## **DRAFT Minutes of the Kingmoor Parish Council meeting held on Thursday 16th September 2021 at Rockcliffe Community Centre, Rockcliffe at 7.30pm.**

**Present:** Cllr. L. Faulder (Chairman), Cllr. P.Logan (Vice Chairman), Cllr. G. Wade, Cllr. J Moscrop, Cllr C Smalley

**In Attendance:** County Cllr. T. Allison, and K Palmer - Clerk.

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| Item No. |  | Action |
| **155.21** | **Apologies for absence – accepted at meeting** Cllr. M. Dickinson, Cllr. M. Kirkwood and city Cllr D. Morton  |  |
| **156.21** | **DECLARATIONS OF INTEREST**As per Declaration of Interest Register |  |
| **157.21** | **REQUESTS FOR DISPENSATIONS**No requests |  |
| **158.21** | **COUNCILLOR VACANCY** **Resolved** Kingmoor Parish Council appointed a new Cllr, Mr Chris Smalley  |  |
| **159.21** | **DECLARATION OF ACCEPTANCE OF OFFICE OF COUNCILLOR** **Resolved** Declaration of Acceptance of Office received from Cllr C Smalley and was countersigned by the clerk.  |  |
| **160.21** | **TO APPROVE MINUTES OF THE LAST MEETING** **Resolved** to approve the minutes of the Parish Council meeting held 15th July 2021.  |   |
| **161.21** | **PROGRESS UPDATES**1. Agenda item 176.18 – Footpath interpretation boards – verbal update by Cllr. Logan – Confirmed approval of latest design following recent amends and instructed the Clerk to confirm the order
2. Agenda item 13.20 – The Pond at Stainton – verbal update by Cllr. Wade. – **Resolved** Cllr. Wade confirmed the signage has been re installed
3. Agenda item 59.20 – Notice Board Crindledyke – **Resolved** the board will be installed by J Ruddick in next few weeks.
4. Agenda item 91.21 – Footpath on C1016 – verbal update from Cllr. Allison. – **Resolved** Cllr Allison explained funding process and –
5. Agenda item 111.21 – Dog fowling Cargo – Update Clerk – Awaiting information from Cllr Davidson on Patrols and Posters
6. Agenda item 94.21 – Footpath from park to Bus Shelter – verbal update by the Clerk. – **Resolved -** Corrective works have been completed
7. Agenda item 147.21 – Housing development to rear of Stainton Gardens – Update Cllr Davison – Cllr Davison not present to provide update
8. Agenda item 148.21 – Road from Kingmoor West Roundabout – Update Cllr Davison - Cllr Davison not present to provide update

**NEW AGENDA ITEMS** 1. Agenda item 162.21 – Councillor Vacancy – Update by the Clerk – Clerk confirmed vacancy has been advertised on website and notice boards
2. Agenda item 163.21 – Queens Jubilee – Chaiman Cllr Faulder invited the Councillors to open discussions around community events
3. Agenda item 164.21 – Application for funding for footpath on C1016 – Cllr Allison requested a formal letter from Kingmoor Parish Council confirming we agree and are prepared to apply for funding from Cumbria Waste Management Environmental Tax
4. 165.21 – Cargo Park Inspection – Resolved to approve quote for park inspection due November 2021 and requested the Clerk arrange inspection and feedback any works needed
5. 166.21 – Restarting Communities Grant Application – Clerk advised Councillors our application was successful and funding has been secured, Councillors resolved that the Clerk will complete process and place order
6. 167.21 – Parish Plan – Resolved to leave on Agenda for next meeting
 | Clerk Cllr H.DCllr HDCllr L.FClerk & Cllr. TA Clerk Cllr. LF |
| **168.21** | **PUBLIC PARTICIPATION** No public participation.  |  |
| **169.21** | **POLICE ISSUES****Resolved** to note the crime figures for the area. |  |
| **170.21** | **HIGHWAYS ISSUES**1. Complaints schedule – **Resolved** to note the contents of the complaints schedule
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| **171.21** | **FINANCE**1. INCOME

£0.00 Since last meeting EXPENDITURE

|  |  |  |  |
| --- | --- | --- | --- |
| **Cheque No** | **Payee** | **Description** | **Amount £** |
| 101301 | K Palmer | Microsoft Subscription, Ink, Stamps  | 97.99 |
| 101302 | Cumbria Payroll Services  | Payroll Reports | 16.80 |
| 101303 | K Palmer  | Salary Months 5 & 6  | 696.11 |
| 101304 | Eric Robinson  | Grass Cutting  | 320.00 |
| 101305 | St Mary Church  | Donation | 400.00 |
| 101306 | Cullen Construction | Path at Cargo  | 1820.00 |

**Resolved** to approve the above expenditure. **Resolved** to note the Clerk’s expenses 3. CURRENT POSITION**Resolved** to note the current positionTo note the current positionOpening Balance cash book £20,207.94 Expenditure to date including the above £6,019.96Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £14,658.99Current balance in 14 day Business Account £2181.25Total balance including 14 day business account is £16,840.24**Resolved** to note – inline with **action reference 166.21** – A cheque can be raised inbetween meetings to cover cost of the **Restarting Communities Grant application**, this is due to timeframes within the funding process to claim back the awarded grant monies of 80% of overall costs. **Cheque raised will be £2,753.32 , claiming back £2,202.32 via the grant**.  |  |
| **172.21** | **PLANNING** 1. APPLICATIONS - **Resolved** to note comments notified to Planning By planning Group - Cllr. Faulder Cllr. Kirkwood & Cllr. Logan
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| **173.21** | **POLICIES** **Resolved** to readopt the Data Protection Policy. – No changes made  |  |
| **174.21** | **CORRESPONDENCE RECEIVED BY THE CLERK****Resolved** 1. To note the correspondence received.
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| **175.21** | **DATE AND TIME OF NEXT MEETING**11th November 2021 at 7.30pm New Agenda item – HSBC & Changes to charges / Services New Agenda item – Grit Bins New Agenda item – Grass cutting and maintenance contract New Agenda item – Hedges around Edenside / Main road and Honeypot  | Clerk |