



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702
 Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

Minutes of the Kingmoor Parish Council meeting held on Thursday 21st November 2019
 at Rockcliffe Community Centre, Rockcliffe at 7.30pm.

Present: Cllr. R. Graham, Chair, Cllr. L. Faulder, Vice Chair, Cllr. M. Dickson, Cllr. M. Kirkwood, Cllr. P. Logan, Cllr. M. Jones and Cllr. G. Wade.

In Attendance: Carlisle City Cllrs. G. Ellis and D. Morton, Cllr. T. Allison, J. Moscrop and S. Hutchinson Clerk

Item No.		Action
	Prior to the meeting commencing the Chairman asked for it to be noted in the minutes that the council are very saddened by the loss of one of our own councillors Barry Colville who will be greatly missed by all members of the council.	
305.19	Apologies for absence Carlisle City Cllr. H. Davison	
306.19	DECLARATIONS OF INTEREST As per Declaration of Interest Register	
307.19	REQUESTS FOR DISPENSATIONS No requests	
308.19	TO APPROVE MINUTES OF THE LAST MEETING Resolved to approve the minutes of the Parish Council meeting held on 20 th September 2019.	
309.19	PROGRESS UPDATES 1. Agenda item 267.19 – Painting the Bus shelter – the Clerk informed the members that L. Bingham is still waiting for the artist to get back to her with a date for painting the bus shelter. Resolved that the Clerk will chase this up with the school and bring back to the next meeting. 2. Agenda item 15 – Mobile phone coverage – Cllr. Ellis had no further update at the present time. Resolved to leave on the agenda. 3. Agenda item 176.18 – Footpath interpretation boards – the Clerk informed the members that two quotes have been received for the installation of the interpretation boards:- £495 plus VAT from Notice Boards Online Ltd £405 from Ruddick Landscapes plus VAT Resolved to accept the quote from Ruddick Landscapes	Clerk Cllr. G.E Clerk



