



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email:

[clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website: [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

---

**To Members of Kingmoor Parish Council**

11<sup>th</sup> November 2017

I am writing to invite you to attend the Parish Council Meeting which will take place on Thursday 16<sup>th</sup> November at Rockcliffe Community Centre at 7.30pm prompt.

Yours faithfully

*S Hutchinson*

Sonia Hutchinson, Clerk to the Parish Council

### **AGENDA**

**90. APOLOGIES FOR ABSENCE**

**91. DECLARATIONS OF INTEREST**

**92. REQUESTS FOR DISPENSATIONS**

**93. TO APPROVE MINUTES OF THE LAST MEETING**

**94. PROGRESS UPDATES**

1. Agenda item 819 – Fencing works Crindledyke adjacent to Park House Road – verbal update the Clerk.
2. Agenda item 973 – Footpaths – verbal update Cllr. J. Bainbridge.
3. Agenda item 974 – Tipping at Cargo Hill Farm – verbal update the Clerk.
4. Agenda item 977 – Bus stops Parkhouse Road End – verbal update Cllr. Ruddick.
5. Agenda item 978 – Footpath at Crindledyke Close and bus stop Crindledyke Lane – verbal update Cllr. Ruddick.
6. Agenda item 14 – Maintenance of Playground – verbal update Cllr. Colville.
7. Agenda item 15 – Mobile phone coverage – verbal update Cllr. J. Bainbridge.
8. Agenda item 52 – Crindledyke Highways issues – verbal update the Clerk.
9. Agenda item 83 – Stainton Telephone Box – verbal update by the Clerk.
10. Agenda item 85 – Postal Services Stainton – verbal update Cllr. Jones.
11. Agenda item 86 – Fencing Crindledyke Lane – verbal update Cllr. Ruddick.
12. Agenda item 87 – ROSPA Playground report – Verbal update the Chairman.

**95. PUBLIC PARTICIPATION**

**96. HIGHWAYS ISSUES**

1. To note complaints notified to highways and waiting for a response. Please see attached Schedule.



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email:

[clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website: [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

---

2. Agenda item 859 cycle way from Cargo to CNDR roundabout – verbal update Cllr. T. Allison.

## 97. FINANCE

### 1. INCOME

None

### 2. EXPENDITURE

Cheque No.	Payee	Description	Amount £
101156	Sonia Hutchinson	Salary - Month 8	511.95
101157	HMRC	PAYE - Month 8	128.00
101158	Cumbria Payroll Services	Payroll reports Month 8	16.80
101159	Sonia Hutchinson	Expenses	21.72

To note

1. Clerk Expenses are postage
2. Unpresented Cheque 101146 for £130.62 is included in bank reconciliation To approve expenditure.

### 3. CURRENT POSITION

Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is **£10,018.35**

Current balance in 14 day Business Account **£2,172.09**

Total balance including 14 day business account is **£12,190.44**

Please note bank reconciliation as at 1<sup>st</sup> November 2017 (see attached).

VAT claim has been submitted to HMRC for £907.12.

4. HALF YEARLY AUDIT – To note the current financial position, the liabilities and forecast end of year position.
5. BUDGET AND PRECEPT 2018/2019 – To discuss and consider the budget for Year Ending 31.03.2019, and subsequently agree a precept.

## 98. PLANNING

### 1. APPLICATIONS

To note comments notified to planning please see attached Planning Working Group Schedule

### 2. DECISIONS

**Permission granted** for Appn Ref: 17/0452 Proposed Installation Of Gas Powered Peaking Power Plant (Revised Application) Location: Land to the South of Unit 3, Duchess Avenue, Kingmoor Park North, Carlisle, CA6 4SN

**Permission granted for** Appn Ref: 17/0693 Proposed Variation Of Condition 2 Of Previously Approved Application 16/1011 To Alter Internal Layout Of Office Block, Substitution Of Facing Brickwork To Forticrete Blockwork To Offices & Omission Of Facing Brickwork To Workshop Building Location: Unit K, Dukes Drive, Kingmoor Park North, Carlisle, CA6 4SH



