



Clerk to the Council: Sonia Hutchinson,
2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG
Telephone 016973 43702 Email: clerk@kingmoorparishcouncil.org

To Members of Kingmoor Parish Council

11th November 2019

I am writing to summons you to attend the Parish Council meeting which will take place on Thursday 21st November at Rockcliffe Community Centre at 7.30pm prompt.

Yours faithfully

Sonia Hutchinson, Clerk to the Parish Council

AGENDA

305.19 APOLOGIES FOR ABSENCE

To approve apologies for absence

306.19 DECLARATIONS OF INTEREST

307.19 REQUESTS FOR DISPENSATIONS

308.19 TO APPROVE MINUTES OF THE MEETING HELD ON 20TH SEPTEMBER

309.19 PROGRESS UPDATES

1. Agenda item 267.19 – Painting the Bus shelter – verbal update by the Clerk.
2. Agenda item 15 – Mobile phone coverage – verbal update Cllr. Ellis.
3. Agenda item 176.18 – Footpath interpretation boards – verbal update by the Clerk.
4. Agenda item 189.18 - Waverley Viaduct – verbal update Cllr. Wade.
5. Agenda item 223.19 – Footpath at Spa House – verbal update by Cllr. Allison.
6. Agenda item 268.19 - Signage Cargo – verbal update by Cllr. Faulder and the Chairman.
7. Agenda item 269.19 - Footpath Clearance Community Payback Team – verbal update by the Clerk.
8. Agenda item 270.19 – Road between CNDR and Stainton Village one way for HGV vehicles – verbal update from the Chairman re one business not complying with informal one way traffic agreement.
9. Agenda item 285.19 – Marking out a Football Pitch with goal posts – verbal update by the Clerk.
10. Trees on Applegarth – verbal update by the Clerk.
11. Phone Boxes cargo and Stainton – verbal update by the Clerk.
12. Trees on Common Land – verbal update by the Clerk.

310.19 PUBLIC PARTICIPATION

311.19 POLICE ISSUES

To note Crime report – please see attached report.

Crime Statistics taken from latest data available – September 2019



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- 2 violence / sexual behaviour – on or near Crindledyke Close
- 1 drugs related – on or near ladybank
- 2 other theft - on or near Supermarket
- 1 public disorder - on or near Supermarket
- 2 shoplifting - on or near Supermarket
- 1 burglary – on or near Princess park Way

312.19

HIGHWAYS ISSUES

1. Complaints notified to highways and waiting for a response. Please see attached Schedule.
2. The cleaning of vegetation on the footpath in Cargo reference W1980969927 – update the Clerk and Cllr. Allison.

313.19

FINANCE

1. INCOME

To note no income has been received however a VAT reclaim has been submitted to HMRC for £1080.59 which will go through eth accounts in January.

2. EXPENDITURE

Cheque No	Payee	Description	Amount £
101233	Play Inspection Company	Outdoor Annual Inspection	120.00
101234	HMRC	PAYE months 7 & 8	152.40
101235	Sonia Hutchinson	Salary month 7 & 8	610.27
101236	Cumbria Payroll Services LTD	Payroll reports	16.80
101237	Sonia Hutchinson	Expenses	61.96

To note the Clerk's expenses are in respect of postage, stationary and flowers for Cllr. Colville's widow.

3. CURRENT POSITION

To note the current position

Opening Balance cash book 01/04/2019 £12,563.67

Plus income received to date £9703.56

Expenditure to date including the above £11118.02

Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £8970.87

Current balance in 14 day Business Account £2,178.34

Total balance including 14 day business account is £11,149.21

Please see bank reconciliation as at 01/11/2019.

4. BUDGET 2020/21

To receive a report from the Clerk – please see attached.

The council is asked to resolve the actions outlined in the report.



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314.19

PLANNING

1. APPLICATIONS

To note comments notified to planning in the Planning Working Group Schedule attached.

2. DECISIONS

Permission Granted - Appn Ref: 19/0655 - Display of Externally Illuminated Fascia Sign Location: Unit 3, Acorn Business Park, Merchants Drive, Parkhouse, Carlisle, CA3 0JW

Permission Granted - Appn Ref: 19/0665 - Change of use from B1 (Office) To D1c (Education Facility) Location: Unit 12a, Clifford Court, Cooper Way, Parkhouse, Carlisle, CA3 0JG

Permission Granted - Appn Ref: 19/0658 - Erection of Detached Building for Agricultural use and Stables Location: Brambly Hedge, Cargo, Carlisle, CA6 4AW

Permission Granted - Appn Ref: 19/0733 - Display of 2no. Non Illuminated Signs and 1no. Illuminated Sign Location: Unit F, Kingmoor Park Road, Kingmoor Park Central, Carlisle, CA6 4SE

Permission Granted - Appn Ref: 19/0718 - Signs for North Entry, East Entry & South Entry to Kingmoor Park Location: Kingmoor Park Properties, Kingmoor Park, Carlisle

Granted subject to legal agreement - Appn Ref: 18/1142 - Erection of 194no. Dwellings and Associated Infrastructure Location: Land to North of California Road, Carlisle CA3 0BY

3. PLANNING APPLICATION 1/16/9009 - shared footway / cycle way Kingmoor Road – verbal update from Cllr. Allison.

315.19

POLICIES – THE CLERK

1. The following polices are due for revision at the November meeting:-

Standing Orders, Code of Conduct, Complaints Procedure, Disciplinary, Equal Opportunities, Grievance, Health & Safety, Press & Media, Protocol on the recording and filming of Council and Committee meetings, Retention of Documents, Risk Management Policy.

The Clerk has checked the policies for revisions and as there are no changes to be made the Council is asked to re-adopt the policies for a further year.

2. Risk Management Schedule

To adopt the Risk Assessment Schedule previously circulated which has been amended to reflect the risk assessments undertaken on the Trees on parish common land.

316.19

POND – THE CHAIRMAN

317.19

NOTICE BOARDS - CLLR. FAULDER

318.19

BUS SHELTER CRINDLEDYKE – CLLR. KIRKWOOD & CLLR. LOGAN



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- 319.19 WEBSITE ACCESIBILITY LEGISLATION – THE CLERK**
- 320.19 CO-OPTION – THE CHAIRMAN**
- 321.19 PLAYGROUND INSPECTION REPORT – THE CHAIRMAN**
- 322.19 COUNCILLOR TRAINING – CLLR. FAULDER**
- 323.19 CORRESPONDENCE RECEIVED BY THE CLERK**
1. North West Coastal Access Monthly Update – September
 2. Cumbria Action for Health and Mental Health Provider Forum Bulletin – October
 3. Update on Hyper Acute Stroke Unit at Cumberland Infirmary Carlisle
 4. Update on VE Day 75 celebrations on 8th May 2020 and VJ Day will be commemorated on the 15th August 2020
 5. CPCA AGM 11th September 2019 Draft minutes
 6. North West Coastal Access Monthly Update – October
 7. Information on the Community Resilience Network & Flood Groups Network Meeting being held on 18th November
 8. Cumbria Action for Health & Mental Health Provider Forum Bulletin 04.11.2019
 9. CALC Planning training events 2019/2020
- 324.19 DATE AND TIME OF NEXT MEETING**
- 16th January 2020 at 7.30pm at the Rockcliffe Community Centre