



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

To Members of Kingmoor Parish Council

12th March 2023

I am writing to summons you to attend the Parish Council Meeting which will take place on Thursday 16th March 2023 at Rockcliffe Community Centre at 7.30pm prompt.

Yours faithfully

Kylie Palmer – Clerk to Kingmoor Parish Council

Item No.	PARISH MEETING - AGENDA
424.23	APOLOGIES FOR ABSENCE To approve apologies for absence
425.23	DECLARATIONS OF INTEREST
426.23	REQUESTS FOR DISPENSATIONS
427.23	TO APPROVE MINUTES OF THE LAST MEETING To approve the minutes of the Parish Council meeting held on 19 th January 2023.
428.23	PUBLIC PARTICIPATION
429.23	PROGRESS UPDATES <ol style="list-style-type: none">Agenda item 176.18 – Footpath interpretation boards – verbal update by clerkAgenda item 163.21 - Queens Jubilee – verbal update Clerk / Cllr SmalleyAgenda item 164.21 - Application for funding for footpath on C1016 – Update Cllr Alison / ClerkAgenda item 165.21 - Cargo Park Refurbishment Project – Clerk to update CllrsAgenda item 183.21 – Re-Organisation of Cumbria County Council –Update Cllr AllisonAgenda item 248.22 – Bus Stop for Service at Crindledyke - Update Cllr Logan & Cllr Kirkwood following site visitAgenda item 249 – Defibrillators in Parish / funding grants available – Update Clerk / Cllr SmithAgenda item – 264.22 – Cargo Sewage Works –Update Clerk / Cllr Logan – New FOI Request sent 02.02.23Agenda item 266.22 – Status of adopted roads for Crindledyke Farm – Cllr T AllisonAgenda item 268.22 – Emergency Plan for Parish – Update Cllr Logan / Cllr Kirkwood



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	<p>11. Agenda item 290.22 – Overgrown Grass Verge / Hedgerows / Trees Cargo - Update Cllr Buntin</p> <p>12. Agenda item 307.22 – Notice boards / bus shelters to be cleaned and maintained – Update from Cllrs who offered to action by end Jan. Cllr Story – Cargo / Cllr Wade - Stainton and Cllr Smith, Logan and Kirkwood for Crindledyke</p> <p>13. Agenda item 412.23 – Cargo Farm – Chairman - FOI Request sent 02.02.23</p> <p>14. Agenda item 416.23 – North West Recycling – Litter / Lorries - Chairman</p> <p>NEW AGENDA ITEMS</p> <p>15. Agenda item 430.23 - Hedgerow Ownership round Edenside</p> <p>16. Agenda item 431.23 - Grass Cutting Tender – Review quotes received and appoint contractor for works from 2023/24 to 2026/27 (3 Year Contract)</p> <p>17. Agenda item 432.23 Election 2023 – 4th May 2023 – Clerk will distribute nomination forms at meeting.</p> <p>18. Agenda item 433.23 Noise complaint – Email from Parishioner raising concerns regarding nuisance noise from Railway Depot near Cargo 5am to 9pm</p>
434.23	<p>POLICE ISSUES</p> <p>Data: Cumbria Police Website Crime Map Data Dec 2022 Crindledyke Estate – 3 x Violence and Sexual Offences Kingmoor Park –1 x Violence & Sexual offence Stainton Area – 1 x Other Crime</p>
435.23	<p>HIGHWAYS ISSUES</p> <ol style="list-style-type: none"> To note complaints notified to highways and waiting for a response. Please see attached Schedule. To note email received by Parishioner raising concerns regarding speed limit at Crindledyke
436.23	<p>FINANCE</p> <ul style="list-style-type: none"> INCOME To note income received since last meeting: £27.10 from Electricity North West Wayleave To note a VAT Claim for £139.59 has been submitted but is not yet received. To note ICO Direct Debit for £35.00 was debited twice in error, ICO have been contacted for a refund.



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2. EXPENDITURE

Payment Method	Payee	Description	Amount £
Bank Transfer	CPSL	Salary reports for February & March	16.80
Bank Transfer	HMRC	K Palmer TAX & NI February & March	162.47
Bank Transfer	K Palmer	Clerk Salary February & March	632.39
Bank Transfer	K Palmer	Expenses February & March	9.98
Bank Transfer	L Faulder	Expenses February & March	12.80
Bank Transfer	Rockcliffe Church	Donation	£400.00
Bank Transfer	R&M Lowther	Tree Maintenance Cargo Park	£660.00
Bank Transfer	Eric Robinson	Grass Cutting	£80.00
Bank Transfer	The Play Park Inspection Co	Cargo Park Annual Inspection	£138.00
Bank Fee (To note pending payment)	Unity Trust	Dates 05.12.22 to 04.03.23 will be auto deducted from account on 31.03.23	£18.00

Resolve to approve the above expenditure & note Clerk expenses relate to ink for printer & Cllr Faulder's relate to guttering and pipe work for Cargo Bus Shelter.

2. CURRENT POSITION

Resolve To note the current position £13,736.70

Opening Balance cash book £14,120.28

Income received to date £15,204.02

Expenditure to date including the above payments £10,587.60

Current balance UNITY Account £20,112.44

Balance in UNITY Account, following deduction of expenditure to be agreed at this council meeting will be £18,736.70

Noting the funds being held in account for Cargo Park - following deduction of these funds current position is £13,736.70



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	<p>3.Cargo Park Funding – To note 5K of balance showing is being held for Cargo Park Project – See adjusted balance for current position.</p> <p>4.Agenda item 414.23 Jan 2023 meeting – To note our request for an additional £2300 precept request for any potential costs of an election, to note that in the event of no costs being incurred for an election this figure will be deducted from next year’s precept request 2023/24 - See adjusted balance for current position.</p> <p>Please see bank reconciliation as at 10.03.23</p> <p>5. Summary of Risk Assessment and Internal Financial Controls document including revised Asset Register. To consider and approve – see attached papers.</p> <p>6.To resolve that Clerk will obtain estimates for insurance renewal from 1st June 2023 for next meeting</p> <p>7.To resolve to use K Beaty as the internal auditor for 2022/2023 – quote RECEIVED FOR £90.00</p>
437.23	<p>PLANNING</p> <p>1. Application / Decisions – To note comments notified to planning in the Planning Working Group Schedule</p>
438.23	<p>POLICIES</p> <p>To re-adopt the following: Recruitment Policy – Sickness Absence Policy – Training and Development Policy and Appraisal Policy.</p> <p><i>The Clerk has checked the policies for revisions and as there are no changes to be made the Council is asked to re-adopt the policies for a further year.</i></p>
439.23	<p>CORRESPONDENCE RECEIVED BY THE CLERK</p> <p>To note all correspondence received have been forwarded on via the clerk</p>
440.23	<p>EDEN LYNNE BUZZ - ARTICLES TO SHARE</p>
441.23	<p>AGENDA ITEMS REQUESTED FOR NEXT MEETING</p>
442.23	<p>1. DATE AND TIME OF NEXT MEETING</p> <p>Annual Parish Meeting 18th May 2023 at 7pm Parish Council Meeting 18th May 2023 at 7.30pm</p>