



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702  
 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

Minutes of the Kingmoor Parish Council meeting held on Thursday 16<sup>th</sup> January 2020 at  
 Rockcliffe Community Centre, Rockcliffe at 7.30pm.

**Present:** Cllr. R. Graham, Chair, Cllr. L. Faulder, Vice Chair, Cllr. M. Dickson, Cllr. M. Kirkwood, Cllr. P. Logan, Cllr. J. Moscrop and Cllr. G. Wade.

**In Attendance:** Carlisle City Cllrs. G. Ellis and D. Morton, Cllr. T. Allison, and S. Hutchinson Clerk

Item No.		Action
1.20	<b>Apologies for absence</b> Cllr. M. Jones Carlisle City Cllr. H. Davison	
2.20	<b>DECLARATIONS OF INTEREST</b> As per Declaration of Interest Register	
3.20	<b>REQUESTS FOR DISPENSATIONS</b> No requests	
4.20	<b>TO APPROVE MINUTES OF THE LAST MEETING</b> <b>Resolved</b> to approve the minutes of the Parish Council meeting held on 21 <sup>st</sup> November 2019.	
5.20	<b>PROGRESS UPDATES</b> <ol style="list-style-type: none"> <li>1. Agenda item 267.19 – Painting the Bus shelter – the Clerk informed the members that the school are going to be doing the mural on a weekend and inviting children to come along in time slots if they want to help. The children over the next couple of weeks are going to be coming up with the designs for the mural which the artist will then create the design from. A final date hasn't been agreed yet, but hopefully before the half term. <b>Resolved</b> that the Clerk will chase this up with the school and bring back to the next meeting.</li> <li>2. Agenda item 15 – Mobile phone coverage – Cllr. Ellis had no further update at the present time. <b>Resolved</b> to leave on the agenda.</li> <li>3. Agenda item 176.18 – Footpath interpretation boards – The Chairman informed the members that the Crindledyke interpretation Board will need to be re-done as the footpaths are incorrect. <b>Resolved</b> that the Clerk will contact the footpaths officer for advice on the correct footpaths. It was also <b>Resolved</b> to put notice boards on the next agenda.</li> </ol>	Clerk Cllr. G.E  Clerk



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702  
 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

<p>4. Agenda item 189.18 - Waverley Viaduct – Cllr. Ellis had no further update at the present time. <b>Resolved</b> to leave on the agenda.</p>	<p>Cllr. G.E</p>
<p>5. Agenda item 223.19 – Footpath at Spa House – The Clerk informed the members that permission has been given by the landowner for the work to be completed and a contractor has been commissioned to undertake the work. <b>Resolved</b> to leave on the agenda.</p>	<p>Clerk</p>
<p>6. Agenda item 268.19 - Signage Cargo – <b>Resolved</b> not to put No parking signage by the bus shelter. It was also <b>Resolved</b> to put a “Dogs must be kept on a lead” sign and the Chairman will organise.</p>	<p>Cllr. R. G.</p>
<p>7. Agenda item 269.19 - Footpath Clearance Community Payback Team – M. Bell has had a look at the area but would like a further meeting with Cllr. Faulder and the Clerk. <b>Resolved</b> to bring an update back to the next meeting.</p>	<p>Clerk</p>
<p>8. Agenda item 270.19 – Road between CNDR and Stainton Village one way for HGV vehicles – All businesses are now complying with the informal arrangement to go one way from the CNDR roundabout to Stainton. <b>Resolved</b> to remove from the agenda.</p>	
<p>9. Agenda item 286.19 – VE Celebrations – Cllr Faulder informed the members that the Village Hall Committee have met and agreed a number of ideas. Resolved that Cllr. Faulder will identify costings and bring back to the next meeting.</p>	<p>Cllr. L.F.</p>
<p>10. Agenda item 298.19 - Trees on Applegarth – the Clerk explained that the delay has been on the part of the contractor and Riverside hope that works on the trees will be undertaken shortly. <b>Resolved</b> that the Clerk will chase and bring back to the next meeting.</p>	<p>Clerk</p>
<p>11. Agenda item 299.19 - Phone Boxes cargo and Stainton – the phone boxes have been removed. <b>Resolved</b> to remove from the agenda.</p>	<p>Clerk</p>
<p>12. Agenda item 300.19 - Trees on Common Land – Two quotes were received for trimming the trees it was <b>Resolved</b> to accept the quote from Ruddick Landscape Services.        The Clerk stated that there has been no further from C. Graham about the installation of a kissing gate where the stile was and the new footbridge. <b>Resolved</b> to keep on the agenda until the work is completed.</p>	<p>Clerk</p>
<p>13. Agenda item 316.19 - Grant funding for cleaning out the pond at Cargo – It was <b>Resolved</b> that Cllr. G. Ellis will match fund the small amount of monies required to clean the pond. The Clerk will email Cllr. Ellis regarding the donation.</p>	<p>Cllr. G.E. Clerk</p>



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702  
 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

