



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

Draft Minutes of the Kingmoor Parish Council meeting held on 19th January 2023 at Rockcliffe Community Centre, Rockcliffe at 7.30pm.

Present: Cllr. L. Faulder (Chairman), Cllr. P.Logan (Vice Chairman), Cllr M Kirkwood, Cllr A Buntin, Cllr G Wade, Cllr J Story

In Attendance: Cllr. T. Allison and K Palmer - Clerk.

Item No.		Action
405.23	APOLOGIES FOR ABSENCE – accepted at meeting KPC Cllrs - Cllr C Smalley - Cllr H Smith City / County Cllrs - Cllr D Morton – Cllr H Davison – Cllr G Ellis	
406.23	DECLARATIONS OF INTEREST Cllr J Story – recorded a declaration of interest for any agenda item 416.23	
407.23	REQUESTS FOR DISPENSATIONS No requests	
408.23	TO APPROVE MINUTES OF THE LAST MEETING Resolved to approve the minutes of the Parish Council meeting held on 17 th November 2022 – Signed by Cllr Logan	
409.23	PUBLIC PARTICIPATION No public participation present at this meeting however a letter from MOP was presented and read out by Cllr Story regarding various issues of local concern regarding the future developments in the area for recycling / waste plants. Kingmoor Parish Councillors agreed to lend our support against Incinerator proposals and will review and comment on Pyrolysis proposals in due course	
410.23	PROGRESS UPDATES 1. Agenda item 176.18 – Footpath interpretation boards – verbal update by clerk – Clerk advised high resolution image and licence agreement for ‘14MU’ image being used on Crindledyke board has been purchased and sent to the Notice Board Company to manufacture a new board – Clerk to check progress of this and update and next meeting. 2. Agenda item 163.21 - Queens Jubilee –Clerk advised Eric Robinson has confirmed he will arrange Soil and flowers for Crindledyke, replant new flowers in Cargo and Stainton and Cllr M Kirkwood will send wording for plaques to Cllr Smalley to arrange and place on flowerbeds.	Clerk Clerk Cllr Smalley / Cllr Kirkwood



