



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702

Email: clerk@kingmoorparishcouncil.org, Website: www.kingmoorparishcouncil.org

To Members of Kingmoor Parish Council

8th July 2020

I am writing to invite you to attend the Parish Council Meeting which will take place virtually on Thursday 16th July 2020 at 7.30pm prompt.

Please find below the link to join the meeting.

As this is the first virtual meeting and some members have sent their apologies the council will only be conducting essential business, agenda items from the March meeting not covered below and progress updates will be deferred until the September meeting.

Yours faithfully

Sonia Hutchinson, Clerk to the Parish Council

Kingmoor Parish Council meeting 16th July at 7.30pm

Time: Jul 16, 2020 07:30 PM London

Join Zoom Meeting

<https://zoom.us/j/6876756011?pwd=WFpRZVRaWHpUazZWTzJjRWIXZGZPdZ09>

Meeting ID: 687 675 6011

Password: 754852

Via phone ring any of the numbers below followed by Meeting ID and password

0203 481 5237

0203 481 5254

0203 901 7895

Meeting ID: 687 675 6011

Password: 754852

AGENDA

36.20 APOLOGIES FOR ABSENCE

To approve apologies for absence

37.20 DECLARATIONS OF INTEREST

38.20 REQUESTS FOR DISPENSATIONS

39.20 TO RATIFY THE RESOLUTION TO APPROVE MINUTES OF THE JANUARY MEETING UNDER DELEGATED POWERS



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702

Email: clerk@kingmoorparishcouncil.org, Website: www.kingmoorparishcouncil.org

40.20 PUBLIC PARTICIPATION

41.20 FINANCE

1. INCOME

Source	Description	Amount £
Carlisle City Council	Precept & CTRS Grant	9660.00

To note income received.

2. EXPENDITURE

To approve the Expenditure authorised under delegated powers in March and May 2020 and to approve the expenditure incurred between May and July 2020.

March 2020

Cheque No.	Payee	Description	Amount £
101245	J. Graham & Son	Repair notice board	24.00
101246	CALC	Planning training	45.00
101247	HMRC	PAYE Months 11 & 12	152.60
101248	Sonia Hutchinson	Salary months 11 & 12	610.07
101249	Cumbria Payroll Services LTD	Payroll reports	16.80
101250	Lesley Faulder	Travelling expenses	18.00
101251	A. Kilfedder	Painting the bus shelter	293.50
101252	Phil Logan	Travelling expenses	9.09
101253	Sonia Hutchinson	Expenses	7.99
101254	Mick Jones	Travelling expenses	9.00
Direct Debit	ICO	Registration fee	35.00

May 2020

101255	CALC	Annual subscription	228.71
101256	Rocket Sites	Annual Hosting and SSL	114.00
101257	Kate Beaty	Internal Audit Fee	85.00
101258	Sonia Hutchinson	Expenses	59.48
101259	Sonia Hutchinson	Salary month 1 & 2	610.27
101260	HMRC	PAYE months 1 and 2	152.40
101261	Cumbria Payroll Services Ltd	Payroll reports	16.80
101262	Norris & Fisher	Annual Insurance Renewal	343.02
101263	L. Faulder	Travel and Postage	21.72

July 2020

101264	Sonia Hutchinson	Expenses	108.90
101265	Sonia Hutchinson	Salary month 3 & 4	610.07
101266	HMRC	PAYE months 3 & 4	152.60
101267	Cumbria Payroll Services	Payroll reports	16.80

To note Clerk's expenses are in respect of Ink, Stationery, Postage, Microsoft renewal and one month zoom subscription.



Clerk to the Council: Sonia Hutchinson,

2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG, Telephone 016973 43702

Email: clerk@kingmoorparishcouncil.org, Website: www.kingmoorparishcouncil.org

3. CURRENT POSITION

Opening Balance Comm. Account	£8314.87
Opening Balance Business Account	£2180.16
Plus income received	£9660.81
Expenditure outlined above	£2519.77

Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting is £15,128.60

Current balance in 14 day Business Account £2180.97

Total balance including 14 day business account is £17309.57

Please see bank reconciliation as at 25/06//2020.

4. ANNUAL ACCOUNTS

1. Approved by Internal Auditor – K. Beaty

To consider and approve the Accounts for 2019/2020 and Bank Reconciliation as at 31st March 2020. Please see attached.

2. To approve Annual Return including Governance Statement and Certificate of Exemption for the year ending 31st March 2020. Please see attached.

42.20 PLANNING

1. APPLICATIONS

To note comments notified to planning in the Planning Working Group Schedule attached.

43.20 POLICIES

To re-adopt the following policies. The policies have been reviewed and no changes have been made: -

Recruitment Policy, Training and Development Policy, Appraisal Policy, Sickness Absence Policy, Data Protection Policy, Subject Access Request Policy, Freedom of Information Policy.

To approve the

High Consequence Infectious Disease Policy and Risk Assessment for the playground re-opening (previously circulated).

44.20 PLAYGROUND SIGNAGE – The Clerk

45.20 COUNCILLOR ATTENDANCE DURING 2018/2019 – See attached

To note councillor attendance at council meetings. Councillors should also note that unless the council resolves to accept a reason for apologies then after a six month period of non-attendance a councillor will be asked to leave the council.

46.20 KINGMOOR INCINERATOR TASKFORCE GROUP

To note report and overview from Cllr. M. Jones and agree how the council would like to collate the concerns of parishioners.

47.20 HGV USAGE ON CARGO TO ROCKCLIFFE ROAD – Cllr. M. Dickson

48.20 DATE AND TIME OF NEXT MEETING-

17th September at 7.30pm