



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702
 Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

Minutes of the Kingmoor Parish Council meeting held on Thursday 17th January 2019 at East Farm House, Cargo, at 7.30pm.

Present: Cllr. R. Graham (Chairman), Cllr. J. Ruddick (Vice Chairman), Cllr. M. Dickson, Cllr. L. Faulder, Cllr. M. Jones, Cllr. M. Kirkwood, Cllr. G. Wade.

In Attendance: County Cllr. T. Allison, City Cllr. J. Bainbridge, City Cllr. M. Bowman and S. Hutchinson Clerk

Item No.		Action
213.19	Apologies for absence Cllr. B. Colville	
214.19	DECLARATIONS OF INTEREST As per Declaration of Interest Register	
215.19	REQUESTS FOR DISPENSATIONS No requests	
216.19	TO APPROVE MINUTES OF THE LAST MEETING Resolved to approve the minutes of the Parish Council meeting held on 15 th November 2018.	
217.19	PROGRESS UPDATES 1. Agenda item 978 –Bus stop Parkhouse Lane Resolved to leave on the agenda Clerk to Chase and report back to the next meeting. 2. Agenda item 14 – Maintenance of Playground – work is still ongoing. Resolved to leave on the agenda until the work is complete – Cllr. Colville to report back to the next meeting. 3. Agenda item 15 – Mobile phone coverage Cargo – this matter is still ongoing with Cllr. Bainbridge still trying to make the case for improving the signal. Cllr. Jones has contacted digital technology and is going to pass his contact’s details to Cllr. Bainbridge. Resolved to leave on the agenda for an update from Cllr. Jones and Cllr. Bainbridge. 4. Agenda item 174.19 – Could the Sprinkles (Common Land) be made into a nature reserve – Following feedback from Cllr Ruddick it was Resolved not to pursue this matter and remove from the agenda. 5. Agenda item 175.19 – Bridge requiring new handrails – the Clerk explained that the work has been passed to the contractor but has	Clerk Cllr. BC Cllr. MJ Cllr. JB



