



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

Minutes of the Kingmoor Parish Council meeting held on Thursday 18th November 2021 at Rockcliffe Community Centre, Rockcliffe at 7.30pm.

Present: Cllr. L. Faulder (Chairman), Cllr. P. Logan (Vice Chairman), Cllr. G. Wade, Cllr C Smalley, Cllr. M. Kirkwood

In Attendance: County Cllr. T. Allison, City Cllr D. Morton, City Cllr. H Davison, Nathaniel Houton – Cumbria Fire, Amelia Morphet – Carlisle City Council Environmental Health, Fiona McCredie – Cumbria County Council Public Health, James Brown – Environment Agency and K Palmer - Clerk.

Item No.		Action
176.21	Apologies for absence – accepted at meeting Cllr. J. Moscrop and Cllr G. Ellis Cllr M. Dickson tendered her resignation from the Parish Council which was accepted	
177.21	DECLARATIONS OF INTEREST As per Declaration of Interest Register	
178.21	REQUESTS FOR DISPENSATIONS No requests	
179.21	TO APPROVE MINUTES OF THE LAST MEETING Resolved to approve the minutes of the Parish Council meeting held 16 th September 2021.	
161.21	PROGRESS UPDATES <ol style="list-style-type: none"> Agenda item 176.18 – Footpath interpretation boards – verbal update by clerk – Boards have been ordered and we await delivery. Agenda item 111.21 – Dog fouling Cargo – Update Clerk – Awaiting information from Cllr Davidson on Patrols and Posters Agenda item 147.21 – Housing development to rear of Stainton Gardens – Cllr Davison advised an Independent Highways report has been requested, to remain on Agenda for further updates. Agenda item 148.21 – Road from Kingmoor West Roundabout – Cllr Davison to contact contractors and request confirmation that roads and gullies have been cleaned following completed works. Agenda item 162.21 - Councillor Vacancy – update Chairman – Cllr Faulder advised of the applications received for current vacancy, The Council resolved to co-opt Helen Smith onto the 	<p>Clerk</p> <p>Cllr H.D</p> <p>Cllr H.D</p> <p>Cllr. H.D</p> <p>Clerk</p>

L. Faulder



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Council and advertise new vacancy following resignation of M. Dickson – Action Clerk	
6. Agenda item 163.21 - Queens Jubilee – update Chairman / Eden Buzz – Cllr Faulder invited the Council to open discussions around community events to be discussed at January meeting along with “Plant a Tree for Jubilee” project.	All Cllrs
7. Agenda item 164.21 - Application for funding for footpath on C1016 – Update from Cllr Allison on funding and grants available – to remain on Agenda for further updates	Cllr T.A
8. Agenda item 165.21 - Cargo Park Inspection – Clerk advised Council the inspection is due November and report will be provided for January meeting	Clerk
9. Agenda item 166.21 - Restarting Communities Grant Application – Council agreed the wording for commemorative plaque. Delivery due December / January	Clerk
10. Agenda item 167.21 - Parish Plan – Update Chairman – to be discussed at January meeting	Cllr L.F
NEW AGENDA ITEMS	
1. Agenda item 181.21 Parish Council Bank Account – Cllr Faulder advised of recent issues with HSBC and requested Clerk explore Unity online banking solution – to be discussed at January meeting	Clerk
2. Agenda item 182.21 Footpaths Register – Cllr Wade and Cllr Logan to review current register	Cllr G.W & Cllr P.L
3. Agenda item 184.21 Grit Bins – Cllr Allison to update who is responsible to fill / maintain – Action to look at number of bins and what roads are adopted – review at Jan meeting	Cllr T.A
4. Agenda item 185.21 Grass cutting and maintenance contract – To be reviewed at January meeting	Clerk
5. Agenda item 186.21 Hedges around Edenside / Main road and Honeypot – Clerk to contact Persimmon Holmes regarding overgrown hedge rows around the outside of the Edenside Estate Cargo	Clerk
6. Agenda item 187.21 Outdoor Gym – To be discussed at January meeting	Cllr L.F
7. Agenda item 188.21 Clerk Laptop / Printer upgrade package – Clerk to obtain quotes for new laptop and printer package to help reduce ongoing ink costs and resolve issues with current laptop. Agreed no further repairs are to be carried out on current laptop.	Clerk