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	<p>3. Agenda item 164.21 - Application for funding for footpath on C1016 – Cllr Alison provided an update on possible funds available. 49K Cllr Stuart Young – 20K Cllr G Ellis – 25K Cycle Carlisle – 40K Cumbria Waste Environment Trust – Clerk to speak to Cumbria Waste Environment Trust to ensure application could be supported as cycle path would need to be constructed to Highway Specification.</p> <p>4. Agenda item 165.21 - Cargo Park Refurbishment – Clerk advised annual park inspection has not yet taken place so no report yet, a further £2179.92 has been awarded from Elizabeth Fell Trust Funds – Funding applications also made to Cumbria Community Foundation and National Lottery for remaining 45K are being reviewed in Jan. To remain on agenda for further updates.</p> <p>5. Agenda item 183.21 – Re-Organisation of Cumbria County Council –Cllr Allison provided an update. Information can be found by visiting What is local government reorganisation in Cumbria? Shadow Authority for Cumberland Council</p> <p>6. Agenda item 248.22 – Bus Stop for Service at Crindledyke Following the changes to the bus service at Crindledyke, including safety concerns crossing busy road for alternative service, no safe bus stop / waiting area and poor lighting, Further inspections to be arranged by Cllr Logan and Cllr Kirkwood – deferred to next meeting</p> <p>7. Agenda item 249.22 – Defibrillators in Parish / funding grants available Clerk advised she was unable to source full funding / 50% funding for defibrillators for all 3 locations. British Heart Foundation has upto £300 per defibrillator funding available. Cllr Smith to send reference / location for Crindledyke / Clerk to obtain reference number for location at Cargo and Clerk to Electricity North West regarding electric supply into Stainton and possible use of this. Clerk to present all costs including installation fees for next meeting</p> <p>8. Agenda item – 264.22 – Cargo Sewage Works – Cllr Logan has reviewed response from Environment Agency and forwarded a follow on question to the Clerk – Clerk to send FOI to Environment Agency regarding this and report back at next meeting.</p> <p>9. Status of adopted roads for Crindledyke Farm – Deferred to next meeting</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr TA</p> <p>Cllr PL & MK</p> <p>Clerk / Cllr HS</p> <p>Clerk / Cllr PL</p> <p>Cllr TA</p>
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	<p>10. Agenda item 268.22 – Emergency Plan for Parish – Cllr P Logan and Cllr M Kirkwood to set up working group to complete emergency plan for parish and present at next meeting – Deferred to next meeting</p> <p>11. Agenda item 290.22 – Overgrown Grass Verge / Hedgerows / Trees Cargo - Cllr Buntin has attempted to speak with land owner to request the hedge rows are properly maintained and cleared before 1st March when bird nesting regulations will impact such works taking place. Clerk to send letter to Cllr Buntin to forward to land owner and if no response is received Clerk to contact Highways department of County Council for advice.</p> <p>12. Agenda item 305.22 - Rockcliffe School Bus – RESOLVED Clerk presented response from Cumbria County Council's Transport Lead detailing times and changes to Rockcliffe School Bus pick up / drop off times in Cargo confirming information on changes and reasons behind changes. This response included guidance for primary school children and included a link https://cumbria.gov.uk/elibrary/Content/Internet/537/6381/6394/44281163539.pdf and confirmed this route falls within this guidance.</p> <p>13. Agenda item 307.22 – Notice boards / bus shelters to be cleaned and maintained – RESOLVED Cllr Story thanked for maintaining the 2 boards at Cargo / Cllr Wade for Stainton and Cllr Smith, Logan and Kirkwood for Crindledyke will action before next meeting</p> <p>14. Agenda item 411.23 - Food Vendor in Cargo Wood Fired Pizzas – RESOLVED Clerk to write to confirm in writing to Urban Wood Fired Pizzas that permission to site van at Cargo Park is granted on condition public highway remains clear and unobstructed for passing vehicles, patrons que in safe manner and area is left clean and tidy.</p> <p>15. Agenda item 412.23 – Cargo Farm – Clerk to send FOI request for all communications and actions following testing of site at Cargo Hill Farm CA5 4AJ on the C1016.</p> <p>16. Agenda item 413.23 – EV Charge Point – RESOLVED – Following discussions on potential charge times and logistics in Cargo, Stainton & Crindledyke no further action required at present.</p> <p>17. Agenda item 414.23 – Precept for 2023/24 & Potential Election Costs – RESOLVED Following request for an</p>	<p>Cllr PL & Cllr MK</p> <p>Cllr AB & Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr JS / GW / HS / PL & MK</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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	<p>additional £2300 precept for any potential costs of an election Clerk to note that in the event of no costs being incurred for an election this figure can be deducted from next years precept request.</p> <p>18. Agenda item 415.23 – Litter Complaints on C1016 – Clerk to draft a letter to NWR regarding concerns raised by parishioners.</p> <p>19. Agenda item 416.23 – North West Recycling – Litter / Lorries – Following concerns raised regarding operation times, safety concerns regarding HGV's queuing up outside site and reports of a near miss traffic incident the Chairman requested this issue be monitored and remain on agenda for further updates.</p>	<p>Clerk Clerk</p>																								
417.23	<p>POLICE ISSUES Resolved – To note data on Cumbria Police website from Crime Map</p>																									
418.23	<p>HIGHWAYS ISSUES</p> <p>1. Complaints schedule – Resolved no complaints have been received since last meeting however Cllr Logan and Cllr Kirkwood expressed concerns of state of road from Crindledyke to Asda vicinity. Cllr Logan will send concerns to Highways via the online reporting system along with Photos</p>	<p>Clerk / Cllr Logan</p>																								
419.23	<p>FINANCE</p> <p>1. INCOME To note income received since last meeting: £ 480.76 VAT Claim submitted but not yet received into bank and £27.10 from ENW Wayleave via cheque (not yet deposited into account)</p> <p>2. EXPENDITURE</p> <table border="1"> <thead> <tr> <th>Payment Method</th> <th>Payee</th> <th>Description</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Bank Transfer</td> <td>CPSL</td> <td>Salary reports for December & January</td> <td>16.80</td> </tr> <tr> <td>Bank Transfer</td> <td>HMRC</td> <td>K Palmer TAX & NI</td> <td>260.72</td> </tr> <tr> <td>Bank Transfer</td> <td>K Palmer</td> <td>Clerk Salary Dec & Jan + Pay Award</td> <td>855..09</td> </tr> <tr> <td>Bank Transfer</td> <td>K Palmer</td> <td>Expenses</td> <td>43.98</td> </tr> <tr> <td>Bank Transfer</td> <td>M Kirkwood</td> <td>Expenses</td> <td>24.04</td> </tr> </tbody> </table>	Payment Method	Payee	Description	Amount £	Bank Transfer	CPSL	Salary reports for December & January	16.80	Bank Transfer	HMRC	K Palmer TAX & NI	260.72	Bank Transfer	K Palmer	Clerk Salary Dec & Jan + Pay Award	855..09	Bank Transfer	K Palmer	Expenses	43.98	Bank Transfer	M Kirkwood	Expenses	24.04	<p>Clerk</p>
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	<p>Resolved - to approve the above expenditure & note Clerk expenses relate to ink for printer & High Resolution photo & licence of 14MU image for notice boards -Cllr M Kirkwood's Expenses were for Screws for Flowerbeds</p> <p>Resolved to note the ICO Direct Debit Payment for £40.00 (annually) for Data Protection Fee</p> <p>2.CURRENT POSITION</p> <p>Resolved To note the current position £15,371.28</p> <p>Opening Balance cash book £14,120.28</p> <p>Income received to date £14,696.16</p> <p>Expenditure to date including the above payments £8,445.16</p> <p>Current balance UNITY Account £21,611.91</p> <p>Balance in UNITY Account, following deduction of expenditure to be agreed at this council meeting will be £20,371.28</p> <p>Noting 5K of this balance is being held for Cargo Park Project – adjusted balance minus this figure is £15,371.28</p> <p>Please see bank reconciliation as at 10.01.23</p> <p>4. ROCKCLIFFE CHURCH DONATION REQUEST</p> <p>Resolved via vote 4/2 - to agree on a financial donation following request received for £400.00</p> <p>5. Price Increase from Cumbria Payroll Services Ltd – Letter presented at meeting – Clerk to confirm new costs as letter wasn't clear</p>	
420.23	<p>PLANNING</p> <p>1. APPLICATIONS - Resolved to note comments notified to Planning By planning Group - Cllr. Faulder Cllr. Kirkwood & Cllr. Logan.</p>	
421.23	<p>POLICIES</p> <p>DIGNITY AT WORK POLICY – RESOLVED via vote 5/1 Kingmoor Parish Council adopted new policy presented at Meeting</p> <p>SAFEGUARDING POLICY - RESOLVED Kingmoor Parish Council adopted new policy presented at Meeting</p> <p>Clerk to arrange for both Policies to be uploaded onto website</p>	Clerk
422.23	<p>CORRESPONDENCE RECEIVED BY THE CLERK</p> <p>Resolved to note the correspondence received.</p>	Clerk
423.23	<p>DATE AND TIME OF NEXT MEETING</p> <p>Resolved - Parish Council Meeting 16th March 2023</p>	Clerk