



Clerk to the Council: Kylie Palmer
3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005
Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

Minutes of the Kingmoor Annual Parish Council meeting held on Thursday 20th May 2021 at Rockcliffe Community Centre, Rockcliffe at 7.30pm.

Present: Cllr. L. Faulder (Vice Chairman), Cllr. P. Logan, Cllr. M. Kirkwood, Cllr. M. Jones, Cllr. G. Wade and Cllr. M. Dickinson

In Attendance: County Cllr. T. Allison and K Palmer - Clerk.

Item
No.

Action

119.21 Election of Chairman for the coming year

Cllr Faulder was nominated as Chairman and accepted the role.

120.21 Declaration of Acceptance of office of Chairman

Cllr. Faulder signed the Declaration of Acceptance of office of Chairman which was countersigned by the Clerk K Palmer

121.21 Appointment of Vice Chairman for the forthcoming year

Cllr. Phil Logan was nominated and seconded.

122.21 Apologies for absence

Cllr. J. Moscrop, City Cllrs D. Morton and G. Ellis, City Cllr. H. Davison

To note Cllr R. Graham resigned from his position as Councillor and Chairman with immediate effect. The council accepted his resignation.

123.21 DECLARATIONS OF INTEREST

As per Declaration of Interest Register

124.21 REQUESTS FOR DISPENSATIONS

No requests

125.21 TO APPROVE MINUTES OF THE LAST MEETING

Resolved to approve the minutes of the Parish Council Virtual meeting held 18th March 2021.

126.21 PROGRESS UPDATES

1. Agenda item 176.18 – Footpath interpretation boards – Cllr. PH
verbal update by Cllr. Logan – Confirmed we are awaiting confirmation from County Footpath Officer.
2. Agenda item 268.19 - Signage at Cargo - dogs must be Cllr. LF &
kept on a lead verbal update by the Chairman – **Resolved** Clerk
that Cllr. Faulder and the Clerk will review current signage at the park and get quotes for any new signage needed.
3. Agenda item 13.20 – The Pond at Stainton – verbal update
by Cllr. Wade – Cllr. Wade confirmed pond has been cleaned and trimmed however the signage that was put in place warning of potential flooding had been taken down. **Resolved** to relocate the sign to the middle of the pond to reduce risk of further interference however still visible to warn of potential dangers.
4. Agenda item 59.20 – Notice Board Crindledyke – verbal Cllr. PL
update Cllr. Logan. – Board is yet to be installed by J Ruddick. Cllr. TA
5. Agenda item 91.21 – Footpath on C10016 – verbal update
from Cllr. Allison. – **Resolved** to defer to the next meeting when Cllr. Allison will provide an update and formal submission. Cllr. TA & Cllr. LF
6. Agenda item 92.21 – Fencing and no parking signs –
Chairman – **Resolved** that Cllr. Allison and Cllr. Faulder will meet at the park to review options to reduce damage to grass verges along Honeypot / park area. Cllr. TA
7. Agenda item 93.21 – Gritt Bins – verbal update Cllr. Allison
– **Resolved** Cllr Allison to get an update on status of adopted areas for next meeting. Clerk

15.9.2021

L. Faulder

8. Agenda item 110.21 – The end of King Garth lane next to river eden, unable to cut the grass in the public access area due to farming activity – Update from Cllr. Wade – Council Land Registry document has been retrieved from the archives and Common Land areas on maps have been reviewed by Cllr. Wade that confirm the area in question is common land. **Resolved** to contact those who use the area to be considerate of grounds. Clerk will write a letter. Cllr. LF
9. Agenda item 111.21 – Dog fowling Cargo – Update Cllr. Faulder – Resolved that Cllr Faulder will review and update signage and progress early morning patrols by Enforcement Officers
10. Agenda item 112.21 – Car Parking Applegarth – Update by Clerk – Email received by Riverside was read out explaining Riverside now progress neighbourhood improvements through the Neighbourhood Planning Team. The team were to be brought up to speed on the concerns previously raised from this location. It was asked if the Parish be interested in taking ownership of the grass verge themselves and confirmed that the last work completed was the installation of parking control bollards to try and limit the damage to verges. It was **Resolved** that the Parish Council was not in a position to take ownership of the verges. Cllr. LF
11. Agenda Item 114.21 – North West Recycling Community Liaison Meeting – update Cllr Faulder. Cllr Faulder attended the recent meeting and thanked for works done to date, any concerns regarding wagons we need to include date, time, location and description. It was **Resolved** that traffic monitoring will be carried out once lockdown restrictions lift and more people are going back out to work.
12. Agenda item 94.21 – Footpath from park to Bus Shelter – verbal update by the Clerk. – Cullen are due to start work on the footpath Friday 21st May.

