



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702

Email: clerk@kingmoorparishcouncil.org, Website: www.kingmoorparishcouncil.org

To Members of Kingmoor Parish Council

13thth March 2019

I am writing to invite you to attend the Parish Council Meeting which will take place on Thursday 21st March 2019 at Rockcliffe Community Centre at 7.30pm prompt.

Yours faithfully

Sonia Hutchinson, Clerk to the Parish Council

AGENDA

228.19 APOLOGIES FOR ABSENCE

To approve apologies for absence

229.19 DECLARATIONS OF INTEREST

230.19 REQUESTS FOR DISPENSATIONS

231.19 TO APPROVE MINUTES OF THE LAST MEETING

232.19 PROGRESS UPDATES

1. Agenda item 978 –Bus stop Parkhouse Road – verbal update by the Clerk.
2. Agenda item 14 – Maintenance of Playground – verbal update by Cllr. Colville..
3. Agenda item 15 – Mobile phone coverage – verbal update Cllr. Bainbridge and Cllr. Jones.
4. Agenda item 175.18 – Bridge requiring new handrails – verbal update by the Clerk.
5. Agenda item 176.18 – Footpath notice boards – verbal update by the Clerk.
6. Agenda item 189.18 - Waverley Viaduct – verbal update Cllr. Bainbridge.
7. Agenda item 190.18 – The speed of traffic using Parkhouse Road – verbal update by the Clerk.
8. Agenda item 192.18 - Bollards in Applegarth – verbal update by the Clerk.
9. Agenda item 194.18 – Email addresses for councillors – verbal update by the Clerk.
10. Agenda item 195.18 – Defibrillators Stainton – verbal update by Cllr. Bainbridge.
11. Agenda item 196.18 – Repairs to bench Low Crindledyke – verbal update by Cllr. Colville.
12. Agenda item 223.19 – Footpath at Spa House – verbal update by the Clerk.

233.19 PUBLIC PARTICIPATION

234.19 POLICE ISSUES

To note Crime report – please see attached report.

Crime Statistics taken from latest data available – December 2018



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- 1 shoplifting on or near Supermarket
- 1 Violence and sexual offence on or near Supermarket
- 1 Other on or near Supermarket

235.19

HIGHWAYS ISSUES

- 1. To note complaints notified to highways and waiting for a response. Please see attached Schedule.
- 2. Briefing on installation of passing places on the road from CNDR roundabout to Stainton village – verbal update by Cllr. Allison.

236.19

FINANCE

- 1. INCOME
 - None
- 2. EXPENDITURE

Cheque No.	Payee	Description	Amount £
101203	Sonia Hutchinson	Salary month 11 & 12	591.79
101204	HMRC	PAYE months 11 & 12	148.00
101205	Cumbria Payroll Services LTD	Payroll reports	16.80
101206	The Rockcliffe Centre	Room Hire 2018/2019	60.00
101207	Sonia Hutchinson	Expenses	7.12
Direct Debit	ICO	Registration fee	35.00

3. CURRENT POSITION

Closing balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £10,387.89

Closing balance in 14 day Business Account £2175.45

Total balance including 14 day business account is £12,563.34

Please note bank reconciliation as at 4th March 2019 (see attached).

- 4. Summary of Risk Assessment and internal audit document including revised Asset Register.
To consider and approve – see attached
- 5. Review of Risk Assessment Schedule
To consider and approve – see attached
- 6. Insurance
To resolve that the Clerk will obtain estimates for insurance renewal from 1st June for the next meeting.
- 7. Internal Audit
To resolve to appoint K. Beaty as the Internal Auditor for the 2018/2019 Audit.



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8. Financial Regulations

To re-adopt the Financial Regulations for 2019/2010. The Regulations have been reviewed and no changes have been made.

237.19

PLANNING

1. APPLICATIONS

To note comments notified to planning in the Planning Working Group Schedule attached.

2. DECISIONS

Permission Granted Appn Ref: 18/1002 Erection of 2no. Dwellings (Outline)
Location: Land adjacent West End Farm, Cargo, Carlisle, CA6 4AW

Permission Granted Appn Ref: 18/1008 Renovation, Alterations & Extension To Derelict Dwelling; Change of use of Adjacent Barn to 1no. Dwelling (LBC)
Location: West End Farm, Cargo, Carlisle, CA6 4AW

3. PERMISSION GRANTED FOR CHANGE OF USE OF LAND TO CAR PARK
(Appn 18/0619)

238.19

PARISH COUNCIL MEETING DATES 2019/2020

To approve the list of dates for the meetings in 2019 / 20120 see attached

239.19

POLICIES

To re-adopt the following policies previously circulated. The policies have been reviewed and no changes have been made: -

- Recruitment Policy,
- Training and Development Policy,
- Appraisal Policy,
- Sickness Absence Policy.

240.19

WEBSITE

To resolve to continue to use the current provider for hosting and general maintenance at a cost of £75 per annum plus VAT for the hosting and £20 plus VAT for the domain renewal.

241.19

THE COUNCILS LIABILITY FOR TREES ON COUNCIL LAND – CLLR. RUDDICK

242.19

GRASS CUTTING CONTRACT – THE CLERK

To consider the quotes received and appoint a contractor for 2019 to 2022.

243.19

CORRESPONDENCE RECEIVED BY THE CLERK

Copies of all correspondence will be available at the meeting.

1. Cumbria CVS – County Volunteering network meeting
2. Sign up to Carlisle Food Charter
3. Cumbria Arts and Culture Network Ebulletin
4. NHS North Cumbria Clinical Commissioning Group's next Governing Body Meeting to take place on Wednesday 6 February 2019
5. Join keep Britain Tidy Clean up 22nd March to 23 April
6. CALC February Newsletter



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7. CALC 125 years of Parish Councils – CALC are looking for parish councils who have been in existence since 1894.
8. Making Tax Digital - HMRC's move to digital taxation for VAT re-claims
9. Local Industrial Strategy Consultation Events
10. NALC Electoral Information
11. Highways England – Junction 43 southbound exit slip road closures due to resurfacing
12. Coastal Community input into the North West Marine Plan
13. Working Together update form Highways
14. Cycle Tour of Cumbria event notification
15. M6 J44 Northbound Entry Slip Road closure due to installation of a new Police Observation Platform
16. Invite to Carlisle volunteering fair 6th June 2019
17. Carlisle Libraries & Archives events and activities guide
18. Great British Spring Clean from 22nd March to 23rd April
19. The Big Lunch 1st and 2nd June 2019

244.20

DATE AND TIME OF NEXT MEETING-

Annual Parish Meeting on 16th May 2019 at 7.00pm.

Parish Council Annual Meeting 16th May 2019 at 7.30pm.