



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

To Members of Kingmoor Parish Council

14th July 2023

I am writing to summons you to attend the Parish Meeting which will take place on Thursday 20th July at Rockcliffe Community Centre at 7.30pm prompt.

Yours faithfully

Kylie Palmer – Clerk to Kingmoor Parish Council

Item No.	PARISH MEETING - AGENDA
468.23	APOLOGIES FOR ABSENCE To approve apologies for absence
469.23	DECLARATIONS OF INTEREST
470.23	REQUESTS FOR DISPENSATIONS
471.23	TO APPROVE MINUTES OF THE LAST MEETING To approve the minutes of the Annual Parish Council meeting held on 18 th May 2023
472.23	PUBLIC PARTICIPATION Emails from parishioners discussed at meeting: 1. Parking Applegarth 2. Drainage / Water to rear of property Cargo near Park
473.23	PROGRESS UPDATES 1. Agenda item 176.18 – Footpath interpretation boards – verbal update by Cllr Logan 2. Agenda item 164.21 - Application for funding for footpath on C1016 – Update Cllr Alison 3. Agenda item 165.21 - Cargo Park Refurbishment Project – Clerk to update Cllrs 4. Agenda item 249 – Defibrillators in Parish – Update Clerk 5. Agenda item 266.22 – Status of adopted roads for Crindledyke Farm – Cllr T Allison 6. Agenda item 307.22 – Notice boards / bus shelters to be cleaned and maintained – Update from Cllrs who offered to action by end Jan. Cllr Story – Cargo / Cllr Wade - Stainton and Cllr Smith, Logan and Kirkwood for Crindledyke – Cargo Bus Shelter maintenance works 7. Agenda item 412.23 – Cargo Farm – Chairman / Clerk



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

	<p>8. Agenda item 416.23 – North West Recycling – Litter / Lorries - Chairman / Clerk</p> <p>9. Agenda item 430.23 - Hedgerow Ownership round Edenside</p> <p>10. Agenda item 456.23 – Crindledyke Lane road markings – Cllr Kirkwood / Cllr Logan</p> <p>11. Agenda item 457.23 – Grass Verge Cargo – Clerk update</p> <p>12. Agenda item 474.23 – Park House Road (Pot holes, drains, road markings and traffic volume / congestion) – Cllr Kirkwood</p> <p>13. Agenda item 475.23 – Grit Bins Crindledyke – Cllr Kirkwood</p> <p>14. Agenda item 476.23 – Parish Footpaths Report – Cllr Logan & Cllr Wade</p> <p>15. Agenda item 477.23 - Stainton Sign – Cllr Wade</p> <p>16. Agenda item 478.23 – Clerk Vacancy – Chairman To resolve to agree T&C of Locum Clerk & agree terms for clerk printer</p>																				
4.23	<p>POLICE ISSUES</p> <p>Data can be obtained via Cumbria Police Website https://www.cumbria.police.uk/area/your-area</p> <p>Representing PCSO for Parish can be found under On the Team of same webpage – What is happening in the Parish under Crime Map and you can report all none emergency crimes online via this webpage. Call 999 if you are reporting a crime that is in progress or if someone is in immediate danger – None emergency call 101</p>																				
4.23	<p>HIGHWAYS ISSUES</p> <p>1. To note complaints notified to highways and waiting for a response. Please see attached Schedule.</p>																				
4.23	<p>FINANCE</p> <p>1.INCOME</p> <p>To note income received since last meeting: £0.00</p> <p>To note ICO Direct Debit for £35.00 was debited twice in error, ICO have been contacted for a refund (Last Financial Year)</p> <p>2.EXPENDITURE</p> <table border="1"> <thead> <tr> <th>Payment Method</th> <th>Payee</th> <th>Description</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>Bank Transfer</td> <td>Zurich</td> <td>Annual Insurance</td> <td>609.06</td> </tr> <tr> <td>Bank Transfer</td> <td>Rockcliffe Centre</td> <td>Upgrade to Centre</td> <td>200.00</td> </tr> <tr> <td>Bank Transfer</td> <td>Cumberland Council</td> <td>Cycle Path C1016</td> <td>1000.00</td> </tr> <tr> <td>Bank Transfer</td> <td>Kylie Palmer</td> <td>Salary June / July</td> <td>790.39</td> </tr> </tbody> </table>	Payment Method	Payee	Description	Amount £	Bank Transfer	Zurich	Annual Insurance	609.06	Bank Transfer	Rockcliffe Centre	Upgrade to Centre	200.00	Bank Transfer	Cumberland Council	Cycle Path C1016	1000.00	Bank Transfer	Kylie Palmer	Salary June / July	790.39
Payment Method	Payee	Description	Amount £																		
Bank Transfer	Zurich	Annual Insurance	609.06																		
Bank Transfer	Rockcliffe Centre	Upgrade to Centre	200.00																		
Bank Transfer	Cumberland Council	Cycle Path C1016	1000.00																		
Bank Transfer	Kylie Palmer	Salary June / July	790.39																		



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

	Bank Transfer	K Palmer	ExpenseS HP Instant Ink	15.97
	Bank Transfer	Cumbria Payroll Services Ltd	Payroll Reports	19.80
	Bank Transfer	British Heart Foundation	Defibrillators	3948.00
	Bank Transfer	P&J Gardening	Flower Beds	197.74
	Bank Transfer	Cache4	11 th May to 11 th June Business Premium	26.06
	Bank Transfer	Eric Robinson	Grass Cutting	330.00
	Bank Account Fee	Unity Trust	Bank Fee 05.03.23 to 03.06.23	£18.00
	<p>Resolve to pay the expenditure outlined above. To note the Clerk's expenses are in respect of Ink for Printer & Microsoft Charges. <i>As agreed at last meeting the payment to Zurich and Rockcliffe Centre has been paid in-between meetings.</i></p> <p>3.CURRENT POSITION Resolve To note the current position £19,853.87 Opening Balance cash book £21,038.21 Income received to date £14,266.83 Expenditure to date including the above payments £8271.25 Current balance UNITY Account £32,361.75 Balance in UNITY Account, following deduction of expenditure to be agreed at this council meeting will be £27,033.79 Please see bank reconciliation as at 14.07.23</p>			
4.23	<p>PLANNING 1. Application / Decisions – To note comments notified to planning in the Planning Working Group Schedule and resolve to agree new recording format for Spreadsheet & Website</p>			
4.23	<p>POLICIES To re-adopt the following: DATA PROTECTION POLICY <i>The Clerk has checked the policy for revisions and as there are no changes to be made the Council is asked to re-adopt for a further year</i></p>			
4.23	<p>CORRESPONDENCE RECEIVED BY THE CLERK To note all correspondence received have been forwarded on via the clerk</p>			
4.23	<p>EDEN LYNNE BUZZ - ARTICLES TO SHARE</p>			



Clerk to the Council: Kylie Palmer

3 Ivy Close – Cargo – CA6 4AN, Telephone 01228 674005

Email: clerk@kingmoorparishcouncil.org, www.kingmoorparishcouncil.org

4.23	AGENDA ITEMS REQUESTED FOR NEXT MEETING
4.23	1. DATE AND TIME OF NEXT MEETING Annual Parish Meeting Thu 21 st September 2023 at 7.30pm