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email:

[clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website: [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

---

**Permission granted** Appn Ref: 14/0770 Erection of Biomass Boiler House,  
Location: Site 24 Spellar Way, Kingmoor Park East, Carlisle, CA6 4SQ

**Permission granted** Appn Ref: 17/0581 Erection Of 2No. Offices and 1No.  
Dwelling Location: Land to Rear of North House, Kingstown, Carlisle, CA6 4BY

3. PLANNING APPLICATION 1/16/9009 - shared footway / cycle way Kingmoor Road – verbal update from the Clerk.

**99. POLICE ISSUES**

1. Police Report for Kingmoor Parish (from most recent data August 2017) and News update from the Carlisle North and North Rural Policing Team See attached.
2. Agenda item 814 – Speeding on Crindledyke traffic calming, – verbal update Cllr. Allison.

**100. TREE ON APPEGARTH ESTATE – Cllr. Dickson.**

**101. ANNUAL REVIEW OF ALL POLICIES AND PROCEDURES – previously circulated.** To approve revisions.

**102. CORRESPONDENCE RECEIVED BY THE CLERK**

Copies of all correspondence will be available at the meeting.

1. Invite from Crindledyke Residents Association for a parish councillor to attend their next meeting on 18<sup>th</sup> January 2018.
2. Notification that the Boundary Commission for England has published its revised proposals for new constituency boundaries.
3. Rural Opportunities Bulletin November 2017.
4. Rural Services Network Newsletter 23 October 2017.
5. Cumbria Local Enterprise Partnership News Autumn 2017.
6. CALC Circular October and November 2017.
7. NALC Legal Briefing changes to the payment of fees to the ICO.
8. Cumbria Fells and Dales Leader E-Newsletter Autumn 2017.
9. Carlisle City Council Parish Precept notification that Precept request must be submitted by 12<sup>th</sup> January 2018.

**103. DATE AND TIME OF NEXT MEETING-**

18<sup>th</sup> January 2018 at 7.30pm.



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website:

[www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

**Kingmoor Parish Council Highways complaint schedule November 2017**

Agenda item 96 (1)

Unresolved complaints raised with Highways department

Reference number	Description	Current position
CT/1400742	Due to the lack of maintenance since the construction of the CNDR roundabout, a drainage gutter at the base of the embankment next to Spa House has become blocked, causing highway drainage water to overflow onto a public footpath, which then flows into the CNDR underpass west of Spa House. The nearby Pow Beck also requires cleaning out, either side of the CNDR, to maintain field drainage. The septic tank overflow for Spa House empties into Pow Beck and will benefit from an unobstructed discharge."	Completed
W171441573	Crindledyke Close – unmade footpath and strip between footpath and road	Cllr. Ruddick has undertaken a site visit with Gareth Scott, Highway Network Manager – still unresolved.
W171450580	All of the rainwater drain covers along this stretch of road (Cargo to CNDR roundabout) are well below the road surface and are often impossible to avoid when driving due to the number of wood lorries, other large vehicles and farm vehicles regularly using this route. The road surface was improved and raised at the time of the bypass construction but there was no attempt to bring the drain covers up to the new level.	Update – Unresolved



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website:

[www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

---

W171450579	Viewing access when exiting Cargo onto this road is restricted on both sides due to overgrowing vegetation and hedges. Can this be addressed.	Fault assessed awaiting update
W171450550	Would the County Council consider reducing the speed limit on this stretch of road to 40 or 50MPH.	Fault assessed awaiting update
W171451434	On the footpath leading into Applegarth Estate in Cargo post code location CA6 4AS the roots of a tree are lifting and breaking the pavement and now that the dark nights are here it is difficult for residents to see the hazard in the dark. Can something be done to resolve the matter of the pavement lifting.	Fault assessed awaiting update