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	<p>received no further updates from the Footpath Officer Resolved to leave on the agenda until completed and the Clerk will chase.</p> <p>6. Agenda item 176.19 – Footpath notice boards – Feedback was received from the working group and it was Resolved that</p> <ul style="list-style-type: none"> (i) In total the parish will purchase 3 notice boards A2 size (ii) 2 notice boards will be lectern type with wood surround and art work, 1 notice board will also be lectern style but with opening doors and wood surround (iii) The Clerk will contact the Footpath Officer to ask for costings to compare with costings already received (iv) The Clerk will apply to the County Council community fund for grant funding towards the cost of the notice boards which is anticipated will be in the region of £1,000 each (v) The Clerk will get costings for a wooden sign for the sprinkles which is in addition to the notice boards. <p>7. Agenda item 199.19 - Waverley Viaduct – Cllr. Jones informed the council that a City Councillor telephoned a resident at Stainton and informed him that a compulsory access order could be placed on his land if necessary, it was felt that his conduct had been very unprofessional and it was Resolved that Cllr. Bainbridge will report his behaviour to the City Council with the full support of the parish council.</p> <p>8. Agenda item 190.19 – The speed of traffic using Parkhouse Road – The Clerk explained that she has received a reply from the police stating that the information will only be available under a freedom of information request. Resolved that the Clerk will request the data under the Freedom of Information Act.</p> <p>9. Agenda item 192.19 - Bollards in Applegarth – Resolved that the Clerk will write to Riverside Housing Association to ask them why they haven't written to the residents in Applegarth to find out if they would like to contribute to the cost of additional parking in Applegarth and if they would like the site improved through the removal of the trees and the small area of grass being tarmacked.</p> <p>10. Agenda item 194.19 – Email addresses for councillors – Resolved that the Clerk will resend their new email addresses.</p> <p>11. Agenda item 195.19 – Defibrillators Stainton – Resolved that Cllr. Bainbridge will give a further update at the next meeting regarding the phone box and the council will consider external defibrillator for Stainton.</p> <p>12. Agenda item 196.19 – Replacement bench Low Crindledyke – Resolved that the bench can be repaired Cllr. Colville to discuss</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. JB</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. JB</p>
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	with resident in property near to the bench – Cllr. Colville to bring an update to the next meeting.	Cllr. BC																																								
218.19	PUBLIC PARTICIPATION No members of the public were present.																																									
219.19	POLICE ISSUES 1. Resolved to note the crime figures for the area.																																									
220.19	HIGHWAYS ISSUES 1. Complaints schedule – Resolved to note the contents of the complaints schedule and that the Clerk will: - <ul style="list-style-type: none"> • Write to the Environment Agency regarding the issue of drainage at Spa House informing them that the septic tank overflow from Spa House is now blocked; • Chase updates on the HIMS system • Chase signage on road to Stainton with reminder that a sign is required that states no vehicles over 7.5 ton are you use the stretch of road from the CNDR to Stainton. 2. Briefing on installation of passing places on the road from CNDR roundabout to Stainton village – Resolved that Cllr. Allison will bring costs back to the council once the site visit has taken place.	Clerk Cllr. TA																																								
221.19	FINANCE 1. INCOME Resolved to note following income has been received <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Rockcliffe Parish Council</td> <td style="width: 20%;">Donation Plaque</td> <td style="width: 20%;">£52.00</td> <td style="width: 20%;"></td> </tr> <tr> <td>United Utilities</td> <td>Wayleave</td> <td>£27,10</td> <td></td> </tr> </table> 2. EXPENDITURE <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Cheque No</th> <th style="width: 30%;">Payee</th> <th style="width: 40%;">Description</th> <th style="width: 20%;">Amount £</th> </tr> </thead> <tbody> <tr> <td>101198</td> <td>Sonia Hutchinson</td> <td>Salary month 9 & 10</td> <td>591.79</td> </tr> <tr> <td>101199</td> <td>HMRC</td> <td>PAYE month 9 & 10</td> <td>148.00</td> </tr> <tr> <td>101200</td> <td>Cumbria Payroll Services</td> <td>Payroll reports</td> <td>16.80</td> </tr> <tr> <td>101201</td> <td>Eric Robinson</td> <td>Grass Cutting</td> <td>80.00</td> </tr> <tr> <td>101202</td> <td>Sonia Hutchinson</td> <td>Expenses</td> <td>8.84</td> </tr> </tbody> </table> Resolved to approve the above expenditure. Resolved to note the Clerk’s expenses 3. CURRENT POSITION Resolved to note the current position <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Opening Balance Community Account</td> <td style="width: 40%;">£9232.16</td> </tr> <tr> <td>Opening Balance Business Account</td> <td>£2172.65</td> </tr> <tr> <td>Plus income received to date</td> <td>£9862.15</td> </tr> <tr> <td>Expenditure to date including the above</td> <td>£7845.86</td> </tr> </table>	Rockcliffe Parish Council	Donation Plaque	£52.00		United Utilities	Wayleave	£27,10		Cheque No	Payee	Description	Amount £	101198	Sonia Hutchinson	Salary month 9 & 10	591.79	101199	HMRC	PAYE month 9 & 10	148.00	101200	Cumbria Payroll Services	Payroll reports	16.80	101201	Eric Robinson	Grass Cutting	80.00	101202	Sonia Hutchinson	Expenses	8.84	Opening Balance Community Account	£9232.16	Opening Balance Business Account	£2172.65	Plus income received to date	£9862.15	Expenditure to date including the above	£7845.86	
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	<p>Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £11246.60 Current balance in 14 day Business Account £2174.71 Total balance including 14 day business account is £13,421.31</p> <p>4. NATIONAL PAY AWARD FOR CLERKS FROM 1st APRIL 2019 Resolved to approve the national pay rise for Clerks effective from 1st April 2019. The Clerk is paid on scale point 21 and the rate of pay for this scale point will increase from £10.67 to £11.00 per hour. Clerk will inform Payroll Services.</p>	Clerk
222.19	<p>PLANNING</p> <p>1. APPLICATIONS - Resolved to note comments notified to Planning.</p> <p>2. DECISIONS -Resolved to note the following decision. Permission Granted - Appn Ref: 18/0560, Proposed Vehicle Waiting Area Location: Dobies Vauxhall, Parkhouse Road, Carlisle, CA3 0GW Permission Granted - Appn Ref: 18/0619, Change Of Use Of Land To Car Park And Car Storage Area With Associated Infrastructure Location: Site 1 Chandler Way, Parkhouse, Carlisle, CA3 0JQ</p> <p>3. PLANNING APPLICATION 1/16/9009- PLANNING APPLICATION 1/19/9006 – shared footway – cycle way. Cllr. Allison informed the council that he is currently using data strips to collect information on the speed of vehicles to support the need for a cycle way. He has also had a favourable response from local business re financial support.</p>	
223.19	<p>FOOTPATH AT SPA HOUSE</p> <p>Cllr. Wade explained that a landowner and Cumbria County Council have reached an impasse with regards to the installation of a gate at the side of the footpath at the base of the embankment by the CNDR roundabout. Following a discussion it was agreed that resolving the matter between the landowner and the County Council was not a parish council matter however as there have been complaints about the state of the footpath it was Resolved that the Clerk will report the state of the footpath to Highways and ask for it to be repaired.</p>	Clerk
224.19	<p>DATA PROTECTION FEE RENEWAL DUE 11/02/2019</p> <p>Resolved to renew by Direct Debit as the charge will be £35 compared to £40 by cheque. Clerk will action and report the transaction in March accounts.</p>	Clerk
225.19	<p>ETTERBY RAILWAY BRIDGE</p>	



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	Cllr. Jones made the council aware that he was able to prevent the road by Etterby Bridge being completely closed due to repairs by contacting the railway company and explaining that the road is a vital link for the community of Stainton. The council noted and thanked Cllr. Jones for his action.	
226.19	CORRESPONDENCE RECEIVED BY THE CLERK Resolved to note the correspondence received.	
227.19	DATE AND TIME OF NEXT MEETING 21 st March 2019 at 7.30pm at the Rockcliffe Community Centre Agenda items for the next meeting The Council's liability for Trees on Council Land Grass Cutting Contract – to make a decision on the next 3 year contract.	Clerk

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