1. Police Report March 2017 Kingmoor Parish (most recent data)  
Breakdown of crimes    Criminal damage and arson 1 (Asda area)  
   Other theft 2 (Asda area)  
   Shop lifting 3 (Asda area)  
Stop & Search            Controlled drugs 3 on Queens Drive  
Performance              Crime statistics show that crime is falling in the area.
2. Agenda item 814 – Speeding on Crindledyke – see attached report from the Clerk.

**30. WAVERLEY VIADUCT – Cllr. Jones**

**31. GRASS CUTTING – The Chairman**

**32. WEBSITE – Cllr. Ruddick**

**33. ST. MARY'S CHURCH ROCKCLIFFE WITH CARGO CHURCHYARD MAINTENANCE – The Clerk**

**34. CORRESPONDENCE RECEIVED BY THE CLERK**

1. Termination of Staples Business Account with effect from 15<sup>th</sup> February due to Staples UK Retail being sold in February 2017. Stores are re-opening as Office Outlet and will not be operating Business Accounts.
2. Cumbria in Bloom in your Community Competition details for 2017.
3. February CALC Circular
4. North West Coastal Update February 2017.
5. Boundary Commission for England consultation between 28<sup>th</sup> February and 27<sup>th</sup> March 2017 on new constituency boundaries.
6. Press Release - New Boundaries for Clinical Commissioning Groups in North Lancashire and Cumbria are confirmed for 2017.
7. Confirmation received from the Pensions Regulator that Kingmoor Parish Council has completed its auto-enrolment declaration of compliance.
8. Local Government Boundary Commission for England review of electoral boundaries in Carlisle – invite to a briefing at Carlisle City Council on 10<sup>th</sup> April at 4pm.
9. Healthcare for the future update newsletter.
10. March CALC Circular.

Copies of all correspondence will be available at the meeting.

**35. DATE AND TIME OF NEXT MEETING**

25<sup>th</sup> May 2017 at 7.30pm