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email:

[clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website: [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

Agenda item 97 (3)

<b>KINGMOOR PARISH COUNCIL</b>					
<b>BANK RECONCILIATION AT 04 JULY 2017</b>					
				Bank Balance	Total
<b>Opening Balance Comm. Acc.at 1/4/2017</b>				10897.38	
<b>Opening Balance Business Acc. 1/4/2017</b>				2171.60	
	<b>Receipts</b>	<b>9540.79</b>	<b>Payments</b>	<b>£ 9,741.35</b>	
	<b>Interest</b>	<b>0.49</b>			
<b>Current Balance @01/11/2017</b>					
Barclays	All Bank Accounts			£ 12,999.53	
			<i>Community Account</i>	£ 10,827.44	
			<i>Business 14 Day Account</i>	£ 2,172.09	
Deduct unrepresented cheques Current Account				£ 809.09	
		101146	130.62		
		101156	511.95		
		101157	128.00		
		110158	16.80		
		110159	21.72		
<b>Adjusted balance</b>					<b>£ 12,190.44</b>
<b>Closing Balance Community Account after cheque deduction</b>				£ 10,018.35	
<b>Closing Balance 14 day account</b>				£ 2,172.09	



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website:

[www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

Agenda item 97 (4)

KINGMOOR PARISH COUNCIL									
MONITORING REPORT FOR 2017/18 & BUDGET FOR 2018/19									
INCOME									
Cost Centre	2016/17 Actual	2017/18 Budget	2017/18 Actual to date					2018/19 Budget	Comments
Precept and CTRS grant	8639.00	8763.00	8763.00					9025.89	Based on 3% increase to reflect current inflation rates
Wayleave	29.00								
Neighbourhood Forum Grants									
Capital Grant Carlisle CC									
Small Scale Grant									
Adjustment									
Notice Boards									
Additional funding									
VAT	525.46								
<b>Totals</b>	<b>9193.46</b>	<b>8763.00</b>	<b>8763.00</b>						



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website:

