



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

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Minutes of the Kingmoor Annual Parish Council meeting held on 28<sup>th</sup> September 2022 at Rockcliffe Community Centre, Rockcliffe at 7.30pm.

**Present:** Cllr. L. Faulder (Chairman), Cllr. P. Logan (Vice Chairman), Cllr M Kirkwood, Cllr C Smalley, Cllr A Buntin, Cllr H Smith

**In Attendance:** Cllr. T. Allison, Cllr. H Davison, and K Palmer - Clerk.

Item No.		Action
282.22	<b>APOLOGIES FOR ABSENCE – accepted at meeting</b> Cllr G Wade - Cllr D Morton	
283.22	<b>DECLARATIONS OF INTEREST</b> None - As per Declaration of Interest Register	
284.22	<b>REQUESTS FOR DISPENSATIONS</b> No requests	
285.22	<b>TO APPROVE MINUTES OF THE LAST MEETING</b> <b>Resolved</b> to approve the minutes of the Parish Council meeting held on 21 <sup>st</sup> June 2022.	
286.22	<b>OPERATION LONDON BRIDGE –</b> Cllrs acknowledged the passing of Queen Elizabeth II – Our website home page displayed an official photograph of Her Majesty along with a message of condolence from the Parish and no official meetings took place during the period of mourning. (Our meeting planned for 15 <sup>th</sup> September was rescheduled for 28 <sup>th</sup> September)	
287.22	<b>PUBLIC PARTICIPATION</b> One parishioner attended the meeting to express concerns regarding Recycling plants within the parish boundary after attending public consultation meetings.	
288.22	<b>PROGRESS UPDATES</b> <ol style="list-style-type: none"> <li>1. <b>Agenda item 176.18</b> – Footpath interpretation boards – verbal update by clerk –The new board for Crindledyke arrived with errors, replacement board has been requested. After many failed attempt to contact “The Notice Board Company” dialogue has now resumed to rectify issue.</li> <li>2. <b>Agenda item 163.21</b> - Queens Jubilee – All three Commemorative flower boxes have been installed at Cargo and Stainton and Crindledyke. Soil and flowers to be ordered for Crindledyke and plaques to be arranged for all three.</li> </ol>	Clerk  Clerk  Clerk



