



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG

Telephone 016973 43702 Email: clerk@kingmoorparishcouncil.org

Minutes of the Annual Meeting of Kingmoor Parish Council held on Thursday 19th May 2016 at Rockcliffe Community Centre at 7.30pm.

Present: Cllr. R. Graham (Chairman), Cllr. J. Ruddick (Vice Chairman), Cllr. M. Dickson, Cllr. L. Faulder, Cllr. M. Jones, Cllr. G. Wade,

In Attendance: County Cllr. T. Allison, City Cllr. M. Bowman, S. Hutchinson Clerk

Item No.	Action
912. Apologies for absence Cllr. B. Colville, Cllr. M. Kirkwood, Cllr. J. Bainbridge	
913. TO APPOINT A CHAIRMAN FOR THE COMING YEAR Cllr. Graham was nominated by Cllr. Faulder to stand as Chairman for the coming year, this was seconded by Cllr. Ruddick, Cllr. Graham accepted.	
914. TO APPOINT A VICE CHAIRMAN FOR THE COMING YEAR Cllr. Ruddick was nominated by Cllr. Graham to stand as the Vice Chairman for the coming year, this was seconded by Cllr. Faulder, Cllr. Ruddick accepted.	
915. DECLARATIONS OF INTEREST Cllr. Ruddick - rents unit off Kingmoor Park also does work for Kingmoor Park, Cumbria County Council and other Parish Councils. Cllr. Jones wanted it noted that he is a Health Watch Ambassador and there is an Item under agenda item	
916. REQUESTS FOR DISPENSATIONS No requests	
917. TO APPROVE MINUTES OF THE LAST MEETING The Minutes were approved	
918. PROGRESS UPDATES 1. Agenda item 871 – Carlisle City lighting Policy – Cllr Ruddick explained that he was trying to find the owner of the road. Cllr. Bowman added that the matter had been raised with Cllr Allison and Chris Hardman and taken up by Kevin Crawley as it is a County Council matter. Cllr. Ruddick explained that Nigel Butcher was already looking into the matter and he asked Cllr. Allison if he could liaise with him direct. Cllr. Allison agreed that he could. Following a discussion as to why Phase 2 had not automatically been adopted Cllr. Ruddick stated that Nigel Butcher had asked him to identify who owned the land via the Land Registry. It was agreed that the Clerk would write to Cllr. Allison and ask him formally to look into the ownership of the road.	Clerk Cllr. TA



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	<p>2. Agenda item 816 – Entrance to Cargo – re sandstone sign –the Chairman confirmed that planning permission would be needed for the sign. Cllr Wade wanted to know what the Parish Council should do next if the sign is to be paid for with millennium funds. Cllr. Dickson explained that the Millennium Committee had tried to resolve this matter but it came back to the council to identify a location. Following a discussion on the location and the funding for a sign at the entrance of Cargo the Chairman asked Cllr. Dickson to gather the remaining Millennium Committee members together and ask them to contact the Parish Council if they want the council to support the erection of a sign at the entrance of Cargo and whether or not there are any millennium funds left to pay for the sign.</p> <p>3. Agenda item 818 – Removal of redundant oak tree frame – It was agreed that the Clerk would ask CALC to offer the frame for free to another Parish Council via the CALC monthly circular.</p> <p>4. Agenda item 819 – Fencing works Crindledyke – The Clerk explained that Ross Nicholson has still not produced a plan for the council to mark the location of the fence. The Chairman said that he would chase Ross for a response for the next meeting.</p> <p>5. Agenda item 857 – Playground inspections – The Chairman confirmed that the Playground fencing had been repaired. RESOLVED</p> <p>6. Agenda item 860 – Dog fouling – The Clerk confirmed that the posters and been produced and distributed for the notice boards and explained that Carlisle City do not have any posters for lamp posts at the present time. RESOLVED</p> <p>7. Agenda item 898 – Queen's 90th Birthday celebrations – It was agreed that the council would not be supporting any events to celebrate the Queen's 90th Birthday. RESOLVED</p> <p>8. Agenda item 899 – Churchyard – It was agreed that the council would pay £400.00 to support the maintenance of the Churchyard at Rockcliffe. Clerk to bring a cheque to the next meeting for signature. RESOLVED</p> <p>9. Agenda item 901 – Benches – It was agreed that Cllr. Ruddick would take one of the benches to Stainton and that Cllr. Wade would get an estimate to secure it. Cllr. Ruddick was asked to look into securing the one at Crindledyke.</p> <p>10. Agenda item 904 – Google Maps - Cllr. Ruddick explained that he had already marked the river at Stainton onto the google maps and his aim is to put as much of the parish as possible onto the maps. Cllr. Ruddick will bring an update to future meetings when appropriate.</p>	Cllr. MD
		Clerk
		Cllr. RG
		Clerk
		Cllr. RG
		Clerk
		Cllr. GW
		Cllr. JR
		Cllr. JR