[www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

EXPENDITURE									
Cost Centre	2016/17 Actual To Date	2017/18 Budget	2017/18 Actual to date	Balance	Anticipated spend to end of year	Over / underspend	2017/18 Budget	Increase of	
Clerk's Salary inc. tax	4363.97	<b>4114.80</b>	2602.04	1512.76	1025.00	487.76	<b>4238.24</b>	123.44	
Administration & Stationery+Office All.nce	614.59	<b>525.27</b>	277.15	248.12	248.12	0.00	<b>541.03</b>	15.76	
CALC Ann.I Subscription	177.00	<b>184.91</b>	180.54	4.37	0.00	4.37	<b>190.46</b>	5.55	
Room Rent	72.00	<b>76.20</b>	0.00	76.20	76.20	0.00	<b>78.49</b>	2.29	
Clean/Maintain Bus Shelter	0.00	<b>182.88</b>	0.00	182.88	182.88	0.00	<b>188.37</b>	5.49	
Annual Insurance	337.77	<b>355.60</b>	345.49	10.11	0.00	10.11	<b>366.27</b>	10.67	
Grass Cutting	480.00	<b>609.60</b>	320.00	289.60	289.60	0.00	<b>627.89</b>	18.29	
Audit Fees Internal /external	195.00	<b>212.00</b>	85.00	127.00	0.00	127.00	<b>218.36</b>	6.36	
Repairs to Play Equipment/Fencing	60.00	<b>406.40</b>	130.62	275.78	2000.00	<b>-1724.22</b>	<b>418.59</b>	12.19	Repairs to play park not anticipated
Playground Inspections	0.00	<b>101.60</b>	117.60	-16.00	0.00	<b>-16.00</b>	<b>104.65</b>	3.05	VAT
St Mary's Churchyard	400.00	<b>226.30</b>	500.00	<b>-273.70</b>	0.00	<b>-273.70</b>	<b>233.09</b>	6.79	Additional funding requested
Councillor Training & Admin	0.00	<b>152.40</b>	176.00	-23.60	0.00	<b>-23.60</b>	<b>156.97</b>	4.57	
Clerk Training	125.00	<b>40.64</b>	0.00	40.64	0.00	40.64	<b>41.86</b>	1.22	
Stile Repairs	180.00	<b>218.30</b>	0.00	218.30	218.30	0.00	<b>224.85</b>	6.55	
Refurbish Footpaths	0.00	<b>400.00</b>	712.00	<b>-312.00</b>	0.00	<b>-312.00</b>	<b>412.00</b>	12.00	Footpath project agreed after budget setting
Broadband. IT, Telephone	0.00	<b>50.30</b>	0.00	50.30	50.30	0.00	<b>51.81</b>	1.51	
IT Computer M.ce	908.00	<b>250.00</b>	0.00	250.00	250.00	0.00	<b>257.50</b>	7.50	
Tree Surgery & Maintenance	0.00	<b>304.80</b>	0.00	304.80	304.80	0.00	<b>313.94</b>	9.14	
Notice boards	0.00	<b>76.00</b>	0.00	76.00	76.00	0.00	<b>78.28</b>	2.28	
Section 137	0.00	<b>0.00</b>	0.00	0.00	0.00	0.00	<b>0.00</b>	0.00	
Contingency	0.00	<b>275.00</b>	4973.38	-4698.38	0.00	<b>-4698.38</b>	<b>283.25</b>	8.25	Activated sign agreed after budget setting
Viament from reserves	0.00	<b>0.00</b>	0.00	0.00	0.00	5000.00	<b>0.00</b>	0.00	
VAT	0.00	<b>0.00</b>	0.00	0.00	0.00	907.12	<b>0.00</b>	0.00	VAT reclaim 31st October 2017 £970.12
<b>Totals</b>	<b>7913.33</b>	<b>8763.00</b>	10419.82	-1656.82	4721.20	<b>-470.90</b>	<b>9025.89</b>	262.89	
<b>Current balance in both bank accounts as at 01.11.2017</b>				<b>£12,190.44</b>					
<b>Liabilities</b>				<b>£4,721.20</b>					
<b>Anticipated Amount left in reserves as at 31st March 2017</b>				<b>£7,468.24</b>					
<b>Proposed Precept (Budget for 2017/18 plus 3% for inflation)</b>				<b>£9,025.89</b>					





Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website:  
[www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

Agenda item 98 (1)

**Planning Working Group Comment Schedule**

The following schedule outlines the comments agreed at the meeting of the Planning Working Group which have taken place between 22<sup>nd</sup> September 2017 and 16<sup>th</sup> November Parish Council meeting.

<u>Ref. No.</u>	<u>Description</u>	<u>Comments</u>	<u>Date Planning Group met</u>	<u>Initials of Cllrs.</u>	<u>Date to City Council</u>
17/0846	Display Of 10no. Flags, 3no. Sales Sign Boards And Sales Hoarding Location Land at Greymoorhill, Kingstown Road, Kingstown, Carlisle	We believe that all the flags down to the junction need to be removed leaving one at the junction. Also the hoarding seems to be excessive half will be ample.	31/10/17	RG, JR, BC	03/11/17



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email:

[clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website: [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

---

Agenda item 99 (1)

## **Police Report for Kingmoor Parish (from most recent data August 2017)**

### Breakdown of crimes

2 Anti-social behaviour near Lords Way

1 Shoplifting near Cooper Way

1 Burglary on or near supermarket

1 Criminal Damage and Arson on or near supermarket

6 Shoplifting

### Stop and Search

No stop and search.