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189.21	PUBLIC PARTICIPATION Thirteen parishioners attended the meeting. An update on the Fire at the recycling plant at Kingmoor was given by representatives in attendance followed by the opportunity for Parishioners to ask questions and raise concerns, such as What type of Asbestos the building contains, smoke fumes, impact on health, how the fire started, the investigation process, actions going forward and lack of communication to date. It was agreed that a document with questions and answers would be shared following the meeting and this would be communicated via community Facebook pages and placed on notice boards.																																	
190.21	POLICE ISSUES Resolved - to note Crime Statistics taken from latest data available – Sept 2021.																																	
191.21	HIGHWAYS ISSUES 1. Complaints schedule – Resolved to note the contents of the complaints schedule																																	
192.21	FINANCE 1. INCOME Resolved to note no income has been received since last meeting 2. EXPENDITURE <table><tr><th>Cheque No</th><th>Payee</th><th>Description</th><th>Amount £</th></tr><tr><td>101308</td><td>K Palmer</td><td>Months 5&6 salary – New cheque as Chq 101303 returned by bank</td><td>£696.11</td></tr><tr><td>101309</td><td>Cullen Construction</td><td>New cheque issued as cheque number 101306 was returned unpaid by the HBSC</td><td>£1820.00</td></tr><tr><td>101310</td><td>Eric Robinson</td><td>Grass Cutting and Landscaping Services</td><td>£580.00</td></tr><tr><td>101311</td><td>CALC</td><td>Training for Cllr Logan</td><td>£20.00</td></tr><tr><td>101312</td><td>K Palmer</td><td>Months 7 & 8 Salary</td><td>£696.11</td></tr><tr><td>101313</td><td>Cumbria Payroll Sv</td><td>Payroll reports</td><td>£16.80</td></tr><tr><td>101314</td><td>K Palmer</td><td>Expenses to cover new laptop screen and printer ink</td><td>£141.99</td></tr></table> Resolved to approve the above expenditure. Resolved to note the Clerk's expenses 3. CURRENT POSITION Resolved to note the current position Opening Balance cash book £17,066.96 Expenditure to date including the above cheques £9788.18 Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £10,890.77	Cheque No	Payee	Description	Amount £	101308	K Palmer	Months 5&6 salary – New cheque as Chq 101303 returned by bank	£696.11	101309	Cullen Construction	New cheque issued as cheque number 101306 was returned unpaid by the HBSC	£1820.00	101310	Eric Robinson	Grass Cutting and Landscaping Services	£580.00	101311	CALC	Training for Cllr Logan	£20.00	101312	K Palmer	Months 7 & 8 Salary	£696.11	101313	Cumbria Payroll Sv	Payroll reports	£16.80	101314	K Palmer	Expenses to cover new laptop screen and printer ink	£141.99	
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	<p>Current balance in 14 day Business Account £2,181.29 Total balance including 14 day business account is £13,072.06</p> <p>4. BUDGET 2022/23 Resolved to accept the proposed budget for 2022/23; Resolved to approve the transfer of funds from reserve to cover any additional spend as and when required to ensure any shortfall is covered.</p> <p>Resolved to set the precept in line with the approved budget (amended to allow for 5% inflation) at £10,346.08</p>	
172.21	<p>PLANNING 1. APPLICATIONS - Resolved to note comments notified to Planning By planning Group - Cllr. Faulder Cllr. Kirkwood & Cllr. Logan</p>	
173.21	<p>POLICIES Resolved to readopt the : Data Protection Policy, Subject Access Request Policy, Freedom of Information Policy, Tree Policy, Standing Orders, Code of Conduct, Complaints Procedure, Disciplinary, Equal Opportunities, Grievance, Health & Safety, Press & Media, Protocol on the recording and filming of Council and Committee meetings, Retention of Documents and Risk Management Policy. Resolved to amend the: Financial Regulations policy to include the name of Cllr Christopher Smalley who was appointed as the appropriate person to verify bank reconciliations (for all accounts) produced by the clerk.</p>	Clerk
174.21	<p>CORRESPONDENCE RECEIVED BY THE CLERK Resolved to note the correspondence received.</p>	Clerk
175.21	<p>DATE AND TIME OF NEXT MEETING 20th January 2022 at 7.30pm New Agenda Item - Councillor Vacancy</p>	Clerk

C. Faulder