



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

Minutes of the Kingmoor Annual Parish Council meeting held on 21st July 2022 at Rockcliffe Community Centre, Rockcliffe at 7.30pm.

Present: Cllr. L. Faulder (Chairman), Cllr. P. Logan (Vice Chairman), Cllr G Wade, Cllr C Smalley, Cllr M Kirkwood, Cllr A Buntin

In Attendance: Cllr. T. Allison, Cllr. H Davison, and K Palmer - Clerk.

Item No.		Action
269.22	APOLOGIES FOR ABSENCE – accepted at meeting Cllr H Smith - Cllr D Morton – Cllr G Ellis	
270.22	DECLARATIONS OF INTEREST As per Declaration of Interest Register	
271.22	REQUESTS FOR DISPENSATIONS No requests	
272.22	TO APPROVE MINUTES OF THE LAST MEETING Resolved to approve the minutes of the Parish Council meeting held on 19 th May 2022.	
273.22	PUBLIC PARTICIPATION One parishioner attended the meeting to express concerns regarding Recycling plants within the parish boundary after attending public consultation meetings. It was advised that a public meeting is to be held at the Rockcliffe Centre on 9 th August regarding this matter.	
274.22	PROGRESS UPDATES <ol style="list-style-type: none"> Agenda item 176.18 – Footpath interpretation boards – verbal update by clerk / Cllr Logan –The new board for Crindledyke arrived with errors, replacement board has been requested. Both the Clerk and Cllr Logan have tried to progress delivery of this board with “The Notice Board Company” however as yet they have not replied with an update. To be kept on agenda and chased again by the clerk. Agenda item 163.21 - Queens Jubilee – Two of our Commemorative flower boxes have been installed at Cargo and Stainton. The flower bed at Crindledyke will be installed over next two weeks. Cllr Smalley will obtain quotes for plaques that can be engraved and displayed. Agenda item 164.21 - Application for funding for footpath on C1016 – Cllr Alison provided an update on preparation works done by himself and Cllr Smalley prior to contacting companies 	<p>Clerk / Cllr P.L</p> <p>All Cllrs / Clerk</p> <p>Clerk</p>



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	<p>for funding - Resolved that the Clerk will apply to Cumbria Waste Management for part of the funding needed for the path - to remain on Agenda for further updates</p> <p>4. Agenda item 165.21 - Cargo Park Inspection – Clerk advised that we are awaiting quotes from Playdale for equipment discussed and advised of possible funding opportunities available.</p> <p>5. Agenda item 181.21 – Parish Bank Account – Resolved – Bank account up and running with bank transfers being actioned over cheques. Chairman, Cllr Smalley and Cllr Logan have all registered for verification and authorisation of payment purposes.</p> <p>6. Agenda item 182.21 Footpaths Register – Cllr Wade and Cllr Logan - Deferred to next meeting</p> <p>7. Agenda item 183.21 – Re-Organisation of Cumbria County Council –To remain on agenda for further updates and until new structure is in place.</p> <p>8. Agenda item 185.21 Grass cutting and maintenance contract – Cllr Smalley presented first draft of new tender request with areas added for future maintenance – To be finalised and presented at Sept meeting.</p> <p>9. Agenda item 186.21 Hedges around Edenside / Main road and Honeypot – Deferred to next meeting in Cllr Wade</p> <p>10. Agenda item 223.22 – Councillor Vacancy – No applications received – to remain as an open vacancy</p> <p>11. Agenda item 246.22 – Tree Inspections in Parish Clerk presented two quotes received from the three companies contacted for an inspection to be carried out at the Park at Cargo. Resolved to award works to Mike Lowther to carry out the inspection and provide a report on works required. Cllr G Wade and Cllr P Logan to complete tree inspections for rest of Parish at the same time as footpaths are walked for Footpath Register (See action 182.21)</p> <p>12. Agenda Item 247.22 – Bird Boxes in Parish Chairman will be arranging these over coming months</p> <p>13. Agenda item 248.22 – Bus Service Crindledyke Following concerns raised regarding the changes to the bus service at Crindledyke, including safety concerns crossing busy road for alternative service, no safe bus stop / waiting area and poor lighting Cllr H Smith took an action at last meeting. Cllr H Smith provided an update on this action to the Clerk as she was</p>	<p>Clerk</p> <p>Cllr G.W & Cllr P.L Cllr T.A</p> <p>Clerk / Cllr C.S</p> <p>Cllr GW</p> <p>Clerk</p> <p>Clerk/ Cllr GW & Cllr PL</p> <p>Chairman</p> <p>Cllr HS</p>
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	<p>unable to attend in person. “An email has been received from Cumbria County Council advising the route changes will not be reverted back and that it is unlikely a pedestrian crossing will be installed due to lack of usage. They did however advise of funding available to purchase a new shelter. No further queries have been received regarding this matter since our last meeting - To be kept on agenda for further updates.</p> <p>14. Agenda item 249.22 – Defibrillators in Parish / funding grants available Clerk advised that confirmation had been received we are able to place defibrillators outside and use a lamppost for the electric supply needed to keep boxes at required temperature. Clerk to obtain quotes for defibrillators for Cargo and Crindledyke. Cllr Wade declined the offer for a defibrillator in Stainton.</p> <p>15. Agenda item – 264.22 – Cargo Sewage Works – Chairman expressed concerns following the publication of figures from the Environment Agency showing how much raw sewage was released in 2021. An article published in Farmer April 2022 details “6.8% of the total number of hours that sewage is spilled into the River Eden is down to one location, Cargo Wastewater Treatment Works. Clerk to contact the Environment Agency for feedback on this report.</p> <p>16. Agenda item 265.22 – Financial Policies – to be amended in line with changes to bank account – deferred to next meeting</p> <p>17. Agenda item 266.22 – Status of adopted roads for Crindledyke Estate – Deferred to next meeting</p> <p>18. Agenda item 267.22 – Digital Speed Sign at Crindledyke - Resolved – Sign has been repaired</p> <p>19. Agenda item 268.22 – Emergency Plan for Parish – Template / draft versions shared with Cllrs in order for them to review and for develop a plan for Sept meeting</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr TA</p> <p>All Cllrs / Clerk</p>
275.22	<p>POLICE ISSUES Resolved – To note data on Cumbria Police website from Crime Map</p>	
276.22	<p>HIGHWAYS ISSUES</p> <ol style="list-style-type: none"> 1. Complaints schedule – Resolved to note the contents of the complaints schedule 2. Cllr G Wade requested the Clerk report to Highways that the swing post on the kissing gate at Ratten Holme lane near the CNDR is broken along with the fencing rail being damaged. 	<p>Clerk</p> <p>Clerk</p>
277.22	<p>FINANCE 1. INCOME</p>	Clerk



