



Clerk to the Council: Kylie Palmer,
3 Ivy Close, Cargo, Cumbria, CA6 4AN
Telephone 01228 674005 Email: clerk@kingmoorparishcouncil.org

To Members of Kingmoor Parish Council

14th Nov 2021

I am writing to summons you to attend the Parish Council Meeting which will take place on Thursday 18th November at Rockcliffe Community Centre at 7.30pm prompt.

Yours faithfully

Kylie Palmer

Kylie Palmer
Clerk to the Parish Council

AGENDA

176.21 APOLOGIES FOR ABSENCE

To approve apologies for absence

177.21 DECLARATIONS OF INTEREST

178.21 REQUESTS FOR DISPENSATIONS

179.21 TO APPROVE MINUTES OF THE LAST MEETING HELD ON 16th SEPT 2021

180.21 PROGRESS UPDATES

1. Agenda item 176.18 – Footpath interpretation boards – verbal update by Clerk
2. Agenda item 111.21 – Dog fouling posters and patrols – Update Clerk
3. Agenda item 147.21 – Housing development to rear of Stainton Gardens – update Cllr Davison
4. Agenda item 148.21 – Road from Kingmoor West Roundabout – Update Cllr Davison
5. Agenda item 162.21 - Councillor Vacancy – update Chairman
6. Agenda item 163.21 - Queens Jubilee – update Chairman / Eden Buzz
7. Agenda item 164.21 - Application for funding for footpath on C1016 – Update Cllr Allison.
8. Agenda item 165.21 - Cargo Park Inspection – update Clerk
9. Agenda item 166.21 - Restarting Communities Grant Application – Update Clerk and agree and approve wording for commemorative plaque
10. Agenda item 167.21 - Parish Plan – Update Chairman

NEW AGENDA ITEMS

181.21 Parish Council Bank Account – Discuss recent issues with HSBC and look into other banking solutions

182.21 Footpaths Register – Chairman to update Councillors

183.21 Re-Organisation of Cumbria County Council - Chairman to update Councillors

184.21 Grit Bins – Cllr Allison to update who is responsible to fill / maintain



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185.21 Grass cutting and maintenance contract – Clerk to bring to meeting for Cllr to review

186.21 Hedges around Edenside / Main road and Honeygot – Verbal update Clerk

187.21 Outdoor Gym – Chairman to update

188.21 Clerk Laptop / Printer upgrade package

189.21 PUBLIC PARTICIPATION

190.21 POLICE ISSUES

Taken from latest available data 11th November 2021

1 x Violence and Sexual offence Cargo

2 x Shoplifting Asda Kingstown

1 x Criminal Damage / Arson

1 x Other theft – Kingmoor Park

191.21 HIGHWAYS ISSUES

1. To note no complaints have been notified to Highways since the previous meeting.

192.21 FINANCE

1. INCOME

To note no income has been received.

2. EXPENDITURE

Cheque No	Payee	Description	Amount £
101308	K Palmer	Months 5&6 salary – New cheque as Chq 101303 returned by bank	£696.11
101309	Cullen Construction	New cheque issued as cheque number 101306 was returned unpaid by the HBSC	£1820.00
101310	Eric Robinson	Grass Cutting and Landscaping Services	£580.00
101311	CALC	Training for Cllr Logan	£20.00
101312	K Palmer	Months 7 & 8 Salary	£696.11
101313	Cumbria Payroll Sv	Payroll reports	£16.80
101314	K Palmer	Expenses to cover new laptop screen and printer ink	£141.99

To resolve to pay the expenditure outlined above.

3. CURRENT POSITION

To note the current position

Opening Balance cash book £17,066.96

Expenditure to date including the above cheques £9788.18

Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £10,890.77

Current balance in 14 day Business Account £2,181.29

Total balance including 14 day business account is £13,072.06

Please see bank reconciliation as at 25.10.21



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4. BUDGET 2022/23

To receive a report from the Clerk – please see attached.

The council is asked to resolve the actions outlined in the report.

193.21

PLANNING

1. APPLICATIONS

To note comments notified to planning in the Planning Working Group Schedule attached.

2. DECISIONS

194.21

POLICIES

To re-adopt the : Data Protection Policy, Subject Access Request Policy, Freedom of Information Policy, Tree Policy, Standing Orders, Code of Conduct, Complaints Procedure, Disciplinary, Equal Opportunities, Grievance, Health & Safety, Press & Media, Protocol on the recording and filming of Council and Committee meetings, Retention of Documents and Risk Management Policy.

The Clerk has checked the policies for revisions and as there are no changes to be made the Council is asked to re-adopt the policies for a further year

To re-adopt the: Financial Regulations policy to include the name of an appointed appropriate person to verify bank reconciliations (for all accounts) produced by the clerk.

195.21

CORRESPONDENCE RECEIVED BY THE CLERK

To note all correspondence have been forwarded on when received by the Clerk

196.21

DATE AND TIME OF NEXT MEETING

Parish Council Meeting 20th Jan 2022 at 7.30pm