### Priorities

To work alongside our partners to challenge those who do not take responsibility for their dogs. We will do this by

1. Work with the City Council Dog Wardens to identify and challenge those dog owners who allow their dogs to roam free, escape their home address boundaries, constantly bark or attack other animals and people.
2. Work with residential landlords to enforce tenancy agreements on those dog owners who allow their dogs to act in the way described.
3. Challenge repeat offenders through multi-agency working bringing them to justice through the legal process
4. Support and update victims of the irresponsible dog ownership.

### Performance

Crime is changing. The police are constantly adapting to tackle crime, but the police can't fight crime alone. They need the support of the public.

If you have questions about police performance or what they are doing about a particular crime or issue in your area, ask them. You can get in touch with your Neighbourhood Policing Team, attend a local 'beat meeting', email your police and crime commissioner or get involved through a local action group such as Neighbourhood Watch.



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email:

[clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website: [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

---



#### **News update from the Carlisle North and North Rural Policing Team**

#### **CRIME FIGURES**

Crime figures for each area can be obtained via the following links:

- North City (Stanwix & Kingstown)  
<https://www.police.uk/cumbria/GARN2.NOR/crime/>
- Brampton (including Crosby-On-Eden, Scotby and Durdar)  
<https://www.police.uk/cumbria/GARN2.BRA/crime/>

#### **INCIDENTS OF NOTE**

- ASB at Kingmoor school has increased over the last few weeks.
- Joy riders in Rickerby park have caused damage to the grass by driving off road.
- A number of thefts from vehicles – particularly work vans – in the Stanwix and rural areas around the city.
- There have been numerous reports of youths with an air rifle in the Kingmoor nature reserve and on Lowry Hill estate at various times. We would urge those who are aware of this to report it at the time.

#### **CRIME PREVENTION ADVICE**

- Always remember to keep windows and doors locked; not only at night time or when you go out, but also when you are in the garden or in a different room. Some thieves will sneak in during broad daylight, even when you are in the house.
- It is worth investing in good quality locks and reinforcement for sheds and garages. Likewise, consider replacing the doors and windows in your home if they are not of a certified safety standard.
- Please ensure work vans do not have tools or any valuables left in overnight.



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702 Email:

[clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org), Website: [www.kingmoorparishcouncil.org](http://www.kingmoorparishcouncil.org)

---

#### **CUMBRIA COMMUNITY MESSAGING**

Please pass this message onto friends, family and residents of your areas to re highlight the issue.

If you would like to join Cumbria Community Messaging then please contact us or visit: [www.cumbriacommunitymessaging.co.uk](http://www.cumbriacommunitymessaging.co.uk)

It is managed by the Cumbria Neighbourhood Watch Association and offers you and other members of communities across Cumbria the means to receive crime information from Cumbria Police. You can select which information you wish to receive by managing your own settings, and it is completely **FREE**. Anyone can join, you do not have to be a member of Neighbourhood Watch (NHW), or become a member of NHW to join. Farm Watch and Auction Watch are a small example of the schemes that you can register for. You can join as an individual or as a group. If you want to receive information but do not wish to be responsible for a larger group, you are still welcome to make use of this messaging system.

As well as Cumbria Constabulary the partners providing information are Cumbria County Council, Cumbria Fire and Rescue Service and Cumbria Neighbourhood Watch Association. If you do not have internet access, contact your local PCSO and they will aid in registering your details on the system.

#### **FOLLOW US ON TWITTER AND FACEBOOK**

[www.twitter.com/cumbriapolice](http://www.twitter.com/cumbriapolice)

[www.twitter.com/carlislepolice](http://www.twitter.com/carlislepolice)

<https://www.facebook.com/cumbriapolice>

<https://crimestoppers-uk.org/>

Contact police on 101

In an emergency always call 999

Your Police Community Support Officer is: PCSO 5374 Nick Leigh

Email: [nick.leigh@cumbria.police.uk](mailto:nick.leigh@cumbria.police.uk)