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	<p>Resolved to note income received since last meeting: INCOME £10,346.00 Precept £350.00 Jubilee funding from Carlisle City Council</p> <p>2. EXPENDITURE</p> <table border="1"> <thead> <tr> <th>Payment Method</th> <th>Payee</th> <th>Description</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Bank Transfer</td> <td>Zurich</td> <td>Annual Insurance</td> <td>556.69</td> </tr> <tr> <td>Bank Transfer</td> <td>K Palmer</td> <td>Salary June & July (+ Pay award back pay 2021/2022)</td> <td>802.39</td> </tr> <tr> <td>Bank Transfer</td> <td>Cumbria Payroll SV</td> <td>Salary reports June & July</td> <td>16.80</td> </tr> <tr> <td>Bank Transfer</td> <td>Telent</td> <td>VAS sign repair Crindledyke</td> <td>129.60</td> </tr> <tr> <td>Account Fees</td> <td>Unity</td> <td>Account fees</td> <td>18.00</td> </tr> <tr> <td>Bank Charges</td> <td>HSBC</td> <td>Account fees</td> <td>11.00</td> </tr> </tbody> </table> <p>Resolved to approve the above expenditure.</p> <p>3. CURRENT POSITION</p> <p>Resolved To note the current position £20,058.24 Opening Balance cash book £14,120.28 Plus income received to date £10,696.16 Expenditure to date including the above payments £4758.20 Balance in Unity Account, once deduction of expenditure to be agreed at this council meeting, is £20,058.24 (Balance showing in Unity Account is currently £21,007.03) Please see bank reconciliation as at 30.07.22</p>	Payment Method	Payee	Description	Amount £	Bank Transfer	Zurich	Annual Insurance	556.69	Bank Transfer	K Palmer	Salary June & July (+ Pay award back pay 2021/2022)	802.39	Bank Transfer	Cumbria Payroll SV	Salary reports June & July	16.80	Bank Transfer	Telent	VAS sign repair Crindledyke	129.60	Account Fees	Unity	Account fees	18.00	Bank Charges	HSBC	Account fees	11.00	
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278.22	<p>PLANNING</p> <p>1. APPLICATIONS - Resolved to note comments notified to Planning By planning Group - Cllr. Faulder Cllr. Kirkwood & Cllr. Logan.</p>	Clerk																												
279.22	<p>POLICIES</p> <p>Resolved To re-adopt the following: DATA PROTECTION POLICY The Clerk has checked the policy for revisions and as there are no changes to be made the Council is asked to re-adopt for a further year</p>	Clerk																												
280.22	<p>CORRESPONDENCE RECEIVED BY THE CLERK</p> <p>Resolved to note the correspondence received.</p>	Clerk																												
281.22	<p>DATE AND TIME OF NEXT MEETING</p> <p>Parish Council Meeting 15th September 2022 at 7.30pm</p>	Clerk																												