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	<p>4. Agenda item 189.18 - Waverley Viaduct – Cllr. Ellis explained that although the City Council have agreed to underwrite the legal costs which may result from a Footpath Creation Order being created this will only occur once the Trust are able to show that they have raised sufficient funds to pay for the work which has been estimated as being in the region of half a million to £600 thousand. Cllr. Allison asked Cllr. Ellis if he will write to the Trust outlining the current position.</p> <p>5. Agenda item 223.19 – Footpath at Spa House – Cllr. Allison informed the members that he has emailed C. Graham re the footpath. He also asked Cllr. Wade if he would join him for a site visit. Resolved that Cllr. Allison and Cllr. Wade will meet for a site visit on Saturday 23rd November.</p> <p>6. Agenda item 268.19 - Signage Cargo – Resolved that the Chairman will look into the No parking signage and bring back to the next meeting.</p> <p>7. Agenda item 269.19 - Footpath Clearance Community Payback Team – the Clerk informed the members that Cllr. Faulder and then Clerk are meeting M. Bell on 26th November to walk the footpaths. Resolved to bring an update back to the next meeting.</p> <p>8. Agenda item 270.19 – Road between CNDR and Stainton Village one way for HGV vehicles – Resolved that the Chairman will discuss with the owner the issue of one business not complying with informal one way traffic agreement from CNDR to Stainton village.</p> <p>9. Agenda item 285.19 – Marking out a Football Pitch with goal posts – the Clerk explained that two estimates have been received from: Tivoli £130 plus VAT (use aerosol can marking) and Gordon Grahams £400 plus VAT Resolved not to proceed with marking out the football pitch at the present time and remove from the agenda.</p> <p>10. Trees on Applegarth – the Clerk confirmed that Riverside have said that the work is with the contractors. Cllr. Dickson informed the members that the work still hasn't been completed. Resolved that the Clerk will chase and bring back to the next meeting.</p> <p>11. Phone Boxes cargo and Stainton – the Clerk confirmed that the council comments have been sent in regarding the removal of the phone boxes and that confirmation has been received back from R. Wood Carlisle City that they will pass on the councils concerns re the condition that the sites will be left in following removal to BT.</p>	<p>Cllr. G.E</p> <p>Cllr. G.W Cllr. T.A</p> <p>Cllr. R.G</p> <p>Clerk Cllr. L.F</p> <p>Cllr. R.G</p> <p>Clerk</p> <p>Clerk</p>
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	<p>Resolved to leave on the agenda until the phone boxes have been removed.</p> <p>12. Trees on Common Land – the Clerk confirmed that the policy has been put on the website, the neighbours have been written to, and the risk assessment schedule has been updated. The clerk explained that she has only been able to obtain one estimate from Ruddick Landscapes for pruning the two trees. Resolved to bring back to the next meeting when the second estimate will have been received.</p> <p>The Clerk has also asked C. Graham about the bridge being removed from the entrance to the sprinkles – he has come back to say they have already commissioned works to install a kissing gate where the stile was and to put a new footbridge in. Resolved to keep on the agenda until the work is completed.</p>	<p>Clerk</p> <p>Clerk</p>
310.19	<p>PUBLIC PARTICIPATION</p> <p>Cllr. Allison asked if he could raise a matter as a member of the public. He explained to the parish council that he intends to ask the parishioners on Crindledyke Farm if they would like a bus service that enters the estate and would like to know if the parish council will support such a move. It was agreed in principal that the council do support Cllr. Allison’s survey and it was agreed to put it on the next agenda.</p> <p>Cllr. Ellison asked if it would be possible for the residents association at Crindledyke to have a key for the parish council notice board. Cllr. Logan offered to meet with a representative from the residents association when they want to put something on the notice board. Cllr. Ellis will feed back to the residents.</p>	<p>Clerk</p>
311.19	<p>POLICE ISSUES</p> <p>Resolved to note the crime figures for the area.</p>	
312.19	<p>HIGHWAYS ISSUES</p> <p>1. Complaints schedule – Resolved to note the contents of the complaints schedule with the following actions: -</p> <ul style="list-style-type: none"> • Drainage Spa House - Cllr. Wade will show Cllr. Allison the issue when they meet for their site visit and Cllr. Allison will take it forward with connect roads. • Signage at Stainton – Cllr. Jones explained that the site visit with S. Nicholson had been productive and that she is going to ask D. Bell to complete the work agreed. • Clerk will write to the Ministry of Defence to ask for clarification on who owns the hedge which runs alongside Edenside Estate as the 	<p>Cllr. T.A Clerk</p> <p>Clerk</p>



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	<p>County Council have confirmed that they are not responsible for cutting the hedge.</p> <p>2. The cleaning of vegetation on the footpath in Cargo reference W1980969927 – Highways have informed us that Community Payback team can't do it and they have added it to their maintenance list. – Clerk to chase up.</p>	<p>Clerk</p> <p>Clerk</p>																								
313.19	<p>1. INCOME Resolved to note no income has been received however a VAT reclaim has been submitted to HMRC for £1080.59 which will go through the accounts in January.</p> <p>2. EXPENDITURE</p> <table border="1"> <thead> <tr> <th>Cheque No</th> <th>Payee</th> <th>Description</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>101233</td> <td>Play Inspection Company</td> <td>Outdoor Annual Inspection</td> <td>120.00</td> </tr> <tr> <td>101234</td> <td>HMRC</td> <td>PAYE months 7 & 8</td> <td>152.40</td> </tr> <tr> <td>101235</td> <td>Sonia Hutchinson</td> <td>Salary month 7 & 8</td> <td>610.27</td> </tr> <tr> <td>101236</td> <td>Cumbria Payroll Services</td> <td>Payroll reports</td> <td>16.80</td> </tr> <tr> <td>101237</td> <td>Sonia Hutchinson</td> <td>Expenses</td> <td>61.96</td> </tr> </tbody> </table> <p>Resolved to approve the above expenditure. Resolved to note the Clerk's expenses</p> <p>3. CURRENT POSITION Resolved to note the current position. Opening Balance cash book 01/04/2019 £12,563.67 Plus income received to date £9703.56 Expenditure to date including the above £11118.02 Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £8970.87 Current balance in 14 day Business Account £2,178.34 Total balance including 14 day business account is £11,149.21</p> <p>4. BUDGET 2020/21 Resolved to approve the recommendations as outlined below: -</p> <ul style="list-style-type: none"> • provide funding for the VE celebrations and to ask Eden and Lyne Buzz to submit a request for a donation next financial year. • accept the proposed budget for 2020/21; • agree a precept increase of 2% in line with the Bank of England projected forecast for inflation. <p>Resolved that the Clerk will submit a precept request for £9660.00</p>	Cheque No	Payee	Description	Amount £	101233	Play Inspection Company	Outdoor Annual Inspection	120.00	101234	HMRC	PAYE months 7 & 8	152.40	101235	Sonia Hutchinson	Salary month 7 & 8	610.27	101236	Cumbria Payroll Services	Payroll reports	16.80	101237	Sonia Hutchinson	Expenses	61.96	<p>Clerk</p>
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314.19	<p>PLANNING</p> <p>1. APPLICATIONS - Resolved to note comments notified to Planning.</p>																									



