



Clerk to the Council: Sonia Hutchinson,
2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG
Telephone 016973 43702 Email: clerk@kingmoorparishcouncil.org

To Members of Kingmoor Parish Council

8TH November 2018

I am writing to summons you to attend the Parish Council meeting which will take place on Thursday 15th November at Rockcliffe Community Centre at 7.30pm prompt.

Yours faithfully

Sonia Hutchinson, Clerk to the Parish Council

AGENDA

199.18 APOLOGIES FOR ABSENCE

To approve apologies for absence

200.18 DECLARATIONS OF INTEREST

201.18 REQUESTS FOR DISPENSATIONS

202.18 TO APPROVE MINUTES OF THE MEETING HELD ON 20TH SEPTEMBER

203.18 PROGRESS UPDATES

1. Agenda item 978 –Bus stop Parkhouse Road – verbal update by Cllr. Allison.
2. Agenda item 14 – Maintenance of Playground – verbal update Cllr. Colville.
3. Agenda item 193.18 – External Playground report 2018 – please see attached for information.
4. Agenda item 15 – Mobile phone coverage – verbal update Cllr. Bainbridge and Cllr. Jones.
5. Agenda item 183 – Site visit by Tree Officer at Low Crindledyke – verbal update by the Clerk..
6. Agenda item 136.18 - The Cargo Mile – verbal update by Cllr. Faulder and the Chairman.
7. Agenda item 172.18 – Remembrance Tommy – verbal update by the Chairman – see attached article.
8. Agenda item 174.18 – Could the Sprinkles (Common Land) be made into a nature reserve – verbal update by Councillor Ruddick.
9. Agenda item 175.18 – Bridge requiring new handrails – verbal update by the Clerk.
10. Agenda item 176.18 – Footpath notice boards – verbal update by the Clerk.
11. Agenda item 189.18 - Waverley Viaduct – see attached extract from Development Control Committee held on 12th October 2018 - verbal update Cllr. Jones and Cllr. Wade.
12. Agenda item 190.18 – The speed of traffic using Parkhouse Road – verbal update by the Clerk.



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13. Agenda item 192.18 - Bollards in Applegarth – verbal update by the Clerk.
14. Agenda item 194.18 – Email addresses for councillors – verbal update by the Clerk.
15. Agenda item 195.18 – Defibrillators Stainton – verbal update by Cllr. Bainbridge regarding the project to install defibrillators in phone boxes.
16. Agenda item 196.18 - Replacement bench Low Crindledyke – verbal update by the Clerk.

204.18 PUBLIC PARTICIPATION

205.18 POLICE ISSUES

To note Crime report – please see attached report.

Crime Statistics taken from latest data available – September 2018

- 1 Shoplifting Asda

206.18 HIGHWAYS ISSUES

1. Complaints notified to highways and waiting for a response. Please see attached Schedule.
2. Briefing on installation of passing places on the road from CNDR roundabout to Stainton village – verbal update by Cllr. Allison.
3. Highways Maintenance Working Together Project Update – please see attached. Verbal report by the Clerk.

207.18 FINANCE

1. INCOME

To note following income has been received

Rockcliffe Parish Council	Donation Tommy	323.46
HMRC	VAT Reclaim	256.53

2. EXPENDITURE

Cheque No	Payee	Description	Amount £
101193	Sonia Hutchinson	Salary month 7 & 8	591.99
101194	HMRC	PAYE months 7 & 8	147.80
101195	Cumbria Payroll Services LTD	Payroll reports	16.80
101196	Play Inspection Company	Outdoor Annual Inspection	120.00
101197	Sonia Hutchinson	Expenses	27.57

To approve the above expenditure.

To note the Clerk's expenses are in respect of postage and refreshments for the unveiling of the Tommy event.

3. CURRENT POSITION

To note the current position

Opening Balance Community Account	£9232.16
Opening Balance Business Account	£2172.65
Plus income received to date	£9782.32



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Expenditure to date including the above £7000.22
Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £12,012.93
Current balance in 14 day Business Account £2,173.98
Total balance including 14 day business account is £14,186.91
Please see bank reconciliation as at 08/11/2018.

4. BUDGET 2019/20

To receive a report from the Clerk – please see attached.

The council is asked to resolve the actions outlined in the report.

208.18

PLANNING

1. APPLICATIONS

To note comments notified to planning in the Planning Working Group Schedule attached.

2. DECISIONS

Permission Granted Application Ref: 18/0710 Erection of 2no. Dwellings (Outline) Location: Land to the South of Oak House, Cargo, CA6 4AW

Permission Granted Application Ref: 18/067 8Erection Of Industrial/Commercial Units (B1, B2, B8 Use Classes) Without Compliance With Condition 1 Imposed On Planning Permission 17/0839 For External Facing Brickwork To Be Replaced With Full Height Cladding To All Elevations Of Unit N Location: Units N, P and R, Earls Way, Kingmoor Park Central, Carlisle

Permission Granted Application Ref: 18/0901 Display Of Internally Illuminated And Non Illuminated Signage Location: Border Hyundai, Parkhouse Road, Carlisle, CA3 0JR

3. PLANNING APPLICATION 1/16/9009 - shared footway / cycle way Kingmoor Road – verbal update from Cllr. Allison.

209.18

REVISED STANDING ORDERS – THE CLERK

To approve the revised Standing orders please see attached.

210.18

POLICIES– THE CLERK

1. Data Breach Policy.

To approve the Data Breach Policy - please see attached.

2. The following polices are due for revision at the November meeting:-
Code of Conduct, Complaints Procedure, Disciplinary, Equal Opportunities, Grievance, Health & Safety, Press & Media, Protocol on the recording and filming of Council and Committee meetings, Retention of Documents, Risk Management Policy.

The Clerk has checked the policies for revisions and as there are no changes to be made the Council is asked to re-adopt the policies for a further year.

211.18

CORRESPONDENCE RECEIVED BY THE CLERK

1. September North West Coastal Access update



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2. Utility Priority Register questionnaire for people who may need additional help at times of disruption of power or water supply – Rural Services Network
3. October North West Coastal Access update
4. Lake District National Park's World Heritage Status. ACT are holding a series of events for any parish councillors and clerks who may be interested in what the impacts of WHS might be. These events are open to parishes both inside and outside the national park.
5. Cargo Speed bumps – parishioner from Cargo.
6. Better Health at Work - November Update.
7. ACT Issue 31 Autumn Winter Gazette.

212.18

DATE AND TIME OF NEXT MEETING

17th January 2019 at 7.30pm at the Rockcliffe Community Centre