



Clerk to the Council: Sonia Hutchinson,  
2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG  
Telephone 016973 43702 Email: [clerk@kingmoorparishcouncil.org](mailto:clerk@kingmoorparishcouncil.org)

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To Members of Kingmoor Parish Council

13<sup>th</sup> November 2020

I am writing to summons you to attend the Parish Council meeting which will take place on Thursday 19<sup>th</sup> November at 7.30pm prompt. As we do not have access to Rockcliffe Community Centre this meeting will be a virtual meeting. Please see link below to join the meeting: -

**Join Zoom Meeting**

<https://zoom.us/j/99158424750?pwd=a21seVFWSVVxd29CS1d1WWFTQXdvZz09>

Meeting ID: 991 5842 4750

Passcode: 832880

Dial by your location

- +44 131 460 1196 United Kingdom
- +44 203 481 5237 United Kingdom
- +44 203 481 5240 United Kingdom
- +44 203 901 7895 United Kingdom
- +44 208 080 6591 United Kingdom

Yours faithfully

Sonia Hutchinson, Clerk to the Parish Council

**AGENDA**

**66.20 APOLOGIES FOR ABSENCE**

To approve apologies for absence

**67.20 DECLARATIONS OF INTEREST**

**68.20 REQUESTS FOR DISPENSATIONS**

**69.20 TO APPROVE MINUTES OF THE MEETING HELD ON 17<sup>TH</sup> SEPTEMBER**

**70.20 PROGRESS UPDATES**

1. Agenda item 15.17 – Mobile phone coverage – verbal update Cllr. Ellis.
2. Agenda item 176.18 – Footpath interpretation boards – verbal update by the Clerk.
3. Agenda item 189.18 - Waverley Viaduct – verbal update Cllr. Ellis.
4. Agenda item 268.19 - Signage at Cargo - dogs must be kept on a lead– verbal update by the Chairman.
5. Agenda item 269.19 - Footpath Clearance Community Payback Team – verbal update by Cllr. Faulder.
6. Agenda item 12.20 – Bus Service Crindledyke – verbal update by Cllr. Allison.
7. Agenda item 13.20 – The Pond at Stainton – report from Cllr. Wade (please see attached).



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8. Agenda item 46.20 – The Kingmoor Incinerator – update by Cllr. Jones (see attached)
9. Agenda item 47.20 – HGV usage on cargo to Rockcliffe Road – verbal update by Cllr. Faulder and Cllr. Allison.
10. Agenda item 59.20 – Notice Board Crindledyke – verbal update Cllr. Logan.
11. Agenda 60.20 – Rubbish on cargo Rockcliffe Road – verbal update by the Clerk.
12. Agenda item 61.20 – Annual Playground Inspection – verbal update by the Clerk.

71.20

**PUBLIC PARTICIPATION**

72.21

**POLICE ISSUES**

Crime Statistics taken from latest data available –

- 2 Burglary - Eden Close Cargo
- 2 Violence / sexual assault - Eden Close Cargo
- 1 Other theft - Eden Close Cargo
- 2 Shoplifting - Asda Supermarket
- 1 Vehicle crime - Lords Way, Kingmoor Park
- 1 Criminal damage - Crindledyke Estate

73.20

**HIGHWAYS ISSUES**

1. Complaints notified to highways and waiting for a response. Please see attached Schedule.

74.20

**FINANCE**

1. INCOME

To note no income has been received however a VAT reclaim has been submitted to HMRC for £159.31 which will go through the accounts in January.

2. EXPENDITURE

Cheque No	Payee	Description	Amount £
101273	Eric Robinson	Grass cutting	320.00
101274	Sonia Hutchinson	Salary month 7 & 8	676.87
101275	HMRC	PAYE month 7 & 8	169.00
101276	Cumbria Payroll Services LTD	Payroll reports	16.80
101277	Sonia Hutchinson	Expenses	52.32

To note the Clerk's expenses are in respect of postage, stationary and Zoom licence.

3. CURRENT POSITION

To note the current position

Opening Balance cash book 01/04/2020      £10,168.53

Plus income received to date                      £9,660.89

Expenditure to date including the above      £4,917.96

Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £12,730.41

Current balance in 14 day Business Account £2,181.05



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Total balance including 14 day business account is £14,911.46  
Please see bank reconciliation as at 25/10/20.

