



Clerk to the Council: Sonia Hutchinson,  
2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG  
Telephone 016973 43702 Email: clerk@kingmoorparishcouncil.org

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To Members of Kingmoor Parish Council

11<sup>th</sup> January 2020

I am writing to summons you to attend the Parish Council meeting which will take place on Thursday 16<sup>th</sup> January at Rockcliffe Community Centre at 7.30pm prompt.

Yours faithfully

Sonia Hutchinson, Clerk to the Parish Council

### AGENDA

**1.20 APOLOGIES FOR ABSENCE**

To approve apologies for absence

**2.20 DECLARATIONS OF INTEREST**

**3.20 REQUESTS FOR DISPENSATIONS**

**4.20 TO APPROVE MINUTES OF THE MEETING HELD ON 21<sup>st</sup> NOVEMBER**

**5.20 PROGRESS UPDATES**

1. Agenda item 267.19 – Painting the Bus shelter – verbal update by the Clerk.
2. Agenda item 15.17 – Mobile phone coverage – verbal update Cllr. Ellis.
3. Agenda item 176.18 – Footpath interpretation boards – verbal update by the Clerk.
4. Agenda item 189.18 - Waverley Viaduct – verbal update Cllr. Ellis.
5. Agenda item 223.19 – Footpath at Spa House – verbal update by Cllr. Allison and Cllr. Wade.
6. Agenda item 268.19 - Signage no parking Cargo – verbal update by the Chairman.
7. Agenda item 269.19 - Footpath Clearance Community Payback Team – verbal update by Cllr. Faulder.
8. Agenda item 270.19 – Road between CNDR and Stainton Village one way for HGV vehicles – verbal update from the Chairman re one business not complying with informal one way traffic agreement.
9. Agenda item 286.19 – VE Celebrations – verbal update by Cllr. Faulder.
10. Agenda item 298.19 - Trees on Applegarth – verbal update by the Clerk.
11. Agenda item 299.19 - Phone Boxes cargo and Stainton – verbal update by Cllr. Jones and Wade as to whether the phone box has been removed yet.
12. Agenda item 300.19 - Trees on Common Land and Kissing gate at the entrance to the sprinkles– verbal update by the Clerk.
13. Agenda item 316.19 - Grant funding for cleaning out the pond at Cargo – verbal update by the Clerk.



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14. Agenda item 321.19 - Playground Inspection Report – verbal update by the Clerk.

**6.20 PUBLIC PARTICIPATION**

**7.20 POLICE ISSUES**

Crime Statistics taken from latest data available – November 2019

On or near Crindledyke Close	1	Violence / sexual offence
On or near Lords Way	1	Anti-social behaviour
On or near Cooper Way	1	Drug related
	1	Other crime
On or near Asda Supermarket	1	Criminal damage and arson
	1	Other theft
	2	Public disorder
	2	Shoplifting
	1	Other crime
On or near Queens Drive	1	Anti-social behaviour

**8.20 HIGHWAYS ISSUES**

1. Complaints notified to highways and waiting for a response. Please see attached Schedule.

**9.20 FINANCE**

1. INCOME

Income received:-  
 HMRC VAT reclaim £1080.59  
 Electricity North West Wayleave £27.10

2. EXPENDITURE

Cheque No	Payee	Description	Amount £
101238	Rockcliffe Community Centre	Room Hire 2019/20	96.00
101239	HMRC	PAYE months 9 & 10	152.60
101240	Sonia Hutchinson	Salary month 9 & 10	610.07
101241	Cumbria Payroll Services LTD	Payroll reports	16.80
101242	Sonia Hutchinson	Expenses	33.67
101243	Eric Robinson	Grass cutting	160.00
101244	Rocket sites	Website development	84.00

To note the Clerk's expenses are in respect of postage and Ink.

**CURRENT POSITION**

To note the current position

Opening Balance cash book 01/04/2019	£12,563.67
Plus income received to date	£10811.98
Expenditure to date including the above	£12271.16

Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £8925.42



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Current balance in 14 day Business Account £2179.07

Total balance is £11104.29

Please see bank reconciliation as at 01/01/2020.

NB - there is c£2k expenditure to be incurred before the end of the financial year.

3. DATA PROTECTION REGISTRATION FEE RENEWAL

To resolve to approve the renewal of the registration fee by direct debit at a cost of £35. To note the direct debit will be taken out on 11/02/20 and will go through the accounts in March 2020.

4. INTERNAL AUDITOR FOR YEAR ENDING 31<sup>st</sup> March 2020

To resolve to appoint K. Beatty as the Internal Auditor for 2019/20 Audit of Accounts.

10.20

**PLANNING**

1. APPLICATIONS

To note comments notified to planning in the Planning Working Group Schedule attached.

2. DECISIONS

To note no decisions have been received since the November meeting.

3. PLANNING APPLICATION 1/16/9009 - shared footway / cycle way Kingmoor Road – verbal update from Cllr. Allison.

11.20

**MEETING DATES 2020/2021**

To approve the dates for the parish council meetings in 2020/2021 (see attached)

12.20

**BUS SERVICE CRINDLEDYKE – Cllr. Allison.**

13.20

**THE POND AT STANTON – Cllr. Wade.**

14.20

**CORRESPONDENCE RECEIVED BY THE CLERK**

1. Complaint from parishioner regarding scrap metal in the field on the entrance to the village and right of way adjacent to the New build House behind Eden farm.

2. CALC November Newsletter

3. CALC December Newsletter

4. Update on roll out of superfast broadband in Brunstock and Longtown areas.

5. Buckingham Palace Garden Party nominations for 2020. Invitations are in recognition of past service as Chairmen of Parish Council and Town Mayors in England and it is therefore appropriate that outgoing members should be invited to attend.

6. CALC Developing your skills programme for January to June 2020.

7. CPCA Draft minutes for the meeting held on 20<sup>th</sup> November.

8. Flyer advertising CPCA event - Caring for your community - How can we help - 28<sup>th</sup> February 2020. This is a FREE event with lunch provided.

9. North Cumbria Integrated Care NHS FT details of the Pass the Baton challenge

15.20

**DATE AND TIME OF NEXT MEETING**

19<sup>th</sup> March 2020 at 7.30pm at the Rockcliffe Community Centre



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