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	<p>11. Agenda item 906 – Parking Applegarth – Following a discussion on whether or not the residents of Applegarth require more parking it was agreed that before the council could take this matter further the council would need a letter with signatures from the residents of Applegarth confirming that they would like more parking at that point the council could look into the matter re planning etc. Cllr. Faulder was asked to take this back to the residents.</p>	Cllr. LF
919.	PUBLIC PARTICIPATION None	
920.	HIGHWAYS ISSUES <ol style="list-style-type: none">1. Complaints notified to highways and waiting for a response were noted.2. Agenda item 772 and 815 Kingmoor West Roundabout, Junction 44 – Following the response from G. Scott the Chairman ruled that junction 44 would not be brought back to the Parish Council for a period of 3 months.3. Agenda item 859 cycle way from Cargo to CNDR roundabout – Cllr. Allison explained that he had contacted G. Scott on the feasibility of the cycle route and has asked him to look at it again. He added that he has already received one quote and that following receipt of the specification from G. Scott he will obtain another 2 quotes. He added that if he can obtain sufficient funding from other sources he hopes that the Parish Council will make a contribution. A discussion ensued on the possible route and highways signage that was already in place. Cllr. Allison then pointed out that another option for funding would be section 106 monies which may become available if the Bio mass plant goes ahead. The Chairman pointed out that the Parish Council would not be basing its decision on whether or not to support the Bio Mass development on the fact that section 106 monies may become available for a cycle way. It was agreed to leave on the agenda for a further update from Cllr. Allison	Cllr. TA
921.	WAVERLEY VIADUCT <p>Cllr. Jones raised the issue of an email which had been sent by Cllr. Allison. He said he had concerns that the email had implied that two councillors were making a decision for 10 homes. He added that Cllr Wade and he were representing the views of all the parishioners in Stainton and also other residents affected in other areas.</p> <p>The Chairman asked why there had not been a vote on the matter at the last meeting.</p>	



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	<p>Cllr. Ruddick explained that the council members did not want to vote on the matter at the last meeting.</p> <p>Following a further discussion on the private property of the residents in Stainton and the impact that has on the matter Cllr Allison asked if compulsory purchase would be an option. Cllr Ruddick said that this was unlikely. Cllr. Wade then asked Cllr. Allison why the group wishing to open the viaduct had not approached the environment agency regarding the flood plain. Cllr Allison explained that he had no connection to the group and had only attended the same meeting that Cllr. Graham and Cllr. Jones had attended. He asked if it could be noted in the minutes that he had no involvement with the group. The Chairman said that he wanted a definitive decision on whether or not the council supports the use of the Waverley viaduct as a cycle way.</p> <p>Cllr. Wade pointed out that the parishioners in Stainton don't want any access.</p> <p>The Chairman asked the council what they wanted to vote on.</p> <p>Cllr. Jones proposed voting on No need for public access over the Waverley viaduct this was seconded by Cllr. Dickson.</p> <p>The council voted and it was a unanimous decision with all in favour of no need for public access over the Waverley viaduct. RESOLVED</p>	
922.	<p>KINGMOOR ENERGY RECOVERY FACILITY – The Chairman explained that the council had received a pre-planning application for a Gasification Plant and that he and Cllr. Ruddick had then attended an information drop in event at Kingmoor Parish Community Centre. Following a discussion on the types and levels of emissions from the chimney the Chairman agreed to find out what does come out of the chimney before the planning application is received and also that when the planning application is received it will come to a full council meeting.</p>	Cllr. RG
923.	<p>WEBSITE – Cllr. Ruddick demonstrated the website to the council and explained that it would be going live on 1st June 2016.</p> <p>The Chairman thanked Cllr Ruddick and the Clerk for the work they had done on developing the website.</p>	
924.	<p>INSURANCE RENEWAL – The Clerk explained that the Insurance was up for renewal and that a second quote had been obtained. It was agreed that as the quote from the existing provider was still the cheapest that the council would continue to use that provider. The Clerk asked if it would be possible to get a cheque signed between meetings so that it could be sent in time for the renewal date of 1ST June. It was agreed that two signature holders would sign a cheque and that it would be shown as expenditure at the July meeting. RESOLVED</p>	Clerk