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	<p>2. Resolved to note the decisions listed.</p> <p>3. PLANNING APPLICATION 1/16/9009- PLANNING APPLICATION 1/19/9006 – shared footway – cycle way – Cllr. Allison informed the members that BSW have agreed to financially support the development of the cycle way. Resolved to keep on the agenda for further updates.</p>	Cllr. TA
315.19	<p>POLICIES</p> <p>1. Resolved to re-adopt the following:- Standing Orders, Code of Conduct, Complaints Procedure, Disciplinary, Equal Opportunities, Grievance, Health & Safety, Press & Media, Protocol on the recording and filming of Council and Committee meetings, Retention of Documents, Risk Management Policy.</p> <p>2. Resolved to adopt the revised Risk Management Schedule.</p>	Clerk Clerk
316.19	<p>POND AT CARGO</p> <p>Resolved that the Clerk will look for grant funding to clean out the pond at Cargo and bring back to the next meeting.</p>	Clerk
317.19	<p>NOTICE BOARDS</p> <p>Resolved that there was no need for a replacement notice board in Cargo at the present time. Clerk to remove from the agenda.</p>	Clerk
318.19	<p>BUS SHELTER CRINDLEDYKE</p> <p>The Clerk outlined the likely cost of installing a bus shelter which would be in the region of between £2.5k and £3.5k. It was Resolved not to proceed with the installation of a bus shelter at Crindledyke due to the cost. Clerk to remove from the agenda.</p>	Clerk
319.19	<p>WEBSITE ACCESSIBILITY LEGISLATION</p> <p>Resolved to accept the estimate from the current provider to carry out the additional work on the website to make it compliant with the new accessibility legislation.</p>	Clerk
320.19	<p>CO-OPTION OF A NEW COUNCILLOR</p> <p>The Clerk explained that only one person approached the council to be co-opted following the vacancy notice being issued. Resolved to co-opt Jane Moscrop as a new councillor to fill the current vacancy.</p>	Clerk
321.19	<p>PLAYGROUND INSPECTION REPORT</p> <p>As the report has highlighted some moderate risks it was Resolved that the Clerk will write to the insurance company to clarify what is the council's position re liability should there be an incident before the council is able to correct the risks highlighted.</p>	Clerk



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322.19	COUNCILLOR TRAINING Cllr. Faulder asked the members if they would support her undergoing CALC Planning training in January. It was Resolved that Cllr. Faulder can attend the training and the council will pay for any costs incurred.	Clerk
323.19	CORRESPONDENCE RECEIVED BY THE CLERK Resolved To note the correspondence received.	
324.19	DATE AND TIME OF NEXT MEETING 16 th January at 7.30pm. Items for the next Agenda Bus Service Crindledyke The pond at Stainton	Clerk

DRAFT