



Clerk to the Council: Sonia Hutchinson,
2 Sevenoaks Terrace, Cross Lane, Wigton CA7 9DG
Telephone 016973 43702 Email: clerk@kingmoorparishcouncil.org

To Members of Kingmoor Parish Council

11th March 2021

I am writing to summons you to attend the Parish Council meeting which will take place on Thursday 18th March at 7.30pm prompt. As we do not have access to Rockcliffe Community Centre this meeting will be a virtual meeting. Please see link below to join the meeting: -

Join Zoom Meeting

<https://zoom.us/j/94808236430?pwd=NkJad3lmSUJoZEReak1uSEIRV0VQdz09>

Meeting ID: 948 0823 6430

Passcode: 570523

Dial by your location

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

Yours faithfully

Sonia Hutchinson, Clerk to the Parish Council

AGENDA

97.21 APOLOGIES FOR ABSENCE

To approve apologies for absence

98.21 DECLARATIONS OF INTEREST

99.21 REQUESTS FOR DISPENSATIONS

100.21 TO APPROVE MINUTES OF THE MEETING HELD ON 21st JANUARY

101.21 PROGRESS UPDATES

1. Agenda item 176.18 – Footpath interpretation boards – verbal update by the Clerk.
2. Agenda item 268.19 - Signage at Cargo - dogs must be kept on a lead verbal update by the Chairman.
3. Agenda item 13.20 – The Pond at Stainton – verbal update by Cllr. Wade.
4. Agenda item 59.20 – Notice Board Crindledyke – verbal update the Clerk.
5. Agenda item 89.21 – Notice Board Rules – verbal update by the Clerk.
6. Agenda item 91.21 – Footpath on C10016 – verbal update from Cllr. Allison.
7. Agenda item 92.21 – Fencing and no parking signs – Cllr. Faulder.
8. Agenda item 93.21 – Gritt Bins – verbal update Cllr. Allison and the Clerk.
9. Agenda item 94.21 – Footpath from park to Bus Shelter – verbal update by the Clerk.

102.21 PUBLIC PARTICIPATION



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103.21 POLICE ISSUES

Taken from latest available data January 2021

In the vicinity of Asda Supermarket

3 Shoplifting

1 Anti-social behaviour

1 Drugs

3 All other crimes

Crindledyke Close – 1 Anti-social behaviour

Lords Way – 1 Anti-social behaviour

Barron Way – 2 Drugs

104.21 HIGHWAYS ISSUES

1. To note no complaints have been notified to Highways since the previous meeting.
2. Stainton Road between CNDR Roundabout and Etterby – Cllr. Allison and Cllr. Jones.

105.21 FINANCE

1. INCOME – £27.10 from Electricity North West for Wayleave rights.
2. EXPENDITURE

Cheque No	Payee	Description	Amount £
101284	Sonia Hutchinson	Expenses	89.78
101285	Sonia Hutchinson	Salary months 11 & 12	626.87
101286	HMRC	PAYE months 11 & 12	156.60
101287	Cumbria Payroll Services LTD		16.80
DD	ICO	Registration fee	35.00

To resolve to pay the expenditure outlined above.

To note the Clerk's expenses are in respect of stationary, postage and Zoom licence payments.

3. CURRENT POSITION

To note the current position

Opening Balance cash book £10,168.53

Plus income received to date £9847.38

Expenditure to date including the above £7008.83

Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £10825.95

Current balance in 14 day Business Account £2181.13

Total balance including 14 day business account is £13007.08

Please see bank reconciliation as at 25/02/2021.

4. Summary of Risk Assessment and internal audit document including revised Asset Register.

To consider and approve – see attached



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5. Insurance
To resolve that the Clerk will obtain estimates for insurance renewal from 1st June for the next meeting.
6. Internal audit
To resolve to use K.Beaty as the internal auditor for 2020/2021 accounts at a cost of £85.

106.21

PLANNING

1. APPLICATIONS
To note comments notified to planning in the Planning Working Group Schedule attached.
2. DECISIONS
NOTIFICATION OF WITHDRAWN Appn Ref: 21/0065 Erection of 1no. Dwelling
Location: Land to the South West of Oak House, Cargo, Carlisle
PERMISSION GRANTED Appn Ref: 20/0872 Formation of Access Track and Erection Of Hay, Feed And Equipment Store (Part Retrospective) Location: The Field, Stainton Road, Carlisle, CA3 9QU
NOTIFICATION OF AMENDED DETAILS/FURTHER INFORMATION
Appn Ref: 20/0797 Erection of 33no. Dwellings Location: Land to the North West of Stainton Gardens, Stainton Road, Etterby, Carlisle - revised plans have been submitted.
PERMISSION GRANTED Appn Ref: 21/0019 Variation of Conditions 2 (Approved Documents) & 6 (Surface Water Drainage Works) of Previously Approved Permission 19/0711 (Originally Approved Under 19/0347 For The Erection Of 2no. Semi-Detached Dwellings) To Redesign Drainage Location: Land Adjacent West End Farm, Cargo, Carlisle, CA6 4AW
3. **Application Reference Number: 1/21/9002** - Creation of a waste processing facility, including the erection of a new building, and an extension to and recladding of the existing building together with landscaping and associated works. Location: Site D, Rockcliffe Industrial Estate, Kingmoor Park, Carlisle, CA6 4R

107.21

APPOINTMENT OF THE NEW CLERK – all Cllrs.

To resolve to appoint Kylie Palmer as the new Clerk with effect from 1st April 2021 for 8 hours per week at a salary of £10.04 per month paid bi-monthly.
To resolve that Kyle Palmer as the new Responsible Financial Officer has the authority to manage the councils financial affairs including access to the bank statements from the HSBC for both Kingmoor Parish Council bank accounts. A bank mandate to this effect will be authorised by the Chair between council meetings.

107.21

POLICIES

To re-adopt the following policies. The policies have been reviewed and no changes have been made: -



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Recruitment Policy,
Training and Development Policy,
Appraisal Policy,
Sickness Absence Policy.

108.21

WEBSITE – The Clerk

To resolve to continue to use the current provider for hosting, domain name and general maintenance at a cost of £114 per annum including VAT.

109.21

THE END OF KING GARTH LANE NEXT TO RIVER EDEN, UNABLE TO CUT THE GRASS IN THE PUBLIC ACCESS AREA DUE TO FARMING ACTIVITY – Cllr. Wade

110.21

DOG FOWLING CARGO – Cllr. Faulder

111.21

CAR PARKING APPLGARTH – Cllr. Dickson

112.21

WAVERLEY VIADUCT – Cllr. Jones

113.21

NORTH WEST RECYCLING COMMUNITY LIAISON MEETING – Cllr. Faulder

114.21

CORRESPONDENCE RECEIVED BY THE CLERK

1. Local Government Reorganisation Consultation ends 19th April 2021
2. CALC Newsletter February / March 2021
3. Email from parishioner regarding Honey pot Lane which has been actioned by Cllr. Faulder.
4. Cumbria County Council briefing note for Parish Council Chairs.
5. ACT Gazette Spring Edition 2021

115.21

DATE AND TIME OF NEXT MEETING

Annual Parish Meeting on 20th May 2020 at 7.00pm.

Parish Council Annual Meeting 20th May 2020 at 7.30pm.