	14. Agenda item 321.19 - Playground Inspection Report – the Clerk informed members that having contacted the Insurance company they confirmed that anything negligent would be covered during the period that repairs are undertaken. It was <b>Resolved</b> not to undertake any further work on the playground this financial year and to remove from the agenda.	Clerk																																
6.20	<b>PUBLIC PARTICIPATION</b> None																																	
7.20	<b>POLICE ISSUES</b> <b>Resolved</b> to note the crime figures for the area.																																	
8.20	<b>HIGHWAYS ISSUES</b> 1. Complaints schedule – <b>Resolved</b> to note the contents of the complaints schedule with the following actions: - <ul style="list-style-type: none"> <li>• Clerk will write to the Developer of Edenside to point out that neither the Ministry of Defence or the County Council own the hedge which runs alongside Edenside Estate and are not responsible for cutting the hedge. The Developer will be asked to arrange for the hedge to be cut.</li> </ul>	Clerk																																
9.20	1. INCOME Income received:- HMRC VAT reclaim £1080.59 Electricity North West Wayleave £27.10 <b>Resolved</b> to note the income received. 2. EXPENDITURE																																	
	<table border="1"> <thead> <tr> <th>Cheque No</th> <th>Payee</th> <th>Description</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>101238</td> <td>Rockcliffe Community Centre</td> <td>Room Hire 2019/20</td> <td>96.00</td> </tr> <tr> <td>101239</td> <td>HMRC</td> <td>PAYE months 9 &amp; 10</td> <td>152.60</td> </tr> <tr> <td>101240</td> <td>Sonia Hutchinson</td> <td>Salary month 9 &amp; 10</td> <td>610.07</td> </tr> <tr> <td>101241</td> <td>Cumbria Payroll Services LTD</td> <td>Payroll reports</td> <td>16.80</td> </tr> <tr> <td>101242</td> <td>Sonia Hutchinson</td> <td>Expenses</td> <td>33.67</td> </tr> <tr> <td>101243</td> <td>Eric Robinson</td> <td>Grass cutting</td> <td>160.00</td> </tr> <tr> <td>101244</td> <td>Rocket sites</td> <td>Website development</td> <td>84.00</td> </tr> </tbody> </table>	Cheque No	Payee	Description	Amount £	101238	Rockcliffe Community Centre	Room Hire 2019/20	96.00	101239	HMRC	PAYE months 9 & 10	152.60	101240	Sonia Hutchinson	Salary month 9 & 10	610.07	101241	Cumbria Payroll Services LTD	Payroll reports	16.80	101242	Sonia Hutchinson	Expenses	33.67	101243	Eric Robinson	Grass cutting	160.00	101244	Rocket sites	Website development	84.00	
Cheque No	Payee	Description	Amount £																															
101238	Rockcliffe Community Centre	Room Hire 2019/20	96.00																															
101239	HMRC	PAYE months 9 & 10	152.60																															
101240	Sonia Hutchinson	Salary month 9 & 10	610.07																															
101241	Cumbria Payroll Services LTD	Payroll reports	16.80																															
101242	Sonia Hutchinson	Expenses	33.67																															
101243	Eric Robinson	Grass cutting	160.00																															
101244	Rocket sites	Website development	84.00																															
	3. CURRENT POSITION To note the current position Opening Balance cash book 01/04/2019      £12,563.67 Plus income received to date                      £10811.98 Expenditure to date including the above      £12271.16																																	



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702  
 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

	<p>Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £8925.42          Current balance in 14 day Business Account £2179.07          Total balance is £11104.29  <b>Resolved</b> to approve the expenditure and not the Clerks expenses.</p> <p>4. DATA PROTECTION REGISTRATION FEE RENEWAL  <b>Resolved</b> to approve the renewal of the registration fee by direct debit at a cost of £35.</p> <p>5. INTERNAL AUDITOR FOR YEAR ENDING 31<sup>st</sup> March 2020  <b>Resolved</b> to appoint K. Beatty as the Internal Auditor for 2019/20 Audit of Accounts.</p>	Clerk  Clerk
10.20	<p><b>PLANNING</b></p> <p>1. <b>Resolved</b> to note comments notified to Planning.          2. <b>Resolved</b> to note the decisions listed.          3. PLANNING APPLICATION 1/16/9009- PLANNING APPLICATION 1/19/9006 – shared footway – cycle way – Cllr. Allison asked the members to support the BSW application for extended hours to protect jobs in the area. <b>Resolved</b> to support the application but with concerns regarding vehicles turning left when leaving the site.</p>	Clerk
11.20	<p><b>MEETING DATES 2020/2021</b>  <b>Resolved</b> to approve the dates for the parish council meetings in 2020/2021. The Clerk to book the room.</p>	Clerk
12.20	<p><b>BUS SERVICE CRINDLEDYKE</b>          Cllr. Allison explained that he has listened to the views of the residents and has identified a possible bus route through Crindledyke Farm. <b>Resolved</b> that Cllr. Allison will bring a further update to the next meeting.</p>	Cllr. T. A.
13.20	<p><b>THE POND AT STANTON</b>          Cllr. Wade informed the members that he has concerns about the pond at Stainton in that it needs cleaned out and he also wanted members views on whether or not it should be fenced. <b>Resolved</b> that Cllr. Wade will have a word with a resident at Stainton who may be willing to clean out the pond.</p>	Cllr. G. W
14.20	<p><b>CORRESPONDENCE RECEIVED BY THE CLERK</b>  <b>Resolved</b> To note the correspondence received.</p>	
15.20	<p><b>DATE AND TIME OF NEXT MEETING</b>          . 21st May 2020      Annual Parish Meeting <b>7pm</b>             Annual Parish Council Meeting <b>7.30pm</b></p> <p>Items for the next Agenda          Notice Boards</p>	Clerk



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702

Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

---

DRAFT