4. BUDGET 2021/22

To receive a report from the Clerk – please see attached.

The council is asked to resolve the actions outlined in the report.

**75.20**

**PLANNING**

1. APPLICATIONS

To note comments notified to planning in the Planning Working Group Schedule attached.

2. DECISIONS

**Permission Granted** - Appn Ref: 20/0615 -Erection of Single Storey Side Extension to Provide Sunroom with Terrace Above Location: Woodvilla, Cargo Beck, Cargo, Carlisle, CA6 4BB

**Permission Granted** - Appn Ref: 20/0598Change of Use to D2 (Football Coaching) Location: Unit I, Princess Park Way, Kingmoor Park Central, Carlisle, CA6 4SD

**Permission Granted** - Appn Ref: 20/0422 Display of 3no. Parking Signs; 2no. Banner Frames; 1no. Waiting Bay Sign; 1no. Exit Sign; Menu Signs; 1no. Chevron Pole Sign and 2no. Key Seller Signs Associated With Previously Approved Costa "Drive-Thru" Unit (Non Illuminated and Internally Illuminated) Location: Unit 7, Gateway 44 Retail Park, Parkhouse Road, Carlisle, CA3 0NE

**Permission Granted** - Appn Ref: 20/0421 Erection of Totem And Stand-Alone Structures to Facilitate Signage associated with previously approved Costa "Drive-Thru" Unit Location: Unit 7, Gateway 44 Retail Park, Parkhouse Road, Carlisle, CA3 0NE

3. PLANNING APPLICATION 1/16/9009 - shared footway / cycle way Kingmoor Road – verbal update from Cllr. Allison.

4. PLANNING APPLICATION 1/20/9013 - Unit B, Kingmoor Park, Rockcliffe Estate, Carlisle, CA6 4RW Extensions to Unit B, remedial work to existing roof, c/w re-cladding of existing site walls (can be viewed on KPC website).

**76.20**

**POLICIES – The Clerk**

1. The following polices are due for revision at the November meeting:-  
Tree Policy, Standing Orders, Code of Conduct, Complaints Procedure, Disciplinary, Equal Opportunities, Grievance, Health & Safety, Press & Media, Protocol on the recording and filming of Council and Committee meetings, Retention of Documents, Risk Management Policy and Financial Regulations.  
The Clerk has checked the policies for revisions and as there are no changes to be made the Council is asked to re-adopt the policies for a further year.
2. Risk Management Schedule



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To adopt the Risk Assessment Schedule previously circulated which has been amended to reflect Covid -19.

**77.20**

**CORRESPONDENCE RECEIVED BY THE CLERK**

1. Rockcliffe Community Centre are requesting a donation of £200 to support the refurbishment of the centre.
2. The CPR Group a Community Interest Company that Support the Northwest Ambulance Service (NWAS) are seeking the council's support in funding a new initiative within secondary and primary schools in our area that will help to reduce the amount of lives lost through cardiac arrest. They want to donate a Northwest Ambulance Service "How To Save A Life" billboard into every High school and every Primary school.
3. Great Northern Air Ambulance are also requesting a donation to support the pride of Cumbria aircraft and the expansion of the service to include a second aircraft.
4. Action with Communities in Cumbria – Information pack for Community Leaders.
5. Cumbria Arts and Culture Network Newsletter 28th October 2020.
6. Cumbria CVS – Focus on funding available to support initiatives aimed at helping people affected by Covid 19.
7. Cumbria police Covid 19 November update.
8. St Cuthbert's Garden village consultation – for a six week period between 10<sup>th</sup> November and 22<sup>nd</sup> December. The consultation documents will be available at [www.stcuthbertsgv.co.uk](http://www.stcuthbertsgv.co.uk). You can comment either by using the on-line questionnaire or by emailing us at [stcuthbertsgv@carlisle.gov.uk](mailto:stcuthbertsgv@carlisle.gov.uk) .

**78.20**

**DATE AND TIME OF NEXT MEETING**

21<sup>st</sup> January 2021 at 7.30pm