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	<p>3. <b>Agenda item 164.21</b> - Application for funding for footpath on C1016 – Cllr Alison provided an update on preparation works and areas of funding we can apply to - Clerk advised following telephone calls and emails sent we are now waiting on a call back from Cumbria Waste Management to apply for part of the funding needed for the path - to remain on Agenda for further updates</p> <p>4. <b>Agenda item 165.21 - Cargo Park Inspection</b> – Clerk advised the working group have met 4 times now regarding the park project. All quotes have been obtained and public consultation via facebook and notice boards has been carried out. Next steps is to apply for funding for the project – Resolved that KPC will pledge 1K to the funding required that will be released once the 50K funding has been pledged. To remain on agenda for further updates.</p> <p>5. <b>Agenda item 182.21 Footpaths Register</b> – Cllr Wade and Cllr Logan – <b>Resolved</b> – Cllr Logan confirmed parish footpaths have been walked and a report has been developed that can be shared with Cumbria County Council Countryside Access Officer</p> <p>6. <b>Agenda item 183.21 – Re-Organisation of Cumbria County Council</b> –To remain on agenda for further updates and until new structure is in place.</p> <p>7. <b>Agenda item 185.21 Grass cutting and maintenance contract – Resolved</b> – Clerk presented updated tender for Parish Grass Cutting Contract – This was approved via a vote from present Cllrs and the Clerk was asked to obtain quotes for our January meeting.</p> <p>8. <b>Agenda item 186.21 Hedges around Edenside / Main road and Honeypot – Resolved</b> - Cllr G Wade forwarded an update to the clerk to update in his absence from the meeting. The MOD have confirmed via email to Cllr Wade that they retained no ownership of the perimeter around Edenside when the land was sold to Crowther around 20years ago. Persimmon homes to be advised and the Clerk to put Persimmon in direct dialogue with the MOD to resolve.</p> <p>9. <b>Agenda item 223.22 – Councillor Vacancy</b> – Cllrs Co-Opt John Storey and invited to next meeting. Clerk to forward paperwork to complete.</p> <p>10. <b>Agenda item 246.22 – Tree Inspections in Parish Resolved</b> – Clerk presented tree report following works carried out by R &amp; M Lowther on 25 trees in the Cargo Park area along</p>	<p>Clerk</p> <p>Cllr TA</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr GW &amp; Cllr PL / Clerk</p>
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	<p>with a quote for works recommended. Resolved to award works to Mike Lowther to carry out the maintenance works suggested . Cllr G Wade and Cllr P Logan to completed tree inspections for rest of Parish at the same time as footpaths were walked for Footpath Register (See action 182.21).</p> <p>11. <b>Agenda Item 247.22 – Bird Boxes in Parish</b>  <b>Resolved</b> - Chairman will be arranging these over coming months</p> <p>12. <b>Agenda item 248.22 – Bus Stop for Service at Crindledyke</b>  Following the changes to the bus service at Crindledyke, including safety concerns crossing busy road for alternative service, no safe bus stop / waiting area and poor lighting, Cllr H Smith received an email from Cumbria County Council advising the route changes will not be reverted back and that it is unlikely a pedestrian crossing will be installed due to lack of usage. They did however advise of funding available to purchase a new shelter – Cllr Logan &amp; Cllr Allison took an action to meet at the location to review bus stop and review what changes should be made.</p> <p><b>Agenda item 249.22 – Defibrillators in Parish / funding grants available</b>  Following our last meeting the Chairman asked Cllrs to vote on defibrillators for all areas of the Parish, Cargo, Stainton and Crindledyke. All Cllrs present voted in favour of defibrillators. Clerk to obtain a new quote for 3 defibrillators suitable for outside storage, speak to Highways regarding where in Stainton we could tap into an Elec supply. Clerk to obtain location and number for Cargo lamppost and Cllr H Smith to action for Crindledyke. Clerk was asked to look into what funding / grants are available.</p> <p>13. <b>Agenda item – 264.22 – Cargo Sewage Works</b> –Clerk advised that an FOI request is in place with the Environment Agency for details of next steps following report on Cargo waste Water Works. Deadline for the reply is 6<sup>th</sup> October 2022.</p> <p>14. <b>Agenda item 265.22 – Financial Policies – Resolved</b> – Our financial policy has been amended in line with changes from HSBC to online banking with Unity trust</p> <p>15. <b>Agenda item 266.22 – Status of adopted roads for Crindledyke Farm</b> – Deferred to next meeting</p>	<p>Chairman</p> <p>Cllr PL / Cllr TA</p> <p>Clerk / Cllr HS</p> <p>Clerk</p> <p>Cllr TA</p> <p>All Cllrs / Clerk</p>
