



Clerk to the Council: Sonia Hutchinson,
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**Minutes of the Virtual Kingmoor Parish Council meeting held on
 Thursday 16th July Rockcliffe at 7.30pm.**

Present: Vice Chair, Cllr. L. Faulder, Cllr. P. Logan, Cllr. M. Jones and Cllr. G. Wade.
In Attendance: Carlisle City Cllrs. G. Ellis, H. Davison and D. Morton, Cllr. T. Allison,
 and S. Hutchinson Clerk

Item No. Action

36.20 Apologies for absence

Cllr. R. Graham Cllr. M. Dickson, Cllr. M. Kirkwood, Cllr. J. Moscrop

37.20 DECLARATIONS OF INTEREST

None

38.20 REQUESTS FOR DISPENSATIONS

No requests

39.20 TO APPROVE MINUTES OF THE LAST MEETING

Resolved to ratify the decision to approve the minutes of the Parish Council meeting held on 16th January 2020 under delegated powers.

40.20 PUBLIC PARTICIPATION

None

41.20. INCOME

Source	Description	Amount £
Carlisle City Council Precept	9660.00	

To note income received.

2. EXPENDITURE

To approve the Expenditure authorised under delegated powers in March and May 2020 and to approve the expenditure incurred between May and July 2020.

March 2020

Cheque

No.	Payee	Description	Amount £
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101245	J. Graham & Son	Repair notice board	24.00
101246	CALC	Planning training	45.00
101247	HMRC	PAYE Months 11 & 12	152.60
101248	Sonia Hutchinson	Salary months 11 & 12	610.07
101249	Cumbria Payroll Services LTD	Payroll reports	16.80
101250	Lesley Faulder	Travelling expenses	18.00
101251	A. Kilfedder	Painting the bus shelter	293.50
101252	Phil Logan	Travelling expenses	9.09
101253	Sonia Hutchinson	Expenses	7.99
101254	Mick Jones	Travelling expenses	9.00
DD	ICO	Registration fee	35.00

May 2020

1. INCOME

Source	Description	Amount £
Carlisle City Council	Precept & CTRS Grant	9660.00

To note income received.

2. EXPENDITURE

To approve the Expenditure authorised under delegated powers in

LF

March and May 2020 and to approve the expenditure incurred between May and July 2020.

March 2020

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101252	Phil Logan	Travelling expenses	9.09
101253	Sonia Hutchinson	Expenses	7.99
101254	Mick Jones	Travelling expenses	9.00
Direct Debit	ICO	Registration fee	35.00

May 2020

101255	CALC	Annual subscription	228.71
101256	Rocket Sites	Annual Hosting and SSL	114.00
101257	Kate Beaty	Internal Audit Fee	85.00
101258	Sonia Hutchinson	Expenses	59.48
101259	Sonia Hutchinson	Salary month 1 & 2	610.27
101260	HMRC	PAYE months 1 and 2	152.40
101261	Cumbria Payroll Services Ltd	Payroll reports	16.80
101262	Norris & Fisher	Annual Insurance Renewal	343.02
101263	L. Faulder	Travel and Postage	21.72

July 2020

101264	Sonia Hutchinson	Expenses	108.90
101265	Sonia Hutchinson	Salary month 3 & 4	610.07
101266	HMRC	PAYE months 3 & 4	152.60
101267	Cumbria Payroll Services	Payroll reports	16.80

Resolved to approve the above expenditure and note the Clerks expenses.

1. CURRENT POSITION

Opening Balance Comm. Account			
£8314.87			
Opening Balance Business Account			
£2180.16			

Plus income received

£9660.81

Expenditure outlined above £2519.77

Current balance in Community Account, including deduction of

expenditure to be agreed at this council meeting is £15,128.60

Current balance in 14 day Business Account £2180.97

Total balance including 14 day business account is £17309.57

Resolved to note the current position

2. ANNUAL ACCOUNTS

1. Approved by Internal Auditor – K. Beaty

Resolved to approve the Accounts for 2019/2020 and Bank Reconciliation as at 31st March 2020.

2. **Resolved** to approve Annual Return including Governance Statement and Certificate of Exemption for the year ending 31st March 2020. The Vice Chair signed the Accounting Statements 2019/20, the Annual Governance Statement 2019/20 and the Certificate of Exemption AGAR 2019/20 Part 2 witnessed by the Clerk / RFO.

42.20 PLANNING

L. Faulder

19/11/2020

Clerk

Resolved to note the contents of the Planning Working Group Schedule

43.20 POLICIES

Resolved to re-adopt the following policies. The policies have been reviewed and no changes have been made: -
Recruitment Policy, Training and Development Policy, Appraisal Policy, Sickness Absence Policy, Data Protection Policy, Subject Access Request Policy, Freedom of Information Policy.

Resolved to approve the High Consequence Infectious Disease Policy and Risk Assessment for the playground re-opening

Clerk

44.20 PLAYGROUND SIGNAGE

Resolved to continue to use a laminated sign to inform people of the steps they should take re Covid-19 when using the playground.

Clerk

45.20 COUNCILLOR ATTENDANCE 2019/20

Resolved to note Councillor attendance.

46.20 KINGMOOR INCINERATOR TASKFORCE GROUP

Resolved that the Clerk will: -

1. Write to Neil Hudson MP to ask if he will apply pressure with the Environment Agency to undertake door to door leaflet drops regarding the consultation.
2. To advertise consultation on Kingmoor Parish Council website.

Clerk

47.20 HGV USAGE ON CARGO TO ROCKCLIFFE ROAD

Resolved to use ATC Traffic counting to record number of vehicles using the road between Cargo road end and Rockcliffe. Cllr. T. Allison will organise the installation of them, there will be a cost of £120 which both Cllr. Allison and Cllr. Davison said they would be happy to contribute towards.

Cllr.
TA

48.20 DATE AND TIME OF NEXT MEETING

17th September 2020 at 7.30pm
Items for the next Agenda
Notice Board Crindledyke
Rubbish on the Cargo Rockcliffe Road

Clerk

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