



Clerk to the Council: Sonia Hutchinson,
2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG
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To Members of Kingmoor Parish Council

12th May 2017

I am writing to invite you to attend the Annual Parish Meeting of the electors which will take place on Thursday 25th May at Rockcliffe Community Centre at 7.00pm prompt. To be followed by the Annual Council Meeting.

Yours faithfully

Sonia Hutchinson, Clerk to the Parish Council

ANNUAL PARISH MEETING - AGENDA

- 36. APOLOGIES FOR ABSENCE**
- 37. CHAIRMANS REPORT**
- 38. PUBLIC PARTICIPATION**

ANNUAL MEETING - AGENDA

- 39. APOLOGIES FOR ABSENCE**
- 40. TO APPOINT A CHAIRMAN FOR THE COMING YEAR**
- 41. TO APPOINT A VICE CHAIRMAN FOR THE COMING YEAR**
- 42. DECLARATIONS OF INTEREST**
- 43. REQUESTS FOR DISPENSATIONS**
- 44. TO APPROVE MINUTES OF THE LAST MEETING**
- 45. PROGRESS UPDATES**
 - 1. Agenda item 819 – Fencing works Crindledyke – verbal update Cllr. T. Allison.
 - 2. Agenda item 973 – Footpaths – verbal update Cllr. J. Ruddick.
 - 3. Agenda item 960 (8) – Starlings – verbal update the Clerk.
 - 4. Agenda item 974 –Tipping at Cargo Hill Farm – verbal update the Clerk.
 - 5. Agenda item 977 – Bus stops Parkhouse Road End – verbal update Cllr. T. Allison.
 - 6. Agenda item 978 – Footpath at Crindledyke Close and bus stop Crindledyke road – verbal update Cllr. J. Ruddick.
 - 7. Agenda item 979 – Bus Shelter Cargo –.verbal update Cllr. J. Ruddick.
 - 8. Postal Services Stainton – verbal update the Clerk.
 - 9. Agenda item 14 – Maintenance of Playground – verbal update the Chairman.
 - 10. Agenda item 15 – Mobile phone coverage – verbal update Cllr. T. Allison and Cllr. J. Bainbridge.
 - 11. Agenda item 30 – Waverley viaduct responsibility for ongoing future maintenance – verbal update Cllr. J. Bainbridge.



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12. Agenda item 32 – Website maintenance additional quote required – verbal update the Clerk.

46. PUBLIC PARTICIPATION

47. HIGHWAYS ISSUES

1. Complaints notified to highways and waiting for a response. Please see attached Schedule.
2. Agenda item 859 cycle way from Cargo to CNDR roundabout – verbal update Cllr. T. Allison.

48. FINANCE

1. INCOME

Source	Description	Amount £
Carlisle City Council To note income received.	Precept and CTRS Grant	8763.00

2. EXPENDITURE

Cheque No.	Payee	Description	Amount £
101131	Cumbria County Council	Footpath works PC contribution	712.00
101132	Rockcliffe PCC	Churchyard maintenance	500.00
101133	Kate Beaty	Internal Audit	85.00
101134	Sonia Hutchinson	Expenses, stationary, postage	78.10
101135	Sonia Hutchinson	Salary - Month 2	492.19
101136	HMRC	PAYE - Month 2	122.80
101137	Cumbria Payroll Services	Payroll reports Month 2	16.80
101138	CALC	Annual subscription	180.54

To approve expenditure.

3. CURRENT POSITION

Opening Balance Comm. Acc.at 1/4/2017	10897.38
Opening Balance Business Acc. At 1/4/2017	2171.60
Plus income received	8763.00
Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £17,472.95	
Current balance in 14 day Business Account £2,171.67	
Total balance including 14 day business account is £19,644.62	
Please see bank reconciliation as at 8/05/2017.	

4. ANNUAL ACCOUNTS

1. Approved by Internal Auditor – K. Beaty
 NB – The internal auditor identified an error in payroll services calculations, resulting in a small overspend in Clerk salary of £24.96 (gross) this has been rectified by payroll services and deducted from Clerk April / May 2017 salary.



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To consider and approve the Accounts for 2016/2017 and Bank Reconciliation as at 31st March 2017. Please see attached.

2. To approve Annual Return including Governance Statement for the year ending 31st March 2017 to the Audit Commission. Please see attached.
3. Financial allocation for Projects for 2017/2018.
For noting, monies allocated for traffic calming measures in 2017/2018 c£4,500.

49. PLANNING APPLICATIONS

See attached Planning Working Group Schedule.

50. PLANNING DECISIONS

1. Permission granted - Appn Ref: 17/0194 Variation of Condition 2 (Approved Plans) Dwelling has been reduced in scale of previously approved planning permission 13/0345. Location: L/A West End Farm, Cargo, Carlisle, CA6 4AW.
2. Permission granted - Appn Ref: 17/0166 Erection of 1No. detached dwelling (Plot No.2) Location: L/A West End Farm, Cargo, Carlisle, CA6 4AW.

51. POLICE ISSUES

1. Police Report May 2017 Kingmoor Parish (most recent data)

Breakdown of crimes

- 8 shoplifting in the Asda area
- 1 anti-social behaviour Baron Way
- 1 anti-social behaviour Princess park Way
- 1 vehicle crime Asda

Stop & Search

- 1 controlled drugs Crindledyke Close

Priorities

- 1 to raise awareness of child sexual exploitation – actioned 6th April
- 1 to challenge speeding vehicles on North rural roads – actioned 2nd May

Performance

Crime statistics show that crime is falling.

2. Agenda item 814 – Speeding on Crindledyke traffic calming site visit, – verbal update the Chairman (see attached quote).

52. CRINDLEDYKE ISSUES – Cllr. J. Ruddick.

53. INSURANCE – the Clerk.

54. REVIEW OF ELECTORAL BOUNDARIES BRIEFING – Cllr. M. Jones.

55. ROAD CLOSURE – ETTERBY ROAD - Cllr. M. Jones.

56. CORRESPONDENCE RECEIVED BY THE CLERK

1. Healthcare for the future update.
2. LEP newsletter spring 2017.
3. CALC circular April 2017.
4. CALC circular May 2017.



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5. Dog fouling – letter of complaint from parishioner from Meadowfield re dog fouling on back road through to new Crindledyke estate – Clerk has reported to Carlisle City Council.

57. DATE AND TIME OF NEXT MEETING

20th July 2017 at 7.30pm.