127.21 PUBLIC PARTICIPATION

No public participation.

128.21 POLICE ISSUES

Resolved to note the crime figures for the area.

129.21 HIGHWAYS ISSUES

1. Complaints schedule – **Resolved** to note the contents of the complaints schedule and that the Clerk will: -
2. **Resolved** that the Clerk will request that the footbridge at King Garth Lane is replaced. Clerk
3. **Resolved** that Cllr. Logan, Cllr. Kirkwood will meet with Highways to access Parkhouse road damage due to heavy traffic. Cllr PL & Cllr MK
4. **Resolved** to defer an update from Cllr. Davidson to the next meeting.
5. **Resolved** that Cllr Allison will visit site following completion of recent works at Stainton.

130.21 FINANCE

1. INCOME

Resolved to note income that has been received from Carlisle City Council of £9853.

EXPENDITURE

Cheque No	Payee	Description	Amount £
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101288	Kate Beaty	Internal Audit Report	85.00
101289	Rocket Sites	Annual Website Host	114.00
101290	CALC	Subscription	241.16
101291	S. Hutchinson	Expenses	65.59
101292	K Palmer	Expenses	30.95

Resolved to approve the above expenditure.

Resolved to note the Clerk's expenses

To note that expenditure incurred prior to the meeting but not yet invoiced is approved for payment between meetings. These payments are in respect of Clerk Salary, HMRC, Payroll Invoice and Parish Council Insurance – **Resolved** to accept renewal quote from Norris & Fisher.

3. CURRENT POSITION

Resolved to note the current position
 To note the current position
 Opening Balance cash book £13007.10
 Plus income received to date £9853.02
 Expenditure to date including the above £536.70
 Current balance in Community Account, including deduction
 of expenditure to be agreed at this council meeting, is
 £10289.25
 Current balance in 14 day Business Account £2181.17
 Total balance including 14 day business account is
 £22,323.42

4. ANNUAL ACCOUNTS

1. Approved by Internal Auditor – K. Beaty
Resolved to approve the Accounts for 2020/2021 and
 Bank Reconciliation as at 31st March 2021.
2. **Resolved** to approve Annual Return including
 Governance Statement for the year ending 31st March
 2021, expenditure over £100 and the public rights notice.
 The Chairman signed the Accounting Statements
 2020/21, the Annual Governance Statement 2020/21 and
 the Certificate of Exemption AGAR 2020/21 Part 2
 witnessed by the Clerk / RFO.

131.21 PLANNING

1. APPLICATIONS - **Resolved** to note comments notified to
 Planning and Cllr. Faulder & Cllr. Logan will form the
 Planning Group.

132.21 POLICIES

Resolved to readopt the Data Protection Policy. Clerk

133.21 COUNCILLOR ATTENDANCE DURING 2020/2021

Resolved to note councillor attendance at council meetings
 schedule.

134.21 CORRESPONDENCE RECEIVED BY THE CLERK

Resolved Clerk

1. To note the correspondence received.

135.21 DATE AND TIME OF NEXT MEETING

15th July 2021 at 7.30pm.

Agenda items for the next meeting

1. New Street Sign for Crindledyke Close
2. Stainton Site Visit
3. Works on Cargo Hill main road

Cllr. TA
 Cllr. TA
 Cllr. LF

15/7/2021

CF