



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

Minutes of the Kingmoor Parish Council meeting held on 16th March 2023 at Rockcliffe Community Centre, Rockcliffe at 7.30pm.

Present: Cllr. L. Faulder (Chairman), Cllr. P.Logan (Vice Chairman), Cllr H Smith, Cllr A Buntin, Cllr G Wade, Cllr J Story

In Attendance: K Palmer - Clerk.

| Item No. | | Action |
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| 424.23 | APOLOGIES FOR ABSENCE – accepted at meeting Cllr C Smalley - Cllr M Kirkwood City / County Cllrs - Cllr D Morton – Cllr H Davison – Cllr T Allison | |
| 425.23 | DECLARATIONS OF INTEREST None - As per Declaration of Interest Register | |
| 426.23 | REQUESTS FOR DISPENSATIONS No requests | |
| 427.23 | TO APPROVE MINUTES OF THE LAST MEETING Resolved to approve the minutes of the Parish Council meeting held on 19 th January 2023 – Signed by Cllr Faulder at meeting | |
| 428.23 | PUBLIC PARTICIPATION No public participation present at this meeting | |
| 429.23 | PROGRESS UPDATES <ol style="list-style-type: none"> 1. Agenda item 176.18 – Footpath interpretation boards – Clerk advised new artwork has been approved and once size required is confirmed the board will be manufactured. 2. Agenda item 163.21 - Queens Jubilee – RESOLVED wording for plaques agreed and Cllr Smalley to arrange and place on flowerbeds. 3. Agenda item 164.21 - Application for funding for footpath on C1016 – Cllr Alison provided an update via email that was read out at meeting. Clerk to obtain proof of land ownership before any applications for funding are progressed. 4. Agenda item 165.21 - Cargo Park Refurbishment – Clerk advised application for funding from the National Lottery was rejected, clerk to apply to Cumbria Waste Management Environmental Trust for funding. To remain on agenda for further updates. 5. Agenda item 183.21 – Re-Organisation of Cumbria County Council –Cllr Allison provided an update via email that was read | <p>Clerk</p> <p>Clerk/ Cllr Smalley Clerk</p> <p>Clerk</p> <p>Cllr TA</p> |



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| | <p>out at meeting. Update advised that <u>April 1st 2023 is Vesting day</u> when the new Cumberland authority takes over and the city and county councils cease to exist.</p> <p>6. Agenda item 248.22 – Bus Stop for Service at Crindledyke RESOLVED – Cllr Logan and Cllr Kirkwood agreed to ensure bus stop waiting area is clean and clear from overgrown weeds</p> <p>7. Agenda item 249.22 – Defibrillators in Parish / funding grants available Clerk provided a quote for 3 defibrillators. One each for Crindledyke, Stainton and Cargo. It was agreed by unanimous vote that funding will be provided by Kingmoor Parish Council and the Clerk was asked to obtain a quote from Electricity North West for supply at Stainton and also for a site visit to be done by suitable contractor for installation works and provide full costs at next meeting.</p> <p>8. Agenda item – 264.22 – Cargo Sewage Works – Clerk read out response from Environment Agency following FOI request. The EA said revised figures will not be available until end of March / Early April – Clerk to reply to FOI and ask for figures to be shared once available.</p> <p>9. Status of adopted roads for Crindledyke Farm – Deferred to next meeting</p> <p>10. Agenda item 268.22 – Emergency Plan for Parish – RESOLVED Cllr P Logan and Cllr M Kirkwood are finalising details on plan and will share with Cllrs once complete.</p> <p>11. Agenda item 290.22 – Overgrown Grass Verge / Hedgerows / Trees Cargo - RESOLVED Cllr Buntin advised some works have been carried out along area with some branches of trees being cut back. More work is required to completely tidy the area up however this will now need to be actioned in September following nesting season. To be added to agenda again in September 2023</p> <p>12. Agenda item 307.22 – Notice boards / bus shelters to be cleaned and maintained – Cargo and Crindledyke Notice boards have all been cleaned and if needed re stained. The board at Stainton will be done before next meeting. Chairman advised Cllrs of works to be carried out on the bus shelter at Cargo following recent inspection. Clerk to obtain quotes for pointing on roof & a new window for next meeting.</p> <p>13. Agenda item 412.23 – Cargo Farm – Clerk read response from Environment Agency following FOI request for all communications and actions following testing of site at Cargo</p> | <p>Cllr PL & MK</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr TA</p> <p>Cllr PL & Cllr MK</p> <p>Cllr AB & Clerk</p> <p>Clerk / Cllr Wade</p> <p>Clerk</p> |
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| | <p>Hill Farm CA5 4AJ on the C1016 – Clerk to seek advice following response received</p> <p>14. Agenda item 416.23 – North West Recycling – Litter / Lorries – Following concerns raised regarding shredded litter along grass verge on C1016 Clerk was asked to contact North West Recycling to request a meeting to discuss.</p> <p>15. Agenda item 430.23 - Hedgerow Ownership round Edenside – Clerk to forward emails from MOD and Persimmon to Cllr Wade. Clerk to contact Highways for advice.</p> <p>16. Agenda item 431.23 - Grass Cutting Tender – RESOLVED Cllrs considered the two quotes received following recent invitation to tender. Contract awarded to Eric Robinson for Grass Cutting Tender and it was agreed PAJ Gardening Service would be considered for ad-hoc project work within the Parish – Clerk to contact both contractors to confirm.</p> <p>17. Agenda item 432.23 Election 2023 – 4th May 2023 – RESOLVED Clerk distributed nomination forms at meeting.</p> <p>18. Agenda item 433.23 Noise complaint – RESOLVED Email from Parishioner raising concerns regarding nuisance noise from Railway Depot near Cargo 5am to 9pm was read. Cllr Faulder has reported this to the Environment Agency and been given reference number 2135658 for any future issues. Future concerns relating to this can be reported by calling 0800 807060 and quoting the above reference number.</p> | <p>Clerk / Chairman</p> <p>Clerk / Cllr Wade</p> <p>Clerk</p> |
| 434.23 | <p>POLICE ISSUES</p> <p>Resolved – To note data on Cumbria Police website from Crime Map</p> | |
| 435.23 | <p>HIGHWAYS ISSUES</p> <p>1. Complaints schedule – Resolved to note the contents of the complaints schedule and that the Clerk will:</p> <ul style="list-style-type: none"> - contact and report Carlisle City Council regarding litter along C1016 - Reply to email from Parishioner raising concerns regarding speed limit at Crindledyke and offer site visit with Cllr Logan to discuss concerns | <p>Clerk</p> <p>Cllr Logan</p> |
| 436.23 | <p>FINANCE</p> <p>1. INCOME</p> <p>RESOLVED to note income received since last meeting: £27.10 from Electricity North West Wayleave To note a VAT Claim for £139.59 has been submitted but is not yet received.</p> | <p>Clerk</p> |