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925.	FINANCE 1. INCOME Carlisle City Council Precept and CTRS Grant 8639.00 HMRC VAT reclaim 525.46 2. EXPENDITURE <table border="1"><thead><tr><th>Cheque No.</th><th>Payee</th><th>Description</th><th>Amount £</th></tr></thead><tbody><tr><td>101089</td><td>Staples UK Ltd</td><td>Stationary</td><td>9.99</td></tr><tr><td>101090</td><td>CALC</td><td>Subscription</td><td>177.00</td></tr><tr><td>101091</td><td>CALC</td><td>Upload documents</td><td>19.50</td></tr><tr><td>101092</td><td>Staples UK Ltd</td><td>Stationary</td><td>42.37</td></tr><tr><td>101093</td><td>HMRC</td><td>PAYE Quarter 1</td><td>256.59</td></tr><tr><td>101094</td><td>S. Hutchinson</td><td>Salary Quarter 1</td><td>720.00</td></tr><tr><td>101095</td><td>CPSL</td><td>Payroll</td><td>14.00</td></tr><tr><td>101096</td><td>K. Beaty</td><td>Internal audit fee</td><td>75.00</td></tr><tr><td>101097</td><td>D. Kinsella</td><td>Website development</td><td>510.00</td></tr></tbody></table> <p>The Clerk was asked to hold the cheque for the Website development until the work is complete.</p> 3. CURRENT POSITION Opening Balance in Community Account as at 01/04/2016 £9617.25 Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £16,957.26 Current balance in 14 day Business Account £2,170.55. Total balance including 14 day business account is £19,127.81 Please see bank reconciliation as at 10 th May 2016. 4. ANNUAL ACCOUNTS 1. Approved by Internal Auditor – Kate Beaty The Accounts for 2015/2016 and Bank Reconciliation as at 31 st March 2016 were approved by the council. 2. The Annual Return including Governance Statement for the year ended 31 st March 2016 to the Audit Commission including the Governance Statement was approved by the council. 3. Financial allocation for Projects for 2016/2017 – The Chairman and Cllr. Ruddick explained the position with regards to speeding on Crindledyke Lane and the two meetings that have taken place with Carlisle City and Cumbria County Council representatives. The Chairman then asked the council if £5k could be reserved for possible	Cheque No.	Payee	Description	Amount £	101089	Staples UK Ltd	Stationary	9.99	101090	CALC	Subscription	177.00	101091	CALC	Upload documents	19.50	101092	Staples UK Ltd	Stationary	42.37	101093	HMRC	PAYE Quarter 1	256.59	101094	S. Hutchinson	Salary Quarter 1	720.00	101095	CPSL	Payroll	14.00	101096	K. Beaty	Internal audit fee	75.00	101097	D. Kinsella	Website development	510.00	Clerk
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	traffic calming measures at Crindledyke. It was agreed to reserve £5k for traffic calming measures.	
926.	PLANNING APPLICATIONS The Planning Working Group schedule previously circulated was noted.	
927.	PLANNING DECISIONS The Chairman read out the planning notification.	
928.	POLICE ISSUES <ol style="list-style-type: none">1. Police Reports – Response from Cumbria Constabulary – The Clerk explained that following further discussions with Cumbria constabulary newsletters will no-longer be produced but the Clerk will be able to access information from the website and update the council as appropriate.2. Agenda item 814 – Speeding on Crindledyke, bus stops and cycle way – it was noted that feedback on this item had been covered under agenda item 925 (4(3)).	
929.	CORRESPONDENCE RECEIVED BY THE CLERK The correspondence was noted. The Clerk pointed out that there had been another complaint from a parishioner in Cargo re dog fouling, pot holes and street cleaning. It was agreed that the Clerk would write to the parishioner explaining what action had been taken. Cllr. Wade asked about the flood deposits / removal request for notification of any areas where flood deposits have still not been removed. The Chairman explained that all the flood debris had been removed by people in the parish. Cllr. Wade also asked about reinstating the footpath below Stainton. It was agreed that the Clerk would write to the county council to ask for an update on when this work was going to be completed. Cllr. Ruddick explained that Chris Graham has offered £2k if the council will match the funding for work on the footpaths. The Chairman pointed out that as Chris Graham is attending the July meeting the funding can be discussed then.	Clerk Clerk
930.	DATE AND TIME OF NEXT MEETING 21 st July 2016 at 7.30pm. Agenda items to the Clerk.	