



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

Minutes of the Kingmoor Parish Council meeting held on Thursday 20th January 2022 at Rockcliffe Community Centre, Rockcliffe at 7.30pm.

Present: Cllr. L. Faulder (Chairman), Cllr. P. Logan (Vice Chairman), Cllr. G. Wade, Cllr C Smalley, Cllr H. Smith

In Attendance: Cllr. T. Allison, Cllr. H Davison, Cllr G Ellis, Cllr D Morton and K Palmer - Clerk.

Item No.		Action
197.22	Apologies for absence – accepted at meeting Cllr. J. Moscrop and Cllr M. Kirkwood	
198.22	DECLARATIONS OF INTEREST As per Declaration of Interest Register	
199.22	REQUESTS FOR DISPENSATIONS No requests	
200.22	COUNCILLOR VACANCY Resolved Kingmoor Parish Council appointed a new Cllr, Helen Smith	
201.22	DECLARATION OF ACCEPTANCE OF OFFICE OF COUNCILLOR Resolved Declaration of Acceptance of Office received from Cllr H Smith and was countersigned by the clerk.	
202.22	TO APPROVE MINUTES OF THE LAST MEETING Resolved to approve the minutes of the Parish Council meeting held 18 th November 2021.	
203.22	PUBLIC PARTICIPATION No public participation.	
204.22	PROGRESS UPDATES <ol style="list-style-type: none"> Agenda item 176.18 – Footpath interpretation boards – verbal update by clerk – Boards have not been delivered as yet – Clerk to progress delivery Agenda item 147.21 – Housing development to rear of Stainton Gardens – Cllr Davison advised planning permission has been granted for this development - Resolved Agenda item 148.21 – Road from Kingmoor West Roundabout – Cllr Davison to contact Highways and advise that roads and gullies have not been cleaned. Agenda item 163.21 - Queens Jubilee – update Chairman / Eden Buzz – Cllr Faulder invited the Council to open discussions around community events to be discussed at March 	<p>Clerk</p> <p>Cllr H.D</p> <p>Clerk / All Cllrs</p>

L. Faulder
17/3/2022



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	meeting. Cllr agreed to accept donation offered by Eden Buzz of £500 to go towards parish celebrations to mark the occasion – action Clerk to email acceptance of offer to Eden Buzz	
5.	Agenda item 164.21 - Application for funding for footpath on C1016 – Update from Cllr Allison on funding and grants available – to remain on Agenda for further updates	Cllr T.A
6.	Agenda item 165.21 - Cargo Park Inspection – Clerk advised Council the inspection took place in November and shared details from the report. It was requested that the Clerk prepares a bid for replacing some play equipment with alternative options that are more sustainable and present at the March meeting	Clerk
7.	Agenda item 187.21 – Chairman presented details of outdoor gym equipment for playgrounds – Resolved this can be included in agenda item 165.21 for consideration at next meeting.	
8.	Agenda item 166.21 - Restarting Communities Grant Application – Clerk advised delivery has now been received, plans to install the benches are underway. Clerk to claim monies back through Carlisle City Council by March meeting.	Clerk
9.	Agenda item 167.21 – Parish Plan – Chairman invited Council to consider most effective way to engage with Parish to collate feedback. Action on the Clerk to develop a flyer to be reviewed at March meeting.	Clerk
10.	Agenda item 181.21 Parish Council Bank Account – Clerk updated Cllrs on new charges incurred over previous months via HSBC. £8.00 monthly management fee and £1 admin charge per cheque. Cllr's agreed clerk should contact Unity online banking solution and present at March meeting with a view to changing banks for next financial year.	Clerk
11.	Agenda item 182.21 Footpaths Register – Cllr Wade and Cllr Logan to review current register, walk each footpath and report back on any changes that need to be made at March meeting.	Cllr G.W & Cllr P.L
12.	Agenda item 183.21 – Re-Organisation of Cumbria County Council – Cllr Ellis to forward update emails going forward onto clerk to share with Cllrs.	Cllr G.E
13.	Agenda item 184.21 Grit Bins – Cllr Allison advised he visited Crindledyke to review grit bins and roads. Communication is ongoing for confirmation from Cumbria County Council regarding bus routes within Crindledyke and what roads the Council are responsible for gritting.	Cllr T.A