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	<p><b>16. Agenda item 268.22 – Emergency Plan for Parish –</b> Template / draft versions shared with Cllrs in order for them to review and for develop a plan – Deferred to November meeting</p> <p><b>17. Agenda item 289.22 – Annual Park Inspection Due Nov – Resolved</b> Clerk to instruct The Play Inspection Company to complete cost £115.00</p> <p><b>18. Agenda item 290.22 – Overgrown Grass Verge / Hedgerows / Trees Cargo -</b> Cllr Buntin advised contact with land owner has been made, land owner asked to complete works to hedgerows and remove scrap / tyres and any rubbish from the field. Two month period was agreed for works to be carried out</p>	Cllr AB																																
291.22	<p><b>POLICE ISSUES</b>  <b>Resolved –</b> To note data on Cumbria Police website from Crime Map</p>																																	
292.22	<p><b>HIGHWAYS ISSUES</b>  1. Complaints schedule – <b>Resolved</b> to note the contents of the complaints schedule</p>	Clerk																																
293.22	<p><b>FINANCE</b>  <b>1. INCOME</b>  <b>Resolved</b> to note income received since last meeting:  INCOME £10,346.00 Precept  £350.00 Jubilee funding from Carlisle City Council</p> <p><b>2. EXPENDITURE</b></p> <table border="1"> <thead> <tr> <th>Payment Method</th> <th>Payee</th> <th>Description</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Bank Transfer</td> <td>CPSL</td> <td>Salary reports for August / Sept</td> <td>16.80</td> </tr> <tr> <td>Bank Transfer</td> <td>K Palmer</td> <td>Clerk Salary August / September</td> <td>719.88</td> </tr> <tr> <td>Bank Transfer</td> <td>K Palmer</td> <td>Expenses</td> <td>2.99</td> </tr> <tr> <td>Bank Transfer</td> <td>R&amp;M LOWTHER</td> <td>Tree Inspection Cargo Park</td> <td>300.00</td> </tr> <tr> <td>Bank Transfer</td> <td>Eric Robinson</td> <td>Grass Cutting £400.00 &amp; Jubilee Flowers £60.00</td> <td>460.00</td> </tr> <tr> <td>Bank Transfer</td> <td>Rocket Sites</td> <td>Operation London Bridge</td> <td>48.00</td> </tr> <tr> <td>Account fees</td> <td>Unity</td> <td>Account Fees</td> <td>18.00</td> </tr> </tbody> </table>	Payment Method	Payee	Description	Amount £	Bank Transfer	CPSL	Salary reports for August / Sept	16.80	Bank Transfer	K Palmer	Clerk Salary August / September	719.88	Bank Transfer	K Palmer	Expenses	2.99	Bank Transfer	R&M LOWTHER	Tree Inspection Cargo Park	300.00	Bank Transfer	Eric Robinson	Grass Cutting £400.00 & Jubilee Flowers £60.00	460.00	Bank Transfer	Rocket Sites	Operation London Bridge	48.00	Account fees	Unity	Account Fees	18.00	Clerk
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	<p><b>Resolved</b> to approve the above expenditure &amp; note clerk expenses was for ink for printer</p> <p>3. CURRENT POSITION</p> <p><b>Resolved To note the current position £18,492.57</b>          Opening Balance cash book £14,120.28          Income received to date £10,696.16          Expenditure to date including the above payments £6,323.87          Current balance UNITY Account £20,058.24          Balance in UNITY Account, following deduction of expenditure to be agreed at this council meeting will be £18,492.57          Please see bank reconciliation as at 22.09.22</p> <p>Noted that Cllr C Smalley / Cllr P Logan to authorise the online banking payments</p>	
294.22	<p><b>PLANNING</b>          1. APPLICATIONS - <b>Resolved</b> to note comments notified to Planning By planning Group - Cllr. Faulder Cllr. Kirkwood &amp; Cllr. Logan.</p>	Clerk
295.22	<p><b>POLICIES</b>  <b>Resolved</b> : FINANCIAL REGULATIONS POLICY - The Clerk has amended the policy in line with our new online Unity Trust banking processes for making payments and the Council accepted changes and will review in September 2023  <b>DIGNITY AT WORK POLICY</b> – Kingmoor Parish Council were invited to take and respect the pledge (New Policy Presented at Meeting) – Deferred to next meeting when full council can vote</p>	Clerk
296.22	<p><b>CORRESPONDENCE RECEIVED BY THE CLERK</b>  <b>Resolved</b> to note the correspondence received.</p>	Clerk
297.22	<p><b>DATE AND TIME OF NEXT MEETING</b>          Parish Council Meeting 17<sup>th</sup> November 2022 at 7.30pm</p>	Clerk