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To note ICO Direct Debit for £35.00 was debited twice in error, ICO have been contacted for a refund.

2. EXPENDITURE

| Payment Method | Payee | Description | Amount £ |
|------------------------------------|-----------------------------|---|----------|
| Bank Transfer | CPSL | Salary reports for February & March | 16.80 |
| Bank Transfer | HMRC | K Palmer TAX & NI February & March | 162.47 |
| Bank Transfer | K Palmer | Clerk Salary February & March | 632.39 |
| Bank Transfer | K Palmer | Expenses February & March | 9.98 |
| Bank Transfer | L Faulder | Expenses February & March | 12.80 |
| Bank Transfer | Rockcliffe Church | Donation | £400.00 |
| Bank Transfer | R&M Lowther | Tree Maintenance Cargo Park | £660.00 |
| Bank Transfer | Eric Robinson | Grass Cutting | £80.00 |
| Bank Transfer | The Play Park Inspection Co | Cargo Park Annual Inspection | £138.00 |
| Bank Fee (To note pending payment) | Unity Trust | Dates 05.12.22 to 04.03.23 will be auto deducted from account on 31.03.23 | £18.00 |

Resolved to approve the above expenditure & note Clerk expenses relate to ink for printer & Cllr Faulder's relate to guttering and pipe work for Cargo Bus Shelter.

2. CURRENT POSITION

Resolved To note the current position £13,736.70

Opening Balance cash book £14,120.28

Income received to date £15,204.02

Expenditure to date including the above payments £10,587.60

Current balance UNITY Account £20,112.44

Balance in UNITY Account, following deduction of expenditure to be agreed at this council meeting will be £18,736.70



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| | <p>Noting the funds being held in account for Cargo Park - following deduction of these funds current position is £13,736.70</p> <p>3.Cargo Park Funding – RESOLVED to note 5K of balance showing is being held for Cargo Park Project – See adjusted balance for current position.</p> <p>4.Agenda item 414.23 Jan 2023 meeting – RESOLVED to note our request for an additional £2300 precept request for any potential costs of an election, to note that in the event of no costs being incurred for an election this figure will be deducted from next year’s precept request 2023/24 - See adjusted balance for current position.</p> <p>Please see bank reconciliation as at 10.03.23</p> <p>5. Summary of Risk Assessment and Internal Financial Controls document including revised Asset Register. RESOLVED to approve – signed by Chairman at meeting</p> <p>6.Resolved to note that Clerk will obtain estimates for insurance renewal from 1st June 2023 for next meeting</p> <p>7.Resolved to use K Beaty as the internal auditor for 2022/2023 – quote RECEIVED FOR £90.00</p> | |
| 437.23 | <p>PLANNING</p> <p>1. APPLICATIONS - Resolved to note comments notified to Planning By planning Group - Cllr. Faulder Cllr. Kirkwood & Cllr. Logan.</p> | |
| 438.23 | <p>POLICIES</p> <p>RESOLVED to re-adopt : Recruitment Policy – Sickness Absence Policy – Training and Development Policy and Appraisal Policy and review in one year.</p> | Clerk |
| 439.23 | <p>CORRESPONDENCE RECEIVED BY THE CLERK</p> <p>Resolved to note the correspondence received.</p> | Clerk |
| 440.23 | <p>EDEN LYNNE BUZZ - ARTICLES TO SHARE – RESOLVED no update to share at this time</p> | |
| 441.23 | <p>AGENDA ITEMS REQUESTED FOR NEXT MEETING – No new agenda items requested at this time</p> | |
| 442.23 | <p>DATE AND TIME OF NEXT MEETING</p> <p>Resolved to note: Annual Parish Meeting 18th May 2023 at 7pm Parish Council Meeting 18th May 2023 at 7.30pm</p> | Clerk |