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	<p>14. Agenda item 185.21 Grass cutting and maintenance contract – Agenda item deferred and will be reviewed at March meeting</p> <p>15. Agenda item 186.21 Hedges around Edenside / Main road and Honeypot – Clerk contacted Persimmon Holmes Head Office in Lancashire and is awaiting a response – deferred to March meeting.</p> <p>16. Agenda item 188.21 Clerk Laptop / Printer upgrade package – Clerk advised Council that the Laptop had been assessed and is not suitable for any upgrade packages. Best option is a new laptop. It was agreed Cllr Ellis would also review prior to a decision being made. Clerk advised Cllrs a new printer had been purchased and subscription to Instant Ink through HP set up. (see Expenses) – Resolved – quotes for a replacement laptop to be obtained and new laptop purchased if no upgrade to current one available.</p> <p>NEW AGENDA ITEMS</p> <p>Agenda item 205.55 – WhatsApp – Resolved - Majority voted in favour of a KPC WhatsApp group. The Group will be set up to auto delete all messages after 7 days. This will give quick method of communication when needing to contact each other in between meetings.</p> <p>Agenda Item 206.22 – Chairman reminded Cllrs to update code of conduct should personal circumstances change. – Resolved</p> <p>Agenda item 207.22 – Councillor Vacancy following resignation of M.Dickson – Cllrs Co-Op Alison Buntin and requested the Clerk invite A Buntin to complete all necessary paperwork and invite to March meeting.</p>	Clerk Clerk Clerk								
208.22	<p>POLICE ISSUES</p> <p>Resolved – Unable to provide data as Police Website wasn't updated</p>	Clerk								
209.22	<p>HIGHWAYS ISSUES</p> <p>1. Complaints schedule – Resolved to note the contents of the complaints schedule</p>	Clerk								
210.22	<p>FINANCE</p> <p>1. INCOME</p> <p>Resolved to note no income has been received since last meeting</p> <p>2. EXPENDITURE</p> <table><tr><th>Cheque No</th><th>Payee</th><th>Description</th><th>Amount £</th></tr><tr><td>101315</td><td>K Palmer</td><td>Expenses – New printer / Ink</td><td>54 99</td></tr></table>	Cheque No	Payee	Description	Amount £	101315	K Palmer	Expenses – New printer / Ink	54 99	Clerk
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C. Fawcett

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101316	The Play Inspection Company	Cargo play park annual inspection	126 00
101317	Ruddick Landscape Services	Installation of 3 x benches	396 00
101318	CALC	K Palmer Clerk Training x 2	40 00
101319	K Palmer	Salary Dec & Jan	696 00
101320	Cumbria Payroll SV	Salary reports Dec & Jan	16 80

Resolved to approve the above expenditure.

Resolved to note the Clerk's expenses relate to New Printer

3. CURRENT POSITION
 To note the current position
 Opening Balance cash book £13,652.10
 Expenditure to date including the above cheques £11,118.08
 Current balance in Community Account, including deduction of expenditure to be agreed at this council meeting, is £9560.98
 Current balance in 14 day Business Account £2,181.33
 Total balance including 14 day business account is £11,742.31
 Please see bank reconciliation as at 25.01.22

211.22	PLANNING 1. APPLICATIONS - Resolved to note comments notified to Planning By planning Group - Cllr. Faulder Cllr. Kirkwood & Cllr. Logan	Clerk
212.22	POLICIES Resolved to note all policies are currently up to date	Clerk
213.22	CORRESPONDENCE RECEIVED BY THE CLERK Resolved to note the correspondence received.	Clerk
214.22	DATE AND TIME OF NEXT MEETING 17 th March 2022 at 7.30pm	Clerk

L